

Colchester School Board

Meeting Agenda and Packet

June 20, 2023

**Colchester School District
Board of Education Meeting Agenda
June 20, 2023 - 7:00 P.M.
Colchester High School Library**

Agenda

- I. Call to Order**
- II. Citizen Participation**
- III. Second and Final Reading of Comprehensive Transportation Policy: F12a** Action
- IV. Second and Final Reading of Fire and Emergency Preparedness Drills Policy: E3a** Action
- V. Second and Final Reading of Access Control and Visitor Management Policy: E3b** Action
- VI. Approval of Consent Agenda** Action
- VII. Approval of Special Meeting Minutes: June 5, 2023** Action
- VIII. Approval of Meeting Minutes: June 6, 2023** Action
- IX. Approval of Special Meeting Minutes: June 12, 2023** Action
- X. Board/Administration Communication, Correspondence, Committee Reports** Information
- XI. Future Agenda Items** Information
- XII. Executive Session to Discuss the Superintendent's Evaluation** Action
- XIII. Adjournment**

***Meeting Participation and Viewing Options**

Meetings are open to the public unless warned otherwise. Colchester citizens have an opportunity to speak or comment on any items listed on the agenda. For topics not listed on the agenda, public comment can be made during the Citizen's Participation agenda item. Please review the Public Comment Rules listed at www.csdvt.org/schoolboard prior to the meeting. If not attending in person, citizens may also participate in the meeting by emailing a prerecorded message to schoolboard@colchesters.org with "Citizens Participation" listed in the subject line. It must be received by noon on the day of the meeting, include your full name and phone number, and follow the Public Comment Rules. LCATV will provide live stream coverage via: www.lcatv.org/live-stream-3.

COLCHESTER SCHOOL DISTRICT

POLICY: TRANSPORTATION

DATE ADOPTED: June 20, 2023

POLICY STATEMENT

Where it is reasonable and necessary to enable a student entitled or required to attend an elementary or a secondary school within the Colchester School District (District), the District may furnish transportation on public roads to students who reside within the District. The District may also provide transportation to non-resident students as authorized by the Colchester School Board (Board).

Except where mandated by federal and state law, the provision of transportation is a privilege and it is not required or mandated for most students. The District will provide transportation as required under IDEA-B (special education) law, federal §504 law and the McKinney Vento Homeless Assistance Act when such transportation is necessary to provide a Free and Appropriate Education (FAPE).

OPERATION OF BUSES

The District uses an outside contractor to provide general bus transportation. The contractor shall be responsible for the hiring and training of qualified bus drivers and establishing bus routes on public roads. Driver availability from the contractor may prohibit access to buses. In addition to school-day transportation, the District is committed to providing full or partial transportation for approved field trips and for approved extracurricular activities, such as athletic events. The operation of regular bus routes to and from school will take priority over the use of buses for field trips and extracurricular activities.

NON-RESIDENT STUDENTS

In most circumstances, the student or the student's parent or guardian is responsible for providing transportation to and from school when the student does not reside in Colchester. The administration will develop transportation procedures establishing the circumstances in which non-resident students may be transported by the District.

ADMINISTRATIVE RESPONSIBILITIES

The Superintendent or their designee will develop a comprehensive set of procedures outlining eligibility of ridership, guidelines for the establishment of routes, camera and video recording requirements, and specialized transportation accommodations.

Last Reviewed: February 4, 2003
Date Warned: June 2, 2023
First Reading: June 6, 2023
Second Reading: June 20, 2023

COLCHESTER SCHOOL DISTRICT **Transportation Procedures**

ELIGIBILITY TO RIDE ON COLCHESTER BUSES

Per Colchester School District (District) policy F12: Transportation, where it is reasonable and necessary to enable a student entitled or required to attend a school within the District, the District may furnish student transportation to and from school on public roads. Except where mandated by federal and state law, the provision of transportation is a privilege and it is not required or mandated for most students.

Eligible riders are:

1. Resident students in grades K-12 enrolled in District schools or enrolled by the District in other selected area schools.
2. People approved by the administration for clearly stated reasons (i.e. chaperones, coaches, aides, monitors, etc.).
3. School staff (other than described in item 2 above) with approval of the Superintendent.

ESTABLISHMENT OF ROUTES

The Contractor shall be responsible for establishing bus routes on public roads. All routes will be approved by the Superintendent or designee before being finalized.

The following factors will be considered when determining routes and stops:

1. the age and health of pupils,
2. safety of walking routes between pickup location and bus stop,
3. number and size of buses available,
4. number of students to be served,
5. geographic area to be served,
6. school start and end times,
7. distance to be traveled from pickup location to school,
8. condition of the road and
9. type of road.

The Contractor and Superintendent or designee may consider any other factors they deem appropriate when establishing routes and designated stops. Bus routes will not be developed to accommodate transportation to a student's place of employment. Bus stops will not be granted outside the town limits of the Town of Colchester. The Superintendent or designee is empowered to make changes to any bus route to meet current needs. Such changes, however, require clear notification to the parents/guardians of affected students.

While not always possible, an attempt will be made to establish and operate bus routes close enough to students' homes so that students in grades 6-12 will not walk over one mile to a bus stop and students in grades K-5 will not walk more than .5 mile to a bus stop.

Although every effort will be made to ensure that students are not spending more than forty-five (45) minutes riding to or home from school, those limits cannot be guaranteed.

For students who qualify as a Colchester resident per Vermont Residency Law and reside with a parent/guardian who lives in another town, the district is not responsible for providing transportation to and from the non-Colchester residence.

TRANSPORTATION FOR K-2 STUDENTS

Students in grades K-2 who live within the area known as “the Zone” will be eligible for transportation to the school to which they have been assigned upon enrollment, either Porters Point School or Union Memorial School. The following streets constitute the Zone:

Acorn Lane	Gilman Circle	Mountain View Drive	South Park Drive
Bay Ridge Estates	Harvest Lane	Naomi's Way	Suncrest Terrace
Blakely Road	Hawkes Way	Oak Circle	Sunderland Woods Road
Camels Hump Avenue	Hercules Drive	Perimeter Drive	Truman Drive
College Parkway	Hill Spring Lane	Poor Farm Road	University Lane
Commerce Street	Jefferson Drive	Rathe Road	Winchester Place
Coolidge Court	Johanna's Lane	Rea Janet Drive	
Dalton Drive	Johnson Avenue	Red Pines Lane	
Douglas Drive	Lincoln Drive	Roosevelt Highway (Severance to Hercules)	
East Lakeshore Drive	Lone Birch Drive	Severance Green	
Edgewood Drive	Mt. Mansfield Avenue	Sophie's Lane	
Ethan Allen Avenue	Mt. Sterling Avenue	South Oak Circle	

If a family lives outside of the Zone and is approved for a waiver to attend the school on the other side of town from where they reside, they are responsible for providing daily transportation for their student if their home is not on an existing bus route to/from that school.

DROP OFF FOR KINDERGARTEN STUDENTS

Students in kindergarten must be picked up by a parent/guardian or other individual listed as one of the student's contacts. For bus riders, if an authorized individual is not visible at the bus stop, the student will remain on the bus and be returned to the school to be picked up by a parent/guardian or individual listed as one of the student's contacts. Families will be notified via phone call.

NON-RESIDENT STUDENTS

Transportation for non-resident students may only be provided by action of the Colchester School Board (Board) on the recommendation of the Superintendent, or designee, where the number of students geographically would make it cost effective. Transportation for non-resident students will be regularly evaluated and may discontinue at the conclusion of any school year, to take effect the following school year.

The District is not responsible for the transportation of school choice students to or from schools in other towns.

EXTRACURRICULAR ACTIVITIES TRANSPORTATION

Schools must provide an authorized coach, chaperone, or staff member to ride on all extracurricular and field trips to help monitor and remind students of behavior norms, including keeping the bus free of trash. Exceptions to having an adult ride along may only be made by mutual agreement, in advance, of the coach/activity adviser and bus contractor for intra-district trips and be approved by the Principal in advance.

Students are required to ride the bus to/from all events for which the school provides transportation. Exceptions for alternative transportation must be requested in writing by the student's parent/guardian and must be approved by the authorized school representative (athletics/activity director, coach, advisor, teacher) in advance. Only a responsible adult may provide alternative transportation home from an extracurricular or field trip. While on the bus, students are expected to adhere to the rules of the bus driver and bus contractor and to pick up all trash before exiting the bus.

The District does not compensate families who transport their child(ren) to and from extracurricular activities or field trips.

DELAY AND CLOSURE NOTIFICATION

The Board empowers the Superintendent to close or delay the opening of school or close school early when conditions require such action. The decision to close school will be announced to families and employees via phone call, email, and text message via the District's mass communication system. The public will be notified via local radio, television stations, and the District's website.

When possible, the District may communicate to families when a bus is delayed to or from one of the district's schools. The message will be sent to the families whose students ride on the affected route.

ALTERNATE STOPS

Permission slips from parents and approval from the school are required for any single-day changes to normal drop-off/pick-up points. Please send a written notice to the front office as preferred by the child's school (email, note, electronic form, etc...) with as much advance notice as possible.

Permanent address changes should be coordinated through front office staff at the child's school. These staff will update the student information database and coordinate with the Contractor on any busing needs.

STUDENT CONDUCT

Bus transportation is a privilege. The necessity of providing safe transportation requires students to exhibit self-control and proper behavior while riding. Refer to District policy F1: Student Conduct and Discipline for the specific expectations of each school.

Violation of these rules may result in the student's loss of transportation privileges. Loss of privilege is determined by the Principal. They may consult with the Bus Driver and/or Contractor, but the decision of the Principal is final.

CAMERAS AND VIDEO RECORDINGS

Refer to District policy E6: Video Surveillance for information regarding the use of cameras and video recordings on school buses.

SPECIALIZED TRANSPORTATION

There are times when the general transportation provided to all students is not sufficient in meeting a student's documented transportation needs to access school (i.e. wheelchair accessibility, placement in an alternative school, modified day). In these situations, specialized transportation is needed. The Colchester School District supports specialized transportation using district owned and operated vans and contracting with transportation companies. The scheduling of specialized transportation is done through the transportation coordinator. Assignments for rides are done with the overall needs of the district in consideration. At times, changes to the mode of transportation (i.e. type of vehicle, specific driver, times of transportation, group size) will need to be made to meet the transportation demands.

TRANSPORTATION OF STUDENTS BY EMPLOYEES IN PRIVATE VEHICLES

The District acknowledges that there are positions that require employees to transport students in their private vehicles. Employees should never transport a student in a private vehicle without administrative approval. For positions where transporting students is not required, the district strongly discourages the use of private vehicles. However, there are times, such as but not limited to the following, when the use of private vehicles is allowed:

- as part of an employee's job (i.e. Arches, Life Skills and Work Study, etc.),
- certain athletic and co-curricular events or
- a student is unable to ride a bus safely to/from a field trip.

Private vehicles are prohibited for use on field trips except where noted in bullet 3 above.

Whenever a private vehicle is used, the following conditions must be met prior to transporting students:

1. The operator of the vehicle certifies that:
 - a. They are at least eighteen (18) years of age and have a valid driver's license.
 - b. They have comprehensive automobile liability insurance. Minimum insurance coverage is: \$100,000 per person, \$300,000 per occurrence, and \$50,000 for property if the vehicle has a seating capacity of nine passengers or less and \$300,000 per person, \$500,000 per occurrence and \$50,000 for property if the vehicle has a seating capacity more than nine passengers.
2. Written consent from the owner of the vehicle including a statement indicating the capacity of the vehicle.
3. The parent/guardian of each student who may be transported in a private vehicle has been notified of the use of private vehicles and has signed a written permission form authorizing the transportation of their child in a private vehicle. The permission form shall specifically indicate that the District does not investigate or make any representations regarding the suitability or driving record of any operator of a private vehicle.
4. The District understands there are times when written parent/guardian permission can't be obtained. Every effort will be made to get verbal permission from the parent/guardian. For example, if a student gets injured on a walking field trip, they may need to be transported back to school by private vehicle.
5. Mileage reimbursement may be paid to the employee. However, no other compensation or remuneration may be paid, such as vehicle maintenance.

6. The operator of the vehicle will comply with federal and state Safety Belt and Child Restraint laws.

The District assumes no responsibility or liability for any claim for damages arising from the transportation of students in private vehicles.

COLCHESTER SCHOOL DISTRICT

POLICY: FIRE AND EMERGENCY PREPAREDNESS DRILLS

DATE ADOPTED: June 20, 2023

POLICY STATEMENT

It is the policy of the Colchester School District to require each school site to conduct options-based response drills in the fall and spring of each academic year, and to adopt and maintain an all-hazards emergency operations plan, as part of the District's overall school safety plan.

DEFINITIONS

- 1. Options-based Response Drill:** For the purpose of this policy, options-based response drill means that there are different actions educators and students can take if confronted by an active shooter/intruder.
- 2. School Site:** School building(s) operated by the school district.

ADMINISTRATIVE RESPONSIBILITIES

The superintendent or designee will ensure that:

1. Each school site in the district conducts age-appropriate, options-based response drills, including fire drills, in the fall and spring of each academic year. The district must evaluate which approach is best and adapt that approach to the developmental level of their students, including for students with disabilities, language barriers, and mobility needs.
2. The options-based response drills follow the guidance issued by the Vermont School Safety Center and the Vermont School Crisis Planning Team, which includes trauma-informed best practices for implementing options-based response drills.
3. Parents and guardians are notified not later than one school day before an options-based response drill is conducted.
4. Completion of the biannual drills is reported to the Agency of Education in a format approved by the Secretary.
5. On or by July 1, 2024, an all-hazards emergency operations plan is adopted and maintained for each school site. This plan must be reviewed and updated annually and in collaboration with local emergency first responders and local emergency management officials.

Date Warned: June 5, 2023

First Reading: June 6, 2023

Second Reading: June 20, 2023

COLCHESTER SCHOOL DISTRICT

POLICY: ACCESS CONTROL AND VISITOR MANAGEMENT

DATE ADOPTED: June 20, 2023

POLICY STATEMENT

It is the policy of the Colchester School District to provide a safe environment for students and employees while facilitating access to school buildings, premises and equipment by authorized users. The safety and security of the district's physical space and assets is a shared responsibility of all members of the district.

DEFINITIONS

1. **School Site:** School building(s) operated by the school district.

ADMINISTRATIVE RESPONSIBILITIES

The superintendent or designee will develop procedures to ensure that:

1. Access control procedures are established to address the design, administration and management of access control systems and measures. The superintendent or designee must determine and assign access-control privileges based on the specific needs and requirements of the district and the electronic identification/access badge.
2. All school site and district office exterior doors are locked during the school day.
 - a. The district recognizes there may be a need to leave school sites unlocked for specific purposes, for example, resident voting for elections. This is allowable if permission is granted from the superintendent in consultation with the district-wide safety team.
3. Regulation of visits to the school by parents, community members or news media.
4. All visitors check in at a centralized location prior to gaining full access to the school or office site.
5. Each school site maintains a log showing the names of visitors and the date, time, and purpose of each visit.

Date Warned: June 5, 2023
First Reading: June 6, 2023
Second Reading: June 20, 2023

CONSENT AGENDA

Board Meeting Date: June 20, 2023

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Wayland	Cole	New Hire	TIPS Teacher- One-Year Only	0.2	CHS	Request to Hire	New Position	Yes	Yes
Teacher	Kevin	Rondeau	New Hire	Long-Term Sub - Social Studies (8/31/23-1/16/24)	1.0	CHS	Request to Hire	Emma Morrissey & Ben Beaudoin	Yes	Yes

Non-Licensed Employees (Support Staff), Board Approval Required

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

Non-Licensed Employees (Support Staff), Informational

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Emma	Bruseo	New Hire	ELL Para	32.5	CMS	Notice of Hire	Anna Thompson	Yes	Yes
Support Staff	Dave	Eaton	Resignation	Special Education Driver	20.0	DW	Notice of Resignation			
Co-Curricular	Jeff	Davis	New Hire	Varsity Girls Basketball Coach	30.0	CHS	Notice of Hire	George Trieb	Yes	Yes
Co-Curricular	Eric	Outlette	New Hire	Boys Hockey Coach	30.0	CHS	Notice of Hire	Andy Corran	Yes	Yes

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting, Special Meeting
Central Office Conference Room

Monday, June 5, 2023
5:30 p.m.

MINUTES

The Colchester Board of Education held a Special Board Meeting on Monday, June 5, 2023. Those in attendance were Board Chair Lindsey Cox, Board Directors Nic Longo, Ben Yousey-Hindes, Laurie Kigonya, and Felix Anderson. District administrators and employees in attendance included Superintendent Amy Minor, Business and Operations Manager George Trieb. John Hemmelgarn from Black River Design was also in attendance.

I. Call to Order

Board Chair Lindsey Cox called the meeting to order at 5:30 p.m.

II. Work Session: District Facilities Planning

Information

The board met to continue assessing and planning for work pertaining to the district's facilities.

III. Adjournment

Director Yousey-Hindes moved to adjourn at 8:31 p.m. The motion passed unanimously.

Recorder:

Meghan Baule
Recording Secretary

Board Clerk:

Ben Yousey-Hindes
Board Clerk

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Library

Tuesday, June 6, 2023
7:00 p.m.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, June 6, 2023, in the Colchester High School Library. Board members in attendance were Board Chair Lindsey Cox, Directors Nic Longo, Ben Yousey-Hindes, Felix Anderson, Laurie Kigonya, and Student Board Representative Olivia Dallamura. District administrators in attendance included Superintendent Amy Minor, Business and Operations Manager George Trieb, Director of Curriculum Gwendolyn Carmolli, Director of Student Support Services Carrie Lutz, and UMS Principal Chris Antonicci. District Social Emotional Learning Coordinator Jayme Gaudet was in attendance to present on an agenda item and there were five audience members.

I. Call to Order

Board Chair Lindsey Cox called the meeting to order at 7:02 p.m. and led in the Pledge of Allegiance.

II. Citizen Participation

Colchester resident and parent, Stephanie Cyphers, acknowledged the receipt of an email from the district addressing questions that she had posed at a previous board meeting. At this meeting, she spoke about discrepancies between the distribution of new uniforms for the middle school softball and baseball teams. She had four middle school softball players with her in attendance to demonstrate how oversized the jerseys were, noting they are baseball uniforms and not softball uniforms. She stated the baseball players were allowed to choose sizes before the softball players, leaving only oversized jerseys left for the softball team. Two of the student-athletes, Sabrina and Hazel, stated the process felt very unfair. Ms. Cyphers requested better communication between the athletic directors, booster groups, and the schools to allow for more transparency about how funds are being spent on individual sports.

III. Approval of CHS Bathroom Renovation Project Action

Business and Operations Manager George Trieb shared a history of the project and highlighted the bids that were received for construction. The board also watched a video from Libby Bonesteel, superintendent of Montpelier Roxbury Public Schools, who has two bathrooms with a design similar to the one planned for CHS.

Director Kigonya moved to approve the bid as recommended for the CHS Bathroom Renovation Project. The motion passed unanimously.

IV. Presentation: Social Emotional Learning (SEL) Year-End Review Information

The District's Social Emotional Learning (SEL) Coordinator, Jayme Gaudet, provided the board with a comprehensive presentation of what SEL is, how the district has implemented SEL curriculum at each of the buildings, and how data is being collected and used to inform decisions

moving forward. She highlighted the components of the framework being used by the district which includes assessing competencies in skill areas, delivery of instruction and intervention that is developmentally appropriate, and how the overall program is evaluated.

V. First Reading of Comprehensive Student Transportation Policy: F12a Action

This policy was reviewed as part of the policy manual revision cycle. UMS Principal Chris Antonicci led a committee that reviewed transportation policies from both the Vermont School Board Association and other area districts and put forth an edited draft for the board to review. Superintendent Amy Minor noted that the recommended draft policy and accompanying procedures have also been reviewed by the district's attorney.

Director Longo asked if it would be appropriate to include language promoting the bus contractor to be mindful of sustainability and carbon emissions. While not included in any exemplar policies that were reviewed by the committee, Business and Operations Manager George Trieb did state that he expects to see environmental sustainability language become more common as grants and other incentives are made available.

Director Yousey-Hindes moved to approve the first reading of the Comprehensive Student Transportation Policy: F12a. The motion passed unanimously.

VI. Approval of Consolidated Federal Programs & IDEA-B Grant and Assurances Action

Director of Curriculum and Instruction, Gwen Carmolli, and Director of Special Education, Carrie Lutz, provided an overview of the official allocations for the Consolidated Federal Programs Grant and the IDEA-B Grant. To apply for these funds, the district must assure that it will comply with federal regulations.

Director Anderson moved to authorize the Superintendent to sign the attached assurances and submit the Consolidated Federal Program IDEA-B grants by June 30, 2023. The motion passed unanimously.

VII. Second and Final Reading of School Relations with Attorneys and the Courts in Child Custody Cases Policy: H8 Action

This policy was last reviewed in 2019. It has served the district well and is frequently used by administrators. There were no recommended changes.

Director Yousey-Hindes moved to approve the second and final reading of the School Relations with Attorneys and the Courts in Child Custody Cases Policy: H8. The motion passed unanimously.

VIII. First Reading of Fire and Emergency Preparedness Drills Policy Action

The Governor recently signed a new school safety bill into law (S. 138) that requires school boards to adopt a Fire and Emergency Preparedness Drill Policy by August 1, 2023. The board reviewed the model policy provided by the Vermont School Board Association. Superintendent Amy Minor stated that schools in the district are already compliant with the components listed in the model policy and it will not result in a significant shift in the district's practices.

Director Yousey-Hindes moved to approve the first reading of the Fire and Emergency Preparedness Drills Policy. The motion passed unanimously.

IX. First Reading of Access Controls and Visitor Management Policy	Action
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The Governor recently signed a new school safety bill into law (S. 138) that requires school boards to adopt an Access Controls and Visitor Management Policy by August 1, 2023. The board reviewed the model policy provided by the Vermont School Board Association. Superintendent Amy Minor stated that schools in the district are already compliant with the majority of the components listed in the model policy and it will make a few adjustments

Superintendent Amy Minor stated the model policy will work for the district but noted she will be meeting with the leadership team to make a few adjustments to some school procedures in light of ht policy. She also noted that the next reading of the policy will include some language about access control that is specific to Colchester events.

Director Kigonya moved to approve the first reading of the Access Controls and Visitor Management Policy. The motion passed unanimously.

X. Approval of Consent Agenda	Action
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The following Consent Agenda was reviewed by the board.

DRAFT

CONSENT AGENDA

Board Meeting Date: June 6, 2023

REVISED

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Emma	Vogel	New Hire	Music/Band Teacher	1.0	CMS	Request to Hire	Michael Bjella	Yes	Yes
Teacher	Beth	Hemingway	New Hire	Employement Specialist	1.0	CHS	Request to Hire	Robyn Schenck	Yes	Yes
Teacher	Jan	Thibault	New Hire	Special Education Teacher - One Year Only	1.0	PPS	Request to Hire	Tessa MacNeil	Yes	Yes
Teacher	Danielle	Gaarder	New Hire	Special Education Teacher - One Year Only	1.0	MBS	Request to Hire	Rob Janelli	Yes	Yes
Teacher	Rozalija	Zibrat	New Hire	Math Teacher	1.0	CHS	Request to Hire	Tim Lynch	Yes	Yes

Non-Licensed Employees (Support Staff), Board Approval Required

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

Non-Licensed Employees (Support Staff), Informational

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Mike	Mott	New Hire	Technology Director	40.0	DW	Notice of Hire	Pam Barclay	Yes	Yes
Support Staff	William	Bouffard	New Hire	Technology Specialist	40.0	DW	Notice of Hire	Tammi Tandy	Yes	Yes
Support Staff	Julia	Ljungvall	New Hire	Behavior Interventionst	35.0	PPS	Notice of Hire	Cynthia Kuenzi	Yes	Yes
Support Staff	Cody	Delphia	New Hire	Technology Specialist	40.0	CHS	Notice of Hire	Breighton Carley	Yes	Yes
Support Staff	Cara	Scialdone	New Hire	SLP Assistant (para)	32.5	UMS	Notice of Hire	Linda Schick	Yes	Yes
Support Staff	Anna	Thomson	Resignation	Paraeducator - ELL	32.5	CMS	Notice of Resignation			
Support Staff	Gregg	Galati	Resignation	Behavior Interventionst	35.0	MBS	Notice of Resignation			
Support Staff	Nilima	Abrams	Resignation	Paraeducator - SpEd	16.0	MBS	Notice of Resignation			
Support Staff	Isabella	Sances	Resignation	Behavior Interventionst	32.5	MBS	Notice of Resignation			
Support Staff	Katarina	Visek	Resignation	Paraeducator - SpEd	6.5	PPS	Notice of Resignation			
Support Staff	Louisa	Wakefield	Resignation	Para - ELL	32.5	CMS	Notice of Resignation			
Support Staff	Kacie	Winston-Shelvey	Resignation	Food Service Worker	20.0	CHS	Notice of Resignation			

Support Staff	Barbara	Hartshorn	Resignation	Para - SpEd	32.5	MBS	Notice of Resignation			
Support Staff	Steve	Alger	Resignation	Lead Custodian	40.0	PPS	Notice of Resignation			
Support Staff	Michael	Gove	Resignation	Paraeducator - SpEd	32.5	CHS	Notice of Resignation			
Support Staff	Meagan	Holland	Resignation	Paraeducator - SpEd	32.5	CHS	Notice of Resignation			
Support Staff	Dennison	Courtney	Resignation	Behavior Interventionst	35.0	MBS	Notice of Resignation			
Support Staff	Denton	Genie	Resignation	Special Education Secretary	35.0	CHS	Notice of Resigation (~10/11/23)			
Support Staff	Jason	Singh	Resignation	IT Tech Specialist III	30.0	DW	Notice of Resignation (5/31/23)			
Support Staff	Breighton	Carley	Resignation	IT Tech Specialist II	40.0	DW	Notice of Resignation (6/2/23)			

DRAFT

Director Longo moved to approve the consent agenda as provided. The motion passed unanimously.

XI. Approval of Meeting Minutes: May 16, 2023 Action

Director Anderson moved to approve the minutes from the meeting held on May 16, 2023. The motion passed unanimously.

XII. Approval of Special Meeting Minutes: May 23, 2023 Action

Director Yousey-Hindes moved to approve the special minutes from the meeting held on May 23, 2023. The motion passed unanimously.

XIII. Board/Administration Communication, Correspondence, Committee Reports Information

- The district's safety committees have concluded their work and Superintendent Amy Minor provided a finalized version of their drafted procedures and an adult code of conduct document.
- The board was invited to attend graduation on Saturday, June 17 at 10:00 am.
- Director of Student Support Services Carrie Lutz was acknowledged for her recent receipt of the statewide Longevity Achievement Award.
- Director of Curriculum and Instruction Gwen Carmolli was acknowledged for receiving Vermont's Curriculum Director of the Year award.
- Student School Board Member Olivia Dalla Mura was appreciated by Superintendent Minor and the full board for her service and contributions over the past school year.

XIV. Future Agenda Items Information

- Policy Review Cycle
- School Nursing Report

XV. Executive Session to Discuss Negotiations and the Superintendent's Evaluation Action

Director Kigonya moved to enter executive session at 9:04 p.m. to discuss negotiations and the superintendent's evaluation. The motion passed unanimously.

XVI. Adjournment

Director Anderson moved to exit executive session and adjourn at 9:32 p.m. The motion passed unanimously.

Recorder:

Meghan Baule
Recording Secretary

Board Clerk:

Ben Yousey-Hindes
Board Clerk

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting, Special Meeting
Central Office, Conference Room

Monday, June 12, 2023
7:30 a.m.

MINUTES

The Colchester Board of Education held a Special Board Meeting on Monday, June 12, 2023. Those in attendance were Board Chair Lindsey Cox, Directors Laurie Kigonya and Felix Anderson, Superintendent Amy Minor, Colchester Middle School Principal Michele Cote, and the student and their family.

I. Call to Order

Board Chair Lindsey Cox called the meeting to order at 7:30 a.m.

II. Executive Session: Student Hearing

Action

Director Anderson moved to enter executive session at 7:31 a.m. to conduct a student hearing. The motion passed unanimously.

III. Adjournment

Director Kigonya moved to exit executive session and adjourn at 7:54 p.m. The motion passed unanimously.

Recorder:

Gabrielle Brooks
Recording Secretary

Board Clerk:

Ben Yousey-Hindes
Board Clerk

DRAFT