

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Media Center

Tuesday, May 7, 2024
7:00 pm

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, May 7, 2024, in the Colchester High School Media Center. Board members in attendance were Board Chair Lindsey Cox, Directors Nic Longo, Ben Yousey-Hindes, Laurie Kigonya, and Student Representative Phoebe Richardson. Board Director Jennifer Fath joined the meeting at 7:12 pm, and Board Director Nic Longo joined at 7:57 pm. District administrators and employees in attendance included Superintendent Amy Minor, Business and Operations Manager George Trieb, Director of Curriculum Gwen Carmolli, Director of Student Support Services Carrie Lutz, and Director of Instructional Support Services Jean Shea. There were no community members in the audience.

I. Call to Order

Board Chair Lindsey Cox called the meeting to order at 7:00 pm and led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. First Reading of Educational Support System Policy: G7 Action

This policy was reviewed as part of the district's policy cycle. Director of Instruction Support Services Jean Shea gave an overview of the research and subsequent recommended revisions. The draft policy included updated language from the Vermont School Board Association's model policy and state statute. She also recommended changing the title to Tiered System of Supports and Educational Support Team.

Director Yousey-Hindes moved to approve the first reading of the Educational Support System Policy: G7. The motion passed unanimously, 4-0.

IV. First Reading of Districtwide Policy on Student Records: F6 Action

This policy was reviewed as part of the district's policy cycle. Director of Student Support Services Carrie Lutz gave an overview of the importance of the policy and some of the sections that need to be updated. The policy was last reviewed in 2003. She also recommended changing the title of the policy to Education Records.

Director Kigonya moved to approve the first reading of the Districtwide Policy on Student Records: F6. The motion passed unanimously, 4-0.

V. Approval of Purchase for Laptops at CHS and Chromebooks at CMS **Action**

Business and Operations Manager George Trieb requested approval from the board to purchase replacement Chromebooks for students at CMS and laptops for students at CHS. The purchases are part of the district's annual replacement plan and are a budgeted expenditure.

Director Yousey-Hindes moved to authorize the Business and Operations Manager George Trieb to purchase IT equipment as requested. The motion passed unanimously, 4-0.

VI. Quarterly Financial Report **Informational**

Business and Operations Manager George Trieb provided an overview of the third quarter report. Revenue and expenditures are tracking mostly as expected. He noted that if the current spending trend were to continue, the district would expect a surplus of \$666,551.

VII. First Reading of CSD Personnel Policies **Action**

D1: Personnel: Recruitment, Selection, Appointment

D3: Staffing and Job Descriptions

D6: Substitute Teachers

D9: Resignations

These policies were reviewed as part of the district's policy cycle. Superintendent Amy Minor presented them together because ultimately, the district is recommending consolidating them based on the Vermont School Board Association's model policy manual. Overall, the policies have worked well for the district's Human Resources Department, employees, and volunteers. The board discussed distinctions between the policies and how the district uses them.

Director Kigonya moved to approve the first readings of board policies D1, D3, D6, and D9. The motion passed unanimously, 4-0.

VIII. Approval of Consent Agenda **Action**

The board reviewed the following consent agenda.

CONSENT AGENDA

Board Meeting Date: May 07, 2024

Revised

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Kathleen	Joyce	Resignation	Language Arts Teacher	1.0	CMS	Request to End Employment -End of School Year 23/24			
Teacher	Angella	Pratt	New Hire	504 Teacher	1.0	CMS	Request to Hire	New Postion	Yes	Yes
Teacher	Eleanora	Klick	New Hire	Music Teacher	1.0	PPS/UMS	Request to Hire	Martha Mutz	Yes	Yes
Administrative	Jennifer	Stratton	New Hire	Director of Student Support Svcs.	1.0	CMS	Request to Hire	Julie Tanguay	Yes	Yes

Non-Licensed Employees (Support Staff), Board Approval Required

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

Non-Licensed Employees (Support Staff), Informational

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Robert	King	Resignation	Maintenance Worker	40.0	DW	Notice of Resignation			
Support Staff	Jamie	Winton	Resignation	Maintenance Worker	40.0	DW	Notice of Resignation			
Support Staff	Uma	Rijal	New Hire	Custodian	40.0	TBD	Notice of Hire			
Support Staff	Ramesh	Dahal	New Hire	Custodian	40.0	TBD	Notice of Hire			
Support Staff	Ryan	Jolet	New Hire	Custodian	40.0	TBD	Notice of Hire			
Support Staff	Isabel	Emsfeld	New Hire	Behavior Interventioninst	35.0	CHS	Notice of Hire			

Director Yousey-Hindes moved to approve the consent agenda. The motion passed unanimously, 4-0.

- IX. Approval of Meeting Minutes** **Action**
- April 2, 2024
 - April 16, 2024

Director Kigonya moved to approve the minutes from the April 2, 2024 and April 16, 2024 meetings. The motion passed unanimously, 4-0.

- X. Board/Administration Communication, Correspondence, Committee Reports** **Information**
- Several grants were approved for stormwater projects that will be completed this summer.
 - The district received the engagement report from CESO with consolidated feedback from the feedback forums regarding long-term facility needs. Administrators met with Black River Design to determine the next steps for any renovations that the board and community may decide to pursue.
 - District leadership met with the Town of Colchester and Mountain Transit regarding a school transportation plan due to road closures that will take place once the sewer project construction begins on East Lakeshore Drive and West Lakeshore Drive.

- XI. Future Agenda Items** **Information**
- Community Eligibility Program Presentation
 - DEI Committee Presentation
 - Assurances
 - Continuation of the Policy Review Cycle

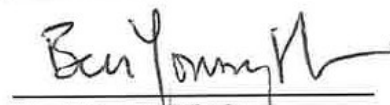
XII. Adjournment

Director Longo moved to adjourn at 8:05 pm. The motion passed unanimously, 5-0.

Recorder:


Meghan Baule
Recording Secretary

Board Clerk:


Ben Yousey-Hindes
Board Clerk