

Colchester School Board

Meeting Agenda and Packet

December 20, 2022

**Colchester School District
Board of Education Meeting Agenda
December 20, 2022 - 7:00 P.M.
Colchester High School Library**

Agenda

- | | |
|---|--------------------|
| I. Call to Order | |
| II. Citizen Participation | |
| III. Approval of Contract Agreement with Colchester Education Association (CEA) Support Staff Unit | Action |
| IV. Approval for Purchase of Classroom Audio Amplification Systems | Action |
| V. Approval for Purchase of HVAC System for the Performing Arts Center | Action |
| VI. FY'24 Budget Discussion | Information |
| VII. Approval of Consent Agenda | Action |
| VIII. Approval of Meeting Minutes: December 6, 2022 | Action |
| IX. Board/Administration Communication, Correspondence, Committee Reports | Information |
| X. Future Agenda Items | Information |
| XI. Adjournment | |

***Meeting Participation and Viewing Options**

Meetings are open to the public unless warned otherwise. Colchester citizens have an opportunity to speak or comment on any items listed on the agenda. For topics not listed on the agenda, public comment can be made during the Citizen's Participation agenda item. Please review the Public Comment Rules listed at www.csdyt.org/schoolboard prior to the meeting. If not attending in person, citizens may also participate in the meeting by emailing a prerecorded message to schoolboard@colchesters.org with "Citizens Participation" listed in the subject line. It must be received by noon on the day of the meeting, include your full name and phone number, and follow the Public Comment Rules. LCATV will provide live stream coverage via: www.lcatv.org/live-stream-3.



Colchester School District

Administrative Offices, 59 Rathe Rd, PO Box 27, Colchester, Vermont 05446

Phone: (802) 264-5999 • www.csdvt.org • Fax: (802) 318-4669

MEMO

To: School Board Directors
From: Carrie Lutz, CSD Director of Student Support Services
Subject: Purchase of Classroom Audio Amplification System
Date: December 15, 2022

As a district we have been working with the University of Vermont and Dr. Margaret Overman, an educational audiologist, to explore universal classroom support for auditory processing and attention. Using federal grant dollars, our goal is to outfit each classroom in the district with an auditory system to amplify the teacher's voice. Not only will it increase the access of learners with auditory or attention challenges, but the improvements will benefit all learners. Audio amplification systems allow students to hear more clearly throughout the classroom and reduce the amount of repetition and missed instruction.

In May 2022 the School Board approved the purchase of the amplification systems for all the classrooms in CMS and CHS. This purchase would complete the project by outfitting each classroom in MBS, PPS and UMS.

After comparing two systems with Dr. Overman, we are interested in moving forward with Phonak. Attached are the quotes for the Phonak product and the comparable from Lightspeed. We choose the Phonak product as it will best meet the need at a lower per unit price.

Recommendation: "I move to authorize the Director of Student Support Services to completed the required paperwork etc to purchase the Audio Amplification Systems from Phonak for a cost of \$66,872.45."

Amy Minor
Superintendent
of Schools

George Trieb
Business & Operations
Manager

Carrie Lutz
Director of Student
Support Services

Jean Shea
Director of Instructional
Support Services

Gwendolyn Carmolli
Director of Curriculum
& Instruction



Sonova USA Inc.
750 N Commons Dr
Aurora IL 60504
Phone 800-777-7333

| | |
|-----------------------|-------------------|
| Quotation | 5120199132 |
| Date | 10/27/2022 |
| Quotation Expiry Date | 03/08/2023 |
| Amount | 66,872.45 |

PAYER ACCOUNT # PH-5120027160

COLCHESTER SCHOOL DISTRICT
SPECIAL ED
59 RATHE RD POB 27
COLCHESTER VT 05446

SHIP TO ACCOUNT # PH-5120027160

COLCHESTER SCHOOL DISTRICT
SPECIAL ED
59 RATHE RD POB 27
COLCHESTER VT 05446

| | |
|--------------------|---|
| PO.: | Contact: Amy Latulippe |
| Patient ID: | Shipment Method: Fed Ex Second Day |

| Qty | Description | Price Per Unit | Adjustment Per Unit | Net Price Per Unit | Net Amount |
|-----|---|-------------------|------------------------|-----------------------|---------------|
| | Patient: -- | | | | |
| 52 | Roger SF only TSM DM 5000 v2 w/ Floor St | 0.00 | | 0.00 | 0.00 |
| 52 | Roger SoundField Touchscreen Mic | 719.00 | (270.56) | 448.44 | 23,318.88 |
| 52 | Roger DigiMaster 5000 /V2 | 1,039.00 | (364.18) | 674.82 | 35,090.64 |
| 52 | DigiMaster floor stand | 0.00 | | 0.00 | 0.00 |
| 52 | Bag for SoundField | 0.00 | | 0.00 | 0.00 |
| 4 | Wall Mount Kit DigiMaster 5000 | 17.00 | | 17.00 | 68.00 |
| 3 | Roger TSM SF only DM 7000 v2 w/Wall Mount | 0.00 | | 0.00 | 0.00 |
| 3 | Roger SoundField Touchscreen Mic | 719.00 | (267.32) | 451.68 | 1,355.04 |
| 3 | Roger DigiMaster 7000 /V2 | 1,179.00 | (379.52) | 799.48 | 2,398.44 |
| 3 | Wall Mount Kit DigiMaster 5000 | 0.00 | | 0.00 | 0.00 |
| 3 | Bag for SoundField | 0.00 | | 0.00 | 0.00 |
| 2 | Roger DigiMaster 7000 v2 w/Wall Mount | 0.00 | | 0.00 | 0.00 |
| 2 | Roger DigiMaster 7000 /V2 | 1,179.00 | (330.12) | 848.88 | 1,697.76 |
| 2 | Wall Mount Kit DigiMaster 5000 | 0.00 | | 0.00 | 0.00 |
| 2 | Bag for SoundField | 0.00 | | 0.00 | 0.00 |
| 2 | Roger Pass-around | 589.00 | (144.57) | 444.43 | 888.86 |
| 2 | Roger Touchscreen Mic | 1,059.00 | (191.58) | 867.42 | 1,734.84 |

Quotation Only



Sonova USA Inc.
750 N Commons Dr
Aurora IL 60504
Phone 800-777-7333

| | |
|-----------------------|-------------------|
| Quotation | 5120199132 |
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SHIP TO ACCOUNT # PH-5120027160
COLCHESTER SCHOOL DISTRICT
SPECIAL ED
59 RATHE RD POB 27
COLCHESTER VT 05446

| | |
|--------------------|---|
| PO.: | Contact: Amy Latulippe |
| Patient ID: | Shipment Method: Fed Ex Second Day |

| Qty | Description | Price Per Unit | Adjustment Per Unit | Net Price Per Unit | Net Amount |
|--------|-------------|----------------|---------------------|--------------------------------|------------------|
| Notes: | | | | Subtotal | 66,552.46 |
| | | | | Sales Tax | 0.00 |
| | | | | Shipping & Handling | 319.99 |
| | | | | Additional Discount | |
| | | | | Net Total | 66,872.45 |

Returns and exchanges will be accepted within 60 days of invoicing unless specified otherwise.

Note: This quotation is for equipment to be purchased for school use only. Resale to consumers is not intended. Children with hearing loss should always be directed to an audiologist for evaluation and rehabilitation.

Purchase orders can be sent to schoolorders@phonak.com or faxed to 630-393-9816. For additional assistance please contact 1-888-777-7316. Opt #1

Quotation Only

Quotation 5120199132 **Amount** **\$66,872.45**



Sonova USA Inc. N Commons Dr Aurora, IL 60504



What can we help you find today?


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Shopping Cart

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ADD ITEM TO CART

Enter CDW# or MFG# Add

| ITEM | AVAILABILITY | PRICE | QUANTITY | ITEM TOTAL |
|---|--|---|-----------|---------------------------|
|  <p>Light speed Redcat Audio System with Flexmike MFG Part: RCN-F CDW Part: 6570209 UNSPSC: 52161521</p> | <p>5-7+ Days Expected in-stock date for this item is between 5-7 days. Item will ship once it is in stock.</p> | <p>\$1,447.99 Advertised Price</p> | <p>52</p> | <p>\$75,295.48</p> |

Order Summary

Subtotal: **\$75,295.48**

Tax and Shipping calculated at checkout.

Lease Option Pricing
\$2,110.53 / Month

Checkout

Top Recommendations

| | | | | |
|---------------------------|---------------------------------|------------------------------|--------------------------------|--------------------------------|
| PRTG Network Monitor -... | PRTG Network Monitor (v. 14)... | Ergotron WorkFit-TL... | ViewSonic IFP7550-C1 75... | APC Smart-UPS X 1500VA... |
| (73) | (73) | \$757.00 Advertised Price | \$4,316.00 Advertised Price | \$1,699.99 Advertised Price |
| Add to Cart | Add to Cart | Add to Cart | Add to Cart | Add to Cart |



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Sign in to Save this Cart, View Saved Carts or E-mail this Cart

[Update All](#) | [Remove All](#)

Shop Top Sellers (12)

| | | | | |
|--------------------------------------|-----------------------------------|--------------------------------------|---|--|
| PRTG Network Monitor - license + ... | PRTG Network Monitor (v. 14) -... | Ergotron WorkFit-TL Standing Desk... | ViewSonic IFP7550-C1 75" LED-backlit... | Crestron Flex UC-MX50-T - for Mediu... |
| (73) | (73) | \$757.00 Advertised Price | \$4,316.00 Advertised Price | \$5,966.99 Advertised Price |
| \$16,595.99 | \$12,446.99 | | | |
| Add to Cart | Add to Cart | Add to Cart | Add to Cart | Add to Cart |



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CONSENT AGENDA

Board Meeting Date: December 20, 2022

Licensed Employees (Teacher/Administrator)

| Contract Type | First Name | Last Name | Category | Position | FTE/Hours | Building | Agenda Information | Person Replacing | Budgeted | Admin Support |
|----------------------|-------------------|------------------|-----------------|-----------------|------------------|-----------------|---------------------------|-------------------------|-----------------|----------------------|
| | | | | | | | | | | |

Non-Licensed Employees (Support Staff), Board Approval Required

| Contract Type | First Name | Last Name | Category | Position | FTE/Hours | Building | Agenda Information | Person Replacing | Budgeted | Admin Support |
|----------------------|-------------------|------------------|-----------------|-----------------|------------------|-----------------|---------------------------|-------------------------|-----------------|----------------------|
| | | | | | | | | | | |

Non-Licensed Employees (Support Staff), Informational

| Contract Type | First Name | Last Name | Category | Position | FTE/Hours | Building | Agenda Information | Person Replacing | Budgeted | Admin Support |
|----------------------|-------------------|------------------|-----------------|--------------------------|------------------|-----------------|---------------------------|-------------------------|-----------------|----------------------|
| Support Staff | Trevor | Sohnen | Resignation | Spec. Ed Para | 32.5 | CMS | Notice of Resignation | | | |
| Support Staff | Aubrey | Stenta | Resignation | Paraeducator | 32.5 | UMS | Notice of Resignation | | | |
| Support Staff | Pamela | Lash | Transfer | Behavior Interventionist | 33.5 | CMS | Notice of Transfer | Caitlin Briggs | Yes | Yes |
| Support Staff | Jensen | Radner | Resignation | Behavior Interventionist | 35 | MBS | Notice of Resignation | | | |
| Support Staff | Anna | Thomson | New Hire | ELL Paraeducator | 32.5 | CMS | Notice of Hire | Pamela Lash | yes | Yes |
| Support Staff | Holly | Gingras | Resignation | Paraeducator | 32.5 | PPS | Notice of Resignation | | | |

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Library

Tuesday, December 6, 2022
7:00 p.m.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, December 6, 2022, in the Colchester High School Library. Board members in attendance were Board Chair Lindsey Cox, Board Directors Nic Longo, Ben Yousey-Hindes, Felix Anderson, Laurie Kigonya and Student Board Representative Olivia Dallamura. District administrators and employees in attendance included Superintendent Amy Minor, Director of Curriculum Gwendolyn Carmolli, and Director of Student Support Services Carrie Lutz. There was a local cub scout troop in the audience, along with a district employee.

I. Call to Order

Board Chair Lindsey Cox called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Approval of Contract Agreement with Colchester Education Association (CEA) Action

A contract agreement between the Colchester Education Association (CEA) and the School Board was reached on December 1, 2022. The agreement is a three-year term with a 15.75% increase in compensation which includes a 5.95% increase for year one, 4.95% in year two, and 4.85% in year three. They also agreed on an increase in the teacher hourly rate, the concept of a flex day for summer learning, the opportunity for teachers to apply for prepayment of college courses, the creation of a safety committee to develop protocols for student/family misconduct chaired by the superintendent, and updated language in several sections throughout the contract.

Director Yousey-Hindes moved to approve the collective bargaining agreement with the Colchester Education Association for the years 2022-2025. The motion passed 3-0, with Board Chair Cox and Director Anderson abstaining.

IV. FY'24 Budget Discussion Information

As the board prepares to engage in discussions for the FY'24 budget, Superintendent Amy Minor gave a district-wide overview of student enrollment. Colchester's enrollment is steady and has been projected in a recent demographic study to rise slightly over the next ten years. She went over individual school enrollment including grade level and class size. She also gave data regarding enrollment and class size in unified arts, teams, and tuition students at the middle and high schools.

Superintendent Minor presented information regarding the education tax components for the upcoming budget. She addressed a letter sent to districts from the State Tax Commissioner. The

letter indicated that there is a surplus in the state's education fund, and it would appear they will use it to lower education property taxes. However, she noted that the final amount would be dependent on other variables such as the Common Level of Appraisal and may not ultimately result in a substantial reduction in taxes. Those determining components will become available to districts in the next few weeks. Superintendent Minor also shared the first draft of the baseline budget which shows a 7.28% increase over the current year; this increase is mostly driven by inflation.

Director of Curriculum Gwendolyn Carmolli gave an overview of the Elementary and Secondary School Emergency Relief (ESSER) funds. As covered in previous meetings, the funds have been broken up into three phases covering March 2020 to September 2024. The funds can be used on specific expenditures including staffing, food service offerings, health supplies, instructional materials and programming, transportation, and technology. Ms. Carmolli provided financial breakdowns of each phase to explain the amount of funds allotted, how much has been used, and in what categories. She went into more detail about the current ESSER funded positions within the district and provided a timeline to add these positions into future budgets in order to keep them once the ESSER funding ends.

Superintendent Minor provided a list of long-term staffing needs that was developed in collaboration with building principals and administrators at Central Office. Using that list, Superintendent Minor presented a brief overview of the FY'24 preliminary budget requests. First and foremost, it was recommended to maintain the current level of staffing and programming throughout the district. Second, it was recommended to move the ESSER funded positions into the budget. Superintendent Minor stated she will bring back specific costs associated with each role and options for cost-sharing or blended funding at the next meeting.

V. First Reading of Animal Dissection Policy: G4 Action

This policy was assessed as part of the CSD policy review process. This policy impacts science classrooms at CMS and CHS and both buildings have practices in place should a family or a student choose to not participate in a classroom dissection. There were no recommended changes

Director Longo moved to approve the first reading of the Animal Dissection Policy: G4. The motion passed unanimously.

VI. First Reading of Mascots and Branding Policy: NEW Action

The Agency of Education issued a model policy on nondiscriminatory mascots and school branding as required by Act 152 of 2022. As part of this policy, school boards must review the district's school branding to ensure compliance with the policy. Prior to the meeting, the district's diversity, equity, and inclusion coordinator and the District Leadership Team reviewed each school's current mascot and branding and confirmed that the district is in compliance with the proposed policy.

Director Kigonya moved to approve the first reading of the Mascots and Branding Policy. The motion passed unanimously.

VII. Information on PCB Testing in Schools Information

Vermont's PCB testing program was created in Act 74 of 2021. This act requires all Vermont schools to test for PCBs in school indoor air. Colchester Schools are scheduled to be tested next

year, however, several other schools in the state have already been tested and as a result of that process, the state has launched a PCB task force. Superintendent Minor is a member of the task force and provided an update on their work so far. She is anticipating the state to release further guidance in the coming weeks.

VIII. Approval of Consent Agenda

Action

The board reviewed the following Consent Agenda. There were no licensed professionals listed, so no action was required by the board.

DRAFT

CONSENT AGENDA

Board Meeting Date: December 6, 2022

Licensed Employees (Teacher/Administrator)

| Contract Type | First Name | Last Name | Category | Position | FTE/Hours | Building | Agenda Information | Person Replacing | Budgeted | Admin Support |
|----------------------|-------------------|------------------|-----------------|-----------------|------------------|-----------------|---------------------------|-------------------------|-----------------|----------------------|
| | | | | | | | | | | |

Non-Licensed Employees (Support Staff), Board Approval Required

| Contract Type | First Name | Last Name | Category | Position | FTE/Hours | Building | Agenda Information | Person Replacing | Budgeted | Admin Support |
|----------------------|-------------------|------------------|-----------------|-----------------|------------------|-----------------|---------------------------|-------------------------|-----------------|----------------------|
| | | | | | | | | | | |

Non-Licensed Employees (Support Staff), Informational

| Contract Type | First Name | Last Name | Category | Position | FTE/Hours | Building | Agenda Information | Person Replacing | Budgeted | Admin Support |
|----------------------|-------------------|------------------|-----------------|----------------------|------------------|-----------------|---------------------------|-------------------------|-----------------|----------------------|
| Support Staff | Haylee | Patch | New Hire | Paraeducator | 32.5 | UMS | Notice of Hire | Shauna Rooney | Yes | Yes |
| Support Staff | Robert | King | Resignation | Special Ed Driver | 30 | DW | Notice of Resignation | | | |
| Support Staff | Jeremy | LaRoche | Transfer | 504 - Paraeducator | 32.5 | CHS | Notice of Transfer | Carolyn Sawin | Yes | Yes |
| Support Staff | Anne Marie | Lavalette | Resignation | Attendance Secretary | 32.5 | CHS | Notice of Resignation | | | |
| Support Staff | Charlton | Whitney | New Hire | Special Ed Driver | 35 | DW | Notice of Hire | Robert King | Yes | Yes |

DRAFT

IX. Approval of Meeting Minutes: November 15, 2022 **Action**

Director Kigonya moved to approve the minutes from the meeting held on November 15, 2022. The motion passed unanimously.

X. Approval of Special Meeting Minutes: November 18, 2022 **Action**

Director Anderson moved to approve the minutes from the special meeting held on November 18, 2022. The motion passed unanimously.

XI. Approval of Special Meeting Minutes: November 29, 2022 **Action**

Director Yousey-Hindes moved to approve the minutes from the special meeting held on November 29, 2022. The motion passed unanimously.

XII. Board/Administration Communication, Correspondence, Committee Reports **Information**

- Reminder of the upcoming 38th Annual Colchester Winter Carnival on February 3, 4, 5.

XIII. Future Agenda Items **Information**

- FY24 Budget Development
- Continuation of policy review
- Announced Tuition

XIV. Executive Session to Discuss Negotiations **Action**

Director Anderson moved to enter executive session at 9:08 p.m. to discuss negotiations. The motion passed unanimously.

XV. Adjournment

Director Anderson moved to exit executive session and adjourn at 10:10 p.m. The motion passed unanimously.

Recorder:

Board Clerk:

Gabrielle Brooks
Recording Secretary

Ben Yousey-Hindes
Board Clerk