

Colchester School Board
Meeting Agenda and Packet
July 11, 2022

**Colchester School District
Board of Education Meeting
July 11, 2022 - 7:00 P.M.
Colchester High School Library**

Agenda

- I. Call to Order**
- II. Citizen Participation***
- III. Approval of Consent Agenda** Action
- IV. Approval of Special Meeting Minutes: June 21, 2022 5:00 PM** Action
- V. Approval of General Meeting Minutes: June 21, 2022 7:00 PM** Action
- VI. Adjournment**

***Meeting Participation and Viewing Options**

Meetings are open to the public unless warned otherwise. Colchester citizens have an opportunity to speak or comment on any items listed on the agenda. For topics not listed on the agenda, public comment can be made during the Citizen's Participation agenda item. Please review the Public Comment Rules listed at www.csdtv.org/schoolboard prior to the meeting. If not attending in person, citizens may also participate in the meeting by emailing a prerecorded message to schoolboard@colchesters.org with "Citizens Participation" listed in the subject line. It must be received by noon on the day of the meeting, include your full name and phone number, and follow the Public Comment Rules. LCATV will provide live stream coverage via: www.lcatv.org/live-stream-3.

CONSENT AGENDA

Board Meeting Date: July 11, 2022

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Amy	Morgan	New Hire	Elementary School Psychologist	1.0 FTE	DW	Request to Hire	Alex Wells	Yes	Yes
Teacher	Lily	Baker	Leave of Absence	Behavior Specialist	1.0 FTE	MBS	Request leave of absence 2/8/23-4/10/23			Yes

Non-Licensed Employees (Support Staff), Board Approval Required

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

Non-Licensed Employees (Support Staff), Informational

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Krista	Ploof	New Hire	Front Office Admin Assistant	40	MBS	Notice of Hire	Katie Miller	Yes	Yes
Support Staff	Jeffrey	Pickup	New Hire	Paraeducator	32.5	UMS	Notice of Hire	Chelsea Morel	Yes	Yes
Individual Contract	Chelsea	Lareau	New Hire	School Engagement Clinician	1.0 FTE	DW	Notice of Hire	New Position	Yes	Yes
Support Staff	Catherine	Nguyen	New Hire	Paraeducator	32.5	MBS	Notice of Hire	Gregg T. Galati	Yes	Yes

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting, Special Meeting
Colchester High School, Room 114A

Tuesday, June 21, 2022
5:00 p.m.

MINUTES

The Colchester Board of Education held a Special Board Meeting on Tuesday, June 21, 2022. Those in attendance were Board Chair Lindsey Cox, Directors: Nic Longo, Laurie Kigonya, Ben Yousey-Hindes and Felix Anderson. District employees included Superintendent Amy Minor and Business and Operations Manager George Trieb.

I. Call Meeting to Order

Board Chair Lindsey Cox called the meeting to order at 5:10 p.m.

II. Board of Education Facilities Work Session

Informational

The board discussed facility needs across the district. They reviewed the history, research, and planning done by prior boards regarding the early education center project. They also discussed general facility needs at each school and engaged in some prep work so they could reconvene for another facilities retreat in the fall to develop action steps and a timeline for necessary work.

III. Adjournment

Director Anderson moved to adjourn at 6:55 p.m. The motion passed unanimously.

Recorder:

Meghan Baule
Recording Secretary

Board Clerk:

Ben Yousey-Hindes
Board Clerk

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Library

Tuesday, June 21, 2022
7:00 p.m.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, June 21, 2022, in the Colchester High School Library. Board members in attendance were Board Chair Lindsey Cox, Board Directors Nic Longo, Ben Yousey-Hindes, Laurie Kigonya, and Felix Anderson. District administrators and employees in attendance included Superintendent Amy Minor, Business and Operations Manager George Trieb, Director of Technology Pam Barclay and Network Engineer Peter Keenan. There were no audience members.

I. Call to Order

Board Chair Lindsey Cox called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Approval for Purchase of District Network Firewall Action

Business and Operations Manager, George Trieb, as well as Director of Technology, Pam Barclay, and Network Engineer, Peter Keenan, sought approval from the board to purchase a new network firewall. They explained the proposal that was sent out, the evaluation process, and the vendor they recommend working with. Mr. Trieb went over the highlights of the proposal, including a reimbursement of about \$11K through the E-rate process.

Director Anderson inquired about our current firewall and why the district is looking to upgrade at this time. Ms. Barclay and Mr. Keenan stated our current system is entering its passive stage due to age, meaning this system is being phased out and there will be no support moving forward.

Board Chair Cox sought further understanding of the reasoning behind moving from a 2 Gbps connectivity with the current firewall to 10 Gbps with the proposed system. Mr. Keenan explained how quickly the internet usage in our schools has grown to fill and push the limits of the district's current 2 Gbps capacity. The recommended new firewall will better suit the future needs of the schools and allow for growth.

Director Longo moved to approve the purchase and implementation of a new network firewall as recommended and to authorize the Business and Operations Manager to execute the necessary documents to make this happen. The motion passed unanimously.

IV. Approval for Purchase of Paging System at PPS Action

Business and Operations Manager, George Trieb, provided the board with the sole bid from Twinstate Technologies for the purchase and installation of a new paging system at PPS. Mr. Trieb

described the current system at PPS as antiquated and it has become difficult to maintain, with some of the features no longer working. A school's paging system is a critical component of its safety procedures, and it is crucial that the system is in working order. The district has worked with Twinstate in the past. The company installed new paging systems at CHS, MBS, and UMS.

Director Anderson moved to approve the purchase and implementation of a new paging system at PPS and to authorize the Business and Operations Manager to execute the necessary documents to make this happen. The motion passed unanimously.

V. Approval for Purchase of Bleachers at CMS **Action**

Business and Operations Manager, George Trieb, presented the board with the three bids received from the RFP process for the purchase of bleachers at CMS. Mr. Trieb went over the highlights of the proposal from the lowest bid submitted by Robert H Lord Company. He described the wooden bleachers as being installed along one wall and will be able to be folded up against the wall to maximize space when not in use. The proposed seating capacity is 276, which would accommodate two grade levels during school-wide assemblies.

Director Longo sought clarification regarding the timing and cost contingencies listed in the bid. Mr. Trieb stated that the bid was reopened from an old quote and manufacturing rates are expected to increase slightly between the time of board approval and purchase.

Director Yousey-Hindes moved to approve the purchase and implementation of bleachers in the CMS gymnasium and to authorize the Business and Operations Manager to execute the necessary documents to make this happen. The motion passed unanimously.

VI. Approval of Bank Signatories **Action**

In conjunction with reviewing the district's Fiscal and Business Management Policy, Superintendent Amy Minor, requested the board approve a Certified Resolution that would allow the superintendent and the town clerk to become authorized signers on district bank accounts. It would also allow them to update signers on other accounts when there is a change in school leadership. The resolution allows the superintendent to carry out what is outlined in the district's policy. The board asked some questions about the process and rationale.

Director Kigonya moved to approve the Omnibus Business Deposit Account Certified Resolution as presented by having the school board chair sign said document. The motion passed unanimously.

VII. Approval of Consent Agenda **Action**

The following Consent Agenda was reviewed by the board.

CONSENT AGENDA

Board Meeting Date: June 21, 2022

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Matthew	Emery	New Hire	Social Studies	1.0 FTE	CHS	Request to Hire	James Price	Yes	Yes
Teacher	Paula	Palermo	New Hire	Math Interventionist	0.5 FTE	PPS	Request to Hire	Ashley Marlow	Yes	Yes

Non-Licensed Employees (Support Staff), Board Approval Required

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

Non-Licensed Employees (Support Staff), Informational

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Logan	Spicer	New Hire	Paraeducator	20.00	CMS	Notice of Hire	Open Position	Yes	Yes
Support Staff	Lucinda	Palaza	Resignation	Paraeducator	32.50	UMS	Notice of Resignation			
Support Staff	Pamela	Lash	Transfer	ELL Paraeducator	32.50	CMS	Notice of Transfer	Carole Kulikowski	Yes	Yes

Director Anderson moved to approve the Consent Agenda as provided. The motion passed unanimously.

VIII. Approval of Meeting Minutes: June 7, 2022 Action

Director Kigonya moved to approve the minutes from the meeting held on June 7, 2022. The motion passed unanimously.

IX. Executive Session to Discuss Negotiations Action

Director Longo moved to enter executive session at 7:19 p.m. to discuss administrator negotiations. The motion passed unanimously.

Director Kigonya moved to exit executive session at 7:31 p.m. The motion passed unanimously.

X. Adjournment

Director Anderson moved to adjourn at 7:32 p.m. The motion passed unanimously.

Recorder:

Gabrielle Brooks
Recording Secretary

Board Clerk:

Ben Yousey-Hindes
Board Clerk

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