

Colchester School Board

Meeting Agenda and Packet

May 21, 2024

**Colchester School District
Board of Education Meeting Agenda
May 21, 2024 - 7:00 P.M.
Colchester High School Library**

Agenda

- | | | |
|--------------|---|--------------------|
| I. | Call to Order | |
| II. | Citizen Participation* | |
| III. | Hear Presentation: Community Eligibility Provision (CEP) | Information |
| IV. | First Reading of Wellness Policy: F34 | Action |
| V. | Hear Presentation: DEI Year-End Overview | Information |
| VI. | Hear Presentation: Special Education Needs | Information |
| VII. | Second and Final Reading of Tiered System of Supports and Educational Support Team: G7 | Action |
| VIII. | Second and Final Reading of Educational Records: F6 | Action |
| IX. | Approval of Consent Agenda | Action |
| X. | Approval of Meeting Minutes | Action |
| | • May 7, 2024 | |
| XI. | Board/Administration Communication, Correspondence, Committee Reports | Information |
| XII. | Future Agenda Items | Information |
| XIII. | Adjournment | |

***Meeting Participation and Viewing Options**

Meetings are open to the public unless warned otherwise. Colchester citizens have an opportunity to speak or comment on any items listed on the agenda. For topics not listed on the agenda, public comment can be made during the Citizen's Participation agenda item. Please review the Public Comment Rules listed at www.csdvt.org/schoolboard prior to the meeting. If not attending in person, citizens may also participate in the meeting by emailing a prerecorded message to schoolboard@colchesters.org with "Citizens Participation" listed in the subject line. It must be received by noon on the day of the meeting, include your full name and phone number, and follow the Public Comment Rules. LCATV will provide live stream coverage via: www.lcatv.org/live-stream-3.

COLCHESTER SCHOOL DISTRICT

POLICY: WELLNESS POLICY

DATE ADOPTED: August 1, 2017

PURPOSE

It is the intent of the School District to comply with the local policy requirements of the federal Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy, Hunger-Free Kids Act of 2010 (HHFKA). In accord with those requirements, this policy has been developed in consultation with parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators and the general public.

POLICY STATEMENT

It is the policy of the School District to establish goals for nutrition promotion and education, nutrition guidelines, physical activity and other school based activities that are designed to promote student wellness. The School District will review and consider evidence-based strategies in determining these goals.

I. NUTRITION EDUCATION AND PROMOTION

The School District shall provide nutrition promotion and education programs as required by state law and regulations of the State Board of Education. In particular, the District shall provide a nutrition component in its Comprehensive Health Education program and shall develop curricular programs intended to accomplish applicable goals enumerated in the Vermont Education Quality Standards.

Schools will provide nutrition education and engage in nutrition promotion in the following ways.

- A.** Included in health education classes and also integrated into other classroom instruction through subjects such as math, science, language arts, social studies, and electives, as applicable.
- B.** Includes enjoyable, developmentally-appropriate, and culturally-relevant participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits, and school gardens. These activities happen regularly throughout the year,
- C.** Promotion of fruits, vegetables, whole grain products, low-fat and fat-free dairy products, healthy food preparation methods, and health-enhancing nutrition practices.

Last Adopted: April 1, 2014
 Date Warned: October 14, 2016
 First Reading: October 18, 2016
 Second Reading: July 18, 2017
 Third Reading: August 1, 2017

- D. Is designed to provide students with the knowledge and skills necessary to promote their individual health.
- E. Links with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School programs, other school foods or nutrition-related community services.

Some suggestions for promotion of healthy food and beverages choices include:

- A. Signage that displays daily food choices.
- B. Giving families menus, photos and/or videos of food items on the menu.

Posting menus on the district website and/or individual school websites along with nutritional content and ingredients.
- C. Information about nutritional content of foods.
- D. An “infomercial” about new foods to increase familiarity with new foods, nutritional content.
- E. Promoting a fruit or veggie of the day.
- F. Taste tests and recipe contests involving students and staff.
- G. Signage in the food service area that indicates the daily menu offerings and required minimum selections needed to make a complete meal.
- H. Scheduling a recess period before lunch to encourage healthy eating.
- I. Support from the district for Farm to School activities.

Nutrition education and promotion programs shall be conducted by appropriately licensed staff members. The district shall provide appropriate, needs-based professional learning in the area of nutrition education for teachers and other staff.

II. STANDARDS FOR USDA CHILD NUTRITION PROGRAMS AND SCHOOL MEALS

A. School Meals

All schools are committed to providing healthy meals for students in compliance with the USDA child nutrition programs, including the National School Lunch Program (NSLP) and the School Breakfast Program (SBP). District menus are based on the USDA Dietary Guidelines for Americans and either meet or exceed the current nutrition requirements established by local, state, and Federal statutes and regulations. In addition, the District Food Service uses USDA geographical preference rules to access local foods and beverages whenever possible.

The district and the food service program is committed to offering and promoting school meals that are:

1. Accessible to all students.

2. Served in clean and pleasant settings.
3. Given adequate time to eat (a full 20 minutes, at minimum, to sit down in the cafeteria), and
4. Scheduled at appropriate hours.

B. Staff Qualifications and Professional Development

The School District shall ensure that professional development in the areas of food service, administrative practices, and nutrition is provided for all food service managers and staff in accordance with USDA professional standards. A copy of the USDA professional standards is available on the USDA website:

<https://professionalstandards.fns.usda.gov/>

C. Water

Potable drinking water will be available throughout the school day at every school, including in the meal service area, at no cost to students.

III. NUTRITIONAL STANDARDS FOR COMPETITIVE FOODS AND OTHER BEVERAGES

A. Competitive Foods and Beverages

The School District is committed to ensuring that all foods and beverages sold to students during the school day are, at minimum, in compliance with the USDA Smart Snacks federal nutrition standards. This includes all additional non-meal food and beverages, such as those from vending machines, beverages, a la carte lines, school stores, and snack or food carts. These standards will apply in all locations and through all services where foods and beverages are sold to students during the school day, which is legally defined as being from 12:00 a.m. to 30 minutes after the official end of the school day.

A summary of the standards and information, as well as a Guide to Smart Snacks in Schools are available at <https://www.fns.usda.gov/healthierschoolday/tools-schools-focusing-smart-snacks>.

B. Celebrations and Rewards

The School District is required to establish nutrition guidelines for all other foods provided, but not sold to students during the school day. Foods provided, but not sold, may include food that is part of a classroom celebration or food that is provided by parents/caregivers or community organizations free of charge.

All schools will provide a list of healthy party/celebration guidelines to parents and teachers and other relevant school staff members that include non-food celebration ideas. Healthy party ideas are available from the Alliance for a Healthier Generation and from the USDA Website. These guidelines apply to foods provided by the school and foods provided by families of students

Foods and beverages will not be used as a reward or withheld as punishment for any reason, such as for performance or behavior.

C. Fundraising

Only foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus during the school day, which is from 12:00 a.m. to 30 minutes after the official end of the school day for students. The USDA Smart Snacks nutrition standards can be found on the USDA website: <https://www.fns.usda.gov/tn/guide-smart-snacks-schools>.

The School District will make available to families, teachers, and other relevant school staff members a list of healthy fundraising ideas. Additional healthy fundraiser ideas are available from the Alliance for a Healthier Generation and Active Schools Fundraising.

IV. PHYSICAL ACTIVITY

All students in grades K - 12 will have the opportunity to engage in at least 30 minutes of physical activity during or after each school day. Activities may include recess, movement breaks, participation in sports, walking or bicycling to and from school, and other movement opportunities related to the curriculum. The School District will ensure that these varied physical activity opportunities are in addition to, and not as a substitute for, physical education.

Other ideas for increasing physical activity in schools can be found in the Active Students are Better Learners document provided by the State of Vermont.

A. Recess

All elementary schools (K-5) will offer at least 20 minutes of recess on all days during the school year. This policy may be waived on early dismissal or late arrival days. Outdoor recess will be offered when weather is feasible for outdoor play, at the discretion of the building administrator based on their best judgment of safety conditions.

B. Physical Education

The School District will provide students with physical education, using age-appropriate, sequential physical education curriculum consistent with the national and state standards for physical education. The physical education curriculum will promote the benefits of a physically active lifestyle and will help students develop skills to engage in healthy lifelong habits. Physical education programs will promote students' physical fitness through individualized fitness and activity assessments and will use criterion-based reporting for each student.

The School District will provide physical education classes for all students as required by the Education Quality Standards. Currently, the Educational Quality Standards requires:

1. K - 8: a minimum of two physical education classes per week.
2. 9 - 12: one and one half years of physical education or the equivalent thereof.

All students will be provided equal opportunity to participate in physical education classes. The School District will make appropriate accommodations to allow for equitable participation for all students and will adapt physical education classes and equipment as necessary. Flexible, alternative pathways for proficiency-based learning in physical education shall be made equally accessible for all students.

V. WELLNESS PROMOTION AND MARKETING

The School District will implement other wellness based school activities at the discretion of the superintendent, his or her designee, and/or a District Wellness committee. These activities will be in accordance with evidence-based strategies such as those provided in the Vermont School Wellness Policy Guidelines. Examples of such activities include:

- A. Fuel Up To Play 60.
- B. Wellness fairs.
- C. Walk and bike to school events.
- D. Running programs such as “Ready, Set, Run” and “Girls on the Run”.
- E. Jump Rope for Heart.
- F. Workshops such as mindfulness and yoga.
- G. Exercise classes for students and/or staff.
- H. Partnering with outside organizations to provide health checks and clinics for employees, such as BCBS for health assessments and the flu shot clinic, Albany College, and Colchester Parks and Recreation.

VI. IMPLEMENTATION, EVALUATION, AND COMMUNICATION

- A. The School District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy. The superintendent, his or her designee, and/or a District Wellness Committee, shall periodically monitor District programs and curriculum to ensure compliance with this policy and any administrative procedures established to carry out the requirements of this policy.
- B. The School District will convene a representative District Wellness Committee to establish goals for and oversee the implementation, monitoring, periodic review, and update of the wellness policy. District Wellness Committee membership will represent all school levels and include (to the extent possible), but not limited to: parents and caregivers, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators and the general public.
- C. The School District shall annually inform and update the public about the content and implementation of this policy, including the extent to which schools are in compliance with this policy, the extent to which this policy compares to model

local school wellness policies and a description of the progress made in attaining the goals of this policy.

- D. The superintendent, or his or her designee, shall report at least annually to the board and to the public on the District's compliance with law and policies related to student wellness. The report shall include information as to the content and implementation of this policy, and an assurance that District guidelines for reimbursable meals are not less restrictive than regulations and guidelines issued for schools in accordance with federal law.

VII. ASSESSMENT

The School District will conduct an assessment of the wellness policy every three years. This assessment will determine:

- A. District compliance with the wellness policy.
- B. How the wellness policy compares to model wellness policies.
- C. Progress made in attaining the goals of the wellness policy.

The wellness policy will be updated or modified by the School District based on the results of the triennial assessment and annual progress reports. Assessment tools currently available include the following:

- A. WellSAT 2.0: <http://www.wellsat.org/>
- B. Well-SAT "I" (beta version): http://www.wellsat.org/upload/docs/WellSAT-i%20Working%20Draft_December%202014.pdf
- C. CDC School Health Index: <https://www.cdc.gov/healthyschools/shi/index.htm>
- D. ASCD SIT (whole child/CDC): <http://sitool.ascd.org/Default.aspx?ReturnUrl=%2f>

COLCHESTER SCHOOL DISTRICT**POLICY: WELLNESS POLICY****DATE ADOPTED:** Draft**PURPOSE**

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- C.** Promotion of fruits, vegetables, whole grain products, low-fat and fat-free dairy products, healthy food preparation methods, and health-enhancing nutrition practices.
- D.** Is designed to provide students with the knowledge and skills necessary to promote their individual health.

Last Reviewed: August 1, 2017
Date Warned: May 17, 2024
First Reading: May 21, 2024
Second Reading:

- E. Links with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School programs, other school foods or nutrition-related community services.

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- F. Taste tests and recipe contests involving students and staff.
- G. Signage in the food service area that indicates the daily menu offerings and required minimum selections needed to make a complete meal.
- H. Scheduling a recess period before lunch to encourage healthy eating.
- I. Support from the district for Farm to School activities.
- J. Identifying school personnel/team to help bridge connection to nutrition and curriculum.

Nutrition education and promotion programs shall be conducted by appropriately licensed staff members. The district shall provide appropriate, needs-based professional learning in the area of nutrition education for teachers and other staff.

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The district will limit food and beverage marketing to the promotion of only those foods and beverages that meet the USDA Smart Snacks in School nutrition standards on school campus. [Corresponds to Vermont Agency of Education Model Local Wellness Policy - Goals for Nutrition Promotion and Education #3]

A summary of the standards and information, as well as a Guide to Smart Snacks in Schools are available at <https://www.fns.usda.gov/healthierschoolday/tools-schools-focusing-smart-snacks>.

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Healthier Generation and from the USDA Website. These guidelines apply to foods provided by the school and foods provided by families of students.

Food shall not be used in district schools as a reward or punishment except as part of behavioral intervention plan developed by licensed professionals, whose content is subject to state and local grievance procedures under Section 504 and IDEA.

C. Fundraising

Only foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus during the school day, which is from 12:00 a.m. to 30 minutes after the official end of the school day for students. The USDA Smart Snacks nutrition standards can be found on the USDA website: <https://www.fns.usda.gov/tn/guide-smart-snacks-schools>.

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- E. Jump Rope for Heart.
- F. Workshops such as mindfulness and yoga.
- G. Exercise classes for students and/or staff.
- H. Partnering with outside organizations to provide health checks and clinics for employees, such as BCBS for health assessments and the flu shot clinic, Albany College, and Colchester Parks and Recreation.
- I. Informational family nights on topics connected to wellness.

VI. IMPLEMENTATION, EVALUATION, AND COMMUNICATION

- A. The School District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy. The superintendent, his or her designee, and/or a District Wellness Committee, shall periodically monitor District programs and curriculum to ensure compliance with this policy and any administrative procedures established to carry out the requirements of this policy.

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- A. WellSAT 2.0: <http://www.wellsat.org/>
- B. CDC School Health Index: <https://www.cdc.gov/healthyschools/shi/index.htm>
- C. ASCD SIT (whole child/CDC):
<http://sitool.ascd.org/Default.aspx?ReturnUrl=%2f>

COLCHESTER SCHOOL DISTRICT**POLICY: TIERED SYSTEM OF SUPPORTS AND EDUCATIONAL SUPPORT TEAM****DATE ADOPTED:** DRAFT**POLICY STATEMENT**

It is the policy of the Colchester School District to develop and maintain a tiered system of academic and behavioral supports for students with the opportunity to succeed or to be challenged in the general education environment. This multi-tier system of supports (MTSS) shall, at a minimum, include an educational support team and a range of support and remedial services, including instructional and behavioral interventions and accommodations. The superintendent and the building administrators are responsible for developing and maintaining the MTSS for each school. This policy creates no individual entitlement or private right of action.

Following state statute 16 V.S.A. Sec § 2902, the tiered system of supports shall:

1. Be aligned as appropriate with the general education curriculum;
2. Be designed to enhance the ability of the general education system to meet the needs of all students;
3. Be designed to provide necessary supports promptly, regardless of an individual student's eligibility for categorical programs;
4. Seek to identify and respond to students in need of support for emotional or behavioral challenges and to students in need of specialized, individualized behavior supports;
5. Provide all students with a continuum of evidence-based positive behavioral practices that promote social and emotional learning, including trauma-sensitive programming, that are both school-wide and focused on specific students or groups of students;
6. Promote collaboration with families, community supports, and the system of health and human services; and
7. Provide professional development, as needed, to support all staff in full implementation of the multi-tiered system of support.

Last Reviewed: November 5, 2019
Date Warned: May 3, 2024
First Reading: May 15, 2024
Second Reading: May 21, 2024

COLCHESTER SCHOOL DISTRICT**POLICY: EDUCATION RECORDS****DATE ADOPTED:** Draft**POLICY STATEMENT**

The Colchester School District (District) recognizes the importance of keeping accurate and appropriate education records for students as part of a sound educational program and is committed to act as trustee of this information, maintaining these records for educational purposes to serve the best interests of its students.

The principles of accuracy and confidentiality underlie all policies and procedures for the collection, maintenance, disclosure and destruction of education records. It is the policy of the District to protect the confidentiality of education records and release information only as permitted by law. Annually or when the student enrolls, the district will inform parents, guardians, and students eighteen years and older of their rights with respect to the student's education records and the available procedures for exercising those rights. This shall include notification of the following:

1. The right to inspect and review the student's education records within 45 days after the day the district receives a request for access.
2. The right to request the amendment of the student's education records that the parent/guardian or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights.
3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that the law authorizes disclosure without consent.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of the Family Educational Rights and Privacy Act (FERPA).
5. The procedure for exercising the right to inspect and review education records.
6. The procedure for requesting amendment of records.
7. The types of personally identifiable information that the district has designated as directory information, and a parent/guardian or eligible student's right to opt out of the disclosure of directory information.
8. The procedure for a parent/guardian or eligible student to notify the district that they want to opt out of the district's disclosure of directory information.

Last Reviewed: October 21, 2003
Date Warned: May 3, 2024
First Reading: May 7, 2024
Second Reading: May 21, 2024

9. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest as defined by FERPA.

ADMINISTRATIVE RESPONSIBILITIES

The building principal will be the custodian of all education records in a given school. The superintendent has overall responsibility for education records throughout the District and for assuring that adequate systems are in place to maintain such records and to provide parents/guardians with access to them in accordance with state and federal law. The superintendent is responsible for developing procedures to assure the consistent implementation of this policy. The procedures shall comply with all federal and state laws and regulations governing access to and the collection, maintenance, disclosure, and destruction of education records.

DEFINITIONS

All terms used in this policy, and the procedures developed for the implementation of this policy, shall be defined, where applicable, as those terms are defined in the Family Educational Rights and Privacy Act and in the federal regulations promulgated pursuant to that Act.

CONSENT AGENDA

Board Meeting Date: May 21, 2024

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Amanda	Bonanni	New Hire	Grade 5 Teacher	1.0	MBS	Request to hire	Nichole Hamblet	Yes	Yes
Teacher	Erin	McLaughlin	New Hire	Multilingual Learners Newcomer Teacher	1.0	DW	Request to hire	New Position	Yes	Yes
Teacher	Kathryn	Hughes	New Hire	Special Education Teacher	1.0	MBS	Request to hire	Megan Tighe	Yes	Yes
Teacher	Kelly	Youngberg	New Hire	Elementary Teacher	1.0	PPS	Request to hire	Margaret Hershman	Yes	Yes
Teacher	Jessica	Settles	New Hire	7/8 ELA Teacher	1.0	CMS	Request to hire	Katie Joyce	Yes	Yes
Teacher	Zach	Ziemer	New Hire	1 yr only Science Teacher	1.0	CHS	Request to hire	Kara Lenorovitz	Yes	Yes
Teacher	Kelly	Barrino	New Hire	Special Education Teacher	1.0	CHS	Transfer- From CAP to CHS	Danielle Dubro	Yes	Yes
Teacher	Leslie	Drew	Resignation	Special Education Teacher	1.0	CMS	Request to end employment 06/08/2024			Yes
Teacher	Carrie	Dixon	Resignation	Spanish Teacher	0.8	CHS	Request to end employment 6/30/2024			
Teacher	Kim	Wilson	New Hire	Health Teacher	1.0	CMS	Request to hire	Elizabeth Tansey	Yes	Yes
Teacher	Kaitlin	Scherber	New Hire	Special Education Teacher	1.0	CMS	Request to hire	Leslie Drew	Yes	Yes
Teacher	William	Crowley	New Hire	Special Education Teacher	1.0	CMS	Request to hire	Amber Fitzgerald	Yes	Yes

Non-Licensed Employees (Support Staff), Board Approval Required

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Individual	Karissa	Shaw	New Hire	Behavior Specialist	1.0		Request to hire	Riley Maarko		

Non-Licensed Employees (Support Staff), Informational

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Tina	Al-Moody	Leave of Absence	ML Paraeducator	32.5	PPS	Request for LOA (2024-2025 school year)			
Support Staff	Jessica	Phelan	Resignation	HR Manager	30.0	CO	Notice of resignation			
Support Staff	Meghan	Mead	Transfer	Administrative Assistant	1.0	CMS	Notice of transfer (was Admin. Asst. I SPED @ CMS)	Amanda Pariseau		
Support Staff	Sophia	Meimaris	Resignation	Paraeducator	10.0	MBS	Notice of resignation			
Support Staff	Jeffrey	Pickup	Resignation	Paraeducator	32.5	UMS	Notice of resignation			

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Media Center

Tuesday, May 7, 2024
7:00 pm

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, May 7, 2024, in the Colchester High School Media Center. Board members in attendance were Board Chair Lindsey Cox, Directors Nic Longo, Ben Yousey-Hindes, Laurie Kigonya, and Student Representative Phoebe Richardson. Board Director Jennifer Fath joined the meeting at 7:12 pm, and Board Director Nic Longo joined at 7:57 pm. District administrators and employees in attendance included Superintendent Amy Minor, Business and Operations Manager George Trieb, Director of Curriculum Gwen Carmolli, Director of Student Support Services Carrie Lutz, and Director of Instructional Support Services Jean Shea. There were no community members in the audience.

I. Call to Order

Board Chair Lindsey Cox called the meeting to order at 7:00 pm and led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. First Reading of Educational Support System Policy: G7 Action

This policy was reviewed as part of the district's policy cycle. Director of Instruction Support Services Jean Shea gave an overview of the research and subsequent recommended revisions. The draft policy included updated language from the Vermont School Board Association's model policy and state statute. She also recommended changing the title to Tiered System of Supports and Educational Support Team.

Director Yousey-Hindes moved to approve the first reading of the Educational Support System Policy: G7. The motion passed unanimously, 4-0.

IV. First Reading of Districtwide Policy on Student Records: F6 Action

This policy was reviewed as part of the district's policy cycle. Director of Student Support Services Carrie Lutz gave an overview of the importance of the policy and some of the sections that need to be updated. The policy was last reviewed in 2003. She also recommended changing the title of the policy to Education Records.

Director Kigonya moved to approve the first reading of the Districtwide Policy on Student Records: F6. The motion passed unanimously, 4-0.

V. Approval of Purchase for Laptops at CHS and Chromebooks at CMS **Action**

Business and Operations Manager George Trieb requested approval from the board to purchase replacement Chromebooks for students at CMS and laptops for students at CHS. The purchases are part of the district's annual replacement plan and are a budgeted expenditure.

Director Yousey-Hindes moved to authorize the Business and Operations Manager George Trieb to purchase IT equipment as requested. The motion passed unanimously, 4-0.

VI. Quarterly Financial Report **Informational**

Business and Operations Manager George Trieb provided an overview of the third quarter report. Revenue and expenditures are tracking mostly as expected. He noted that if the current spending trend were to continue, the district would expect a surplus of \$666,551.

VII. First Reading of CSD Personnel Policies **Action**

- D1: Personnel: Recruitment, Selection, Appointment**
- D3: Staffing and Job Descriptions**
- D6: Substitute Teachers**
- D9: Resignations**

These policies were reviewed as part of the district's policy cycle. Superintendent Amy Minor presented them together because ultimately, the district is recommending consolidating them based on the Vermont School Board Association's model policy manual. Overall, the policies have worked well for the district's Human Resources Department, employees, and volunteers. The board discussed distinctions between the policies and how the district uses them.

Director Kigonya moved to approve the first readings of board policies D1, D3, D6, and D9. The motion passed unanimously, 4-0.

VIII. Approval of Consent Agenda **Action**

The board reviewed the following consent agenda.

CONSENT AGENDA

Board Meeting Date: May 07, 2024

Revised

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Kathleen	Joyce	Resignation	Language Arts Teacher	1.0	CMS	Request to End Employment -End of School Year 23/24			
Teacher	Angella	Pratt	New Hire	504 Teacher	1.0	CMS	Request to Hire	New Postion	Yes	Yes
Teacher	Eleanora	Klick	New Hire	Music Teacher	1.0	PPS/UMS	Request to Hire	Martha Mutz	Yes	Yes
Administrative	Jennifer	Stratton	New Hire	Director of Student Support Svcs.	1.0	CMS	Request to Hire	Julie Tanguay	Yes	Yes

Non-Licensed Employees (Support Staff), Board Approval Required

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

Non-Licensed Employees (Support Staff), Informational

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Robert	King	Resignation	Maintenance Worker	40.0	DW	Notice of Resignation			
Support Staff	Jamie	Winton	Resignation	Maintenance Worker	40.0	DW	Notice of Resignation			
Support Staff	Uma	Rijal	New Hire	Custodian	40.0	TBD	Notice of Hire			
Support Staff	Ramesh	Dahal	New Hire	Custodian	40.0	TBD	Notice of Hire			
Support Staff	Ryan	Jolet	New Hire	Custodian	40.0	TBD	Notice of Hire			
Support Staff	Isabel	Emsfeld	New Hire	Behavior Interventioninst	35.0	CHS	Notice of Hire			

Director Yousey-Hindes moved to approve the consent agenda. The motion passed unanimously, 4-0.

- IX. Approval of Meeting Minutes** **Action**
- April 2, 2024
 - April 16, 2024

Director Kigonya moved to approve the minutes from the April 2, 2024 and April 16, 2024 meetings. The motion passed unanimously, 4-0.

- X. Board/Administration Communication, Correspondence, Committee Reports** **Information**
- Several grants were approved for stormwater projects that will be completed this summer.
 - The district received the engagement report from CESO with consolidated feedback from the feedback forums regarding long-term facility needs. Administrators met with Black River Design to determine the next steps for any renovations that the board and community may decide to pursue.
 - District leadership met with the Town of Colchester and Mountain Transit regarding a school transportation plan due to road closures that will take place once the sewer project construction begins on East Lakeshore Drive and West Lakeshore Drive.

- XI. Future Agenda Items** **Information**
- Community Eligibility Program Presentation
 - DEI Committee Presentation
 - Assurances
 - Continuation of the Policy Review Cycle

XII. Adjournment

Director Longo moved to adjourn at 8:05 pm. The motion passed unanimously, 5-0.

Recorder:

Board Clerk:

Meghan Baule
Recording Secretary

Ben Yousey-Hindes
Board Clerk