

Colchester School Board

Meeting Agenda and Packet

December 1, 2020

**Colchester School District
Board of Education Meeting
December 1, 2020 - 7:00 P.M.
Remote Meeting
Citizens Participation Instructions Listed Below**

AGENDA

- | | |
|--|----------------------|
| I. Call to Order | |
| II. Citizen Participation* | |
| III. Approval for Purchase of Chromebooks and Laptops | Action |
| IV. COVID-19 Update | Informational |
| V. Budget Discussion | Informational |
| VI. Approval of Personnel Consent Agenda | Action |
| VII. Approval of General Meeting Minutes: November 17, 2020 | Action |
| VIII. Board/Administration Communication, Correspondence, Committee Reports | Information |
| IX. Future Agenda Items | Information |
| X. Executive Session to Discuss Negotiations | Action |
| XI. Adjournment | |

COVID-19 Meeting Participation

On March 30, 2020, Governor Scott signed H.681 into law, making temporary changes to Vermont's Open Meeting Law. These changes will remain in effect during the declared state of emergency due to COVID-19. On November 13, 2020, the Governor amended the executive order as a result of an acceleration in COVID-19 transmission throughout the State. The addendum strongly discourages in-person meetings.

Meetings of the Colchester School Board will be held remotely with no designated meeting location. LCATV will provide coverage through live stream which can be accessed here: <https://lcatv.org/live-stream-3>. Citizens may participate in the meeting by emailing questions or statements to meghan.baule@colchestersd.org or by calling (802) 264-5988 while the meeting is in session.



Colchester School District

Administrative Offices, 125 Laker Lane, PO Box 27, Colchester, Vermont 05446

Phone: (802) 264-5999 • www.csdvt.org • Fax: (802) 863-4774

MEMO

To: School Board Directors *gat*
From: George A. Trieb, Jr.
Subject: Purchase of replacement devices for MBS and CHS
Date: November 23, 2020

The purpose of this memorandum is to obtain approval from the school board for the planned and budgeted expenditure of \$75,635 for the acquisition of 205 Dell 3100 Chromebooks for MBS and \$129,500 for the acquisition of 185 Dell Latitude 3410 laptops for CHS. This purchase is part of the district's annual replacement plan. We are placing this order earlier than normal due to the significant delay in receiving devices from vendors.

The quotes for the devices are attached. The district would be purchasing off from the State of Vermont contract, and therefore, does not need to solicit three bids.

An appropriate motion would be: ***"I move to authorize the Business and Operations Manager to purchase IT equipment as requested"***.

Amy Minor
Superintendent
of Schools

George A. Trieb, Jr.
Business & Operations
Manager

Carrie Lutz
Director of Student
Support Services

Gwendolyn Carmolli
Director of Curriculum
& Instruction



A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000073580583.1	Sales Rep	Chidi Agu
Total	\$75,634.75	Phone	(800) 456-3355, 6179285
Customer #	1920750	Email	Chidi_Agu@Dell.com
Quoted On	Nov. 18, 2020	Billing To	ACCOUNT PAYABLE
Expires by	Dec. 18, 2020		COLCHESTER SCHOOL DISTRICT
Deal ID	18832066		PO BOX 27
			ACCOUNTS PAYABLE
			COLCHESTER, VT 05446-0027

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Chidi Agu

Shipping Group

Shipping To	Shipping Method
TAMMI TANDY COLCHESTER SCHOOL DISTRICT 125 LAKER LN COLCHESTER, VT 05446 (180) 226-4576	Standard Delivery

Product	Unit Price	Qty	Subtotal
Chromebook 11 3100 2-in-1	\$343.68	205	\$70,454.40
GOOGLE CHROME OS MANAGEMENT CONSOLE LICENSE, EDUCATION	\$25.27	205	\$5,180.35

Subtotal:	\$75,634.75
Shipping:	\$0.00
Non-Taxable Amount:	\$75,634.75
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00
<hr/>	
Total:	\$75,634.75

Consult your DFS rep. Special lease pricing may be available.

Shipping Group Details

Shipping To

TAMMI TANDY
COLCHESTER SCHOOL DISTRICT
125 LAKER LN
COLCHESTER, VT 05446
(180) 226-4576

Shipping Method

Standard Delivery

Chromebook 11 3100 2-in-1	\$343.68	205	Subtotal	\$70,454.40
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Estimated delivery if purchased today:

Feb. 04, 2021

Contract # C000000115010

Customer Agreement # MNWNC-108

Description	SKU	Unit Price	Qty	Subtotal
Dell Chromebook 3100 2-in-1	210-ARJM	-	205	-
Intel Celeron N4020 (Dual Core, up to 2.8GHz, 4M Cache, 6W)	338-BUJJ	-	205	-
8GB 2400MHz LPDDR4 Non-ECC	370-ADZJ	-	205	-
32GB eMMC Hard Drive	400-AWCZ	-	205	-
11.6" HD 1366 x 768 WVA 16:9 Touch with Corning(R) Gorilla(R) Glass NBT, Camera & Microphone	391-BDYD	-	205	-
Internal English Keyboard	580-AHSS	-	205	-
Intel(R) Dual Band Wireless AC 9560 (802.11ac) 2x2 + Bluetooth 5.0	555-BEVK	-	205	-
Primary 3-Cell 42Whr Battery	451-BCNK	-	205	-
65W AC Adapter 250V,1M	492-BCNV	-	205	-
US Power Cord	537-BBBL	-	205	-
Palmrest with World Facing Camera	346-BEVK	-	205	-
Quick Start Guide	340-CKWI	-	205	-
No Carrying Case	460-BBEX	-	205	-
Fixed Hardware Configuration	998-DXYX	-	205	-
Label 0X22	389-DPUH	-	205	-
System Shipment, Chromebook 3100 2-in-1	340-CKYJ	-	205	-
BTS/BTP Smart Selection Shipment, Chromebook (VS)	800-BBQM	-	205	-
EAN label	389-BKKL	-	205	-
No UPC Label	389-BCGW	-	205	-
Not Included	631-ABBH	-	205	-
Touch LCD Cover	320-BCUB	-	205	-
Onsite/In-Home Service After Remote Diagnosis, 1 Year	823-5371	-	205	-
Onsite/In-Home Service After Remote Diagnosis, 2 Years Extended	823-5374	-	205	-
Dell Limited Hardware Warranty Initial Year	823-5386	-	205	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	205	-
Accidental Damage Service, 3 Years	823-5440	-	205	-
			Qty	Subtotal
GOOGLE CHROME OS MANAGEMENT CONSOLE LICENSE, EDUCATION		\$25.27	205	\$5,180.35

Estimated delivery if purchased today:

Dec. 09, 2020
Contract # C000000115010
Customer Agreement # MNWNC-108

Description	SKU	Unit Price	Qty	Subtotal
Chrome Education	A7611038	-	205	-
				Subtotal: \$75,634.75
				Shipping: \$0.00
				Estimated Tax: \$0.00
				<hr/>
				Total: \$75,634.75

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions : Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringsspecificterms ("Offer Specific Terms").

In case of Resale only : Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only : If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

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For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC):

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.



A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000072948406.1	Sales Rep	Chidi Agu
Total	\$129,500.00	Phone	(800) 456-3355, 6179285
Customer #	1920750	Email	Chidi_Agu@Dell.com
Quoted On	Nov. 11, 2020	Billing To	ACCOUNT PAYABLE
Expires by	Dec. 11, 2020		COLCHESTER SCHOOL DISTRICT
Deal ID	18832066		PO BOX 27
			ACCOUNTS PAYABLE
			COLCHESTER, VT 05446-0027

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Chidi Agu

Shipping Group

Shipping To	Shipping Method
TAMMI TANDY COLCHESTER SCHOOL DISTRICT 131 LAKER LN COLCHESTER, VT 05446 (802) 264-5727	Standard Delivery

Product	Unit Price	Qty	Subtotal
Dell Latitude 3410	\$700.00	185	\$129,500.00

Subtotal:	\$129,500.00
Shipping:	\$0.00
Non-Taxable Amount:	\$129,500.00
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

Total:	\$129,500.00
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Consult your DFS rep. Special lease pricing may be available.

Shipping Group Details

Shipping To

TAMMI TANDY
COLCHESTER SCHOOL DISTRICT
131 LAKER LN
COLCHESTER, VT 05446
(802) 264-5727

Shipping Method

Standard Delivery

Dell Latitude 3410	\$700.00	185	Subtotal
Estimated delivery if purchased today: Feb. 01, 2021 Contract # C000000115010 Customer Agreement # MNWNC-108			\$129,500.00

Description	SKU	Unit Price	Qty	Subtotal
Dell Latitude 3410	210-AVLB	-	185	-
10th Generation Intel Core i5-10210U (4 Core, 6M cache, base 1.6GHz, up to 4.2GHz)	379-BDZM	-	185	-
Win10 Pro 64bit Nat'l Aca Std. K12 EDU only. MSFT LOE Approval req'd. ENG/FR/SP MUI	619-AKCZ	-	185	-
No Microsoft Office License Included – 30 day Trial Offer Only	658-BCSB	-	185	-
Integrated Intel UHD for 10th Generation Intel Core i5-10210U	338-BUZW	-	185	-
8GB, 1x8GB, DDR4 Non-ECC	370-AFEH	-	185	-
M.2 256GB PCIe NVMe Class 35 Solid State Drive	400-BIJP	-	185	-
14" HD (1366 x 768) Anti-Glare Non-Touch, Camera & Microphone, WLAN Capable	391-BFDV	-	185	-
Non-Backlit Power Button with No Fingerprint Reader	346-BGJH	-	185	-
Single Pointing Non-backlit Keyboard, English	583-BFRL	-	185	-
DW1820 WLAN Driver	555-BFSD	-	185	-
Qualcomm(R) QCA61x4A 802.11ac Dual Band (2x2) Wireless Adapter, Bluetooth 5.0	555-BCMWW	-	185	-
No Mobile Broadband Card	556-BBCD	-	185	-
3 Cell 40Whr ExpressCharge Capable Battery	451-BCPT	-	185	-
HDD Bracket	575-BCDQ	-	185	-
65 Watt AC Adapter	450-ADTR	-	185	-
No Anti-Virus Software	650-AAAM	-	185	-
OS-Windows Media Not Included	620-AALW	-	185	-
E4 US Power Cord	537-BBBL	-	185	-
Quick Start Guide for 3410	340-CQBV	-	185	-
Custom Configuration	817-BBBB	-	185	-
Regulatory Label, FCC	389-DPGZ	-	185	-
Waves Maxx Audio	658-BBRB	-	185	-
Dell Power Manager	658-BDVK	-	185	-
Dell SupportAssist OS Recovery Tool	658-BEOK	-	185	-
Dell Optimizer	658-BEQP	-	185	-
Additional Software for Latitude 3410	658-BETG	-	185	-

Direct Ship Info Mod	340-AASQ	-	185	-
Mix Model Packaging	340-CQTI	-	185	-
System Ship Info	640-BBJB	-	185	-
No Resource DVD / USB	430-XXYG	-	185	-
ENERGY STAR Qualified	387-BBOO	-	185	-
BTO Standard Shipment (VS)	800-BBQK	-	185	-
No UPC Label	389-BCGW	-	185	-
Latitude 3410 Bottom Door Included	321-BFKC	-	185	-
EPEAT 2018 Registered (Silver)	379-BDTO	-	185	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	185	-
Dell Limited Hardware Warranty	997-6727	-	185	-
ProSupport Plus: Accidental Damage Service, 4 Years	997-6747	-	185	-
ProSupport Plus: Keep Your Hard Drive, 4 Years	997-6756	-	185	-
ProSupport Plus: Next Business Day Onsite, 1 Year	997-6762	-	185	-
ProSupport Plus: Next Business Day Onsite, 3 Year Extended	997-6765	-	185	-
ProSupport Plus: 7x24 Technical Support, 4 Years	997-6774	-	185	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	185	-

Subtotal:	\$129,500.00
Shipping:	\$0.00
Estimated Tax:	\$0.00
<hr/>	
Total:	\$129,500.00

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PERSONNEL CONSENT AGENDA
Board Meeting Date: December 1, 2020

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Robert	Hamlin	New Hire	Special Educator - One Year Only	.62 FTE	MBS	Notice of Hire	One Year Only - new position	Yes	Yes

Non-Licensed Employees (Support Staff), *Informational*

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
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COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Remote Meeting

Tuesday, November 17, 2020
7:00 p.m.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, November 17, 2020. Governor Scott signed H.681 into law, making temporary changes to Vermont's Open Meeting Law. Part of those changes allow school districts to hold school board meetings remotely with no designated meeting location. LCATV provided coverage through a live stream and citizens were provided online and telephone options to participate in the meeting. Those in attendance were Board Chair Mike Rogers; Directors: Craig Kieny, Lindsey Cox, Curt Taylor and Nic Longo; Superintendent Amy Minor; Business and Operations Manager George Trieb; Director of Curriculum Gwendolyn Carmolli; Director of Student Support Services Carrie Lutz; and Principals: Heather Baron and Michele Cote.

I. Call to Order

Board Chair Mike Rogers called the meeting to order at 7:02 p.m.

II. Citizen Participation

Board Chair Rogers indicated the board received two emails since the last meeting. Superintendent Minor reached out to both senders and will update the board after she speaks with them further.

III. Financial Update and Quarterly Report

Informational

Business and Operations Manager, George Trieb, presented the financial report for the first quarter. He acknowledged that the report was compiled later than normal and attributed it to the new financial software the district is using. He stated the program has some significant differences from the old program and they are working with IT to determine how best to use it. He walked the board through the components of the quarterly report and how the new system shows different line items. Overall, revenue and expenditures are tracking mostly as expected. If the current spending trend continues, he expects a slight surplus of \$74,295. The district has spent 30.5% of the budget versus spending 28.6% last year at this time.

IV. COVID-19 Update

Informational

The district had to make several significant shifts to comply with the new distancing requirements which went into effect on Monday, November 16, including moving a handful of classrooms to new spaces and the purchase and assembly of individual student desks to replace tables. Superintendent Minor thanked the vast array of employees who helped in the effort to get the schools ready.

Superintendent Minor also shared that the district completed the first round of voluntary employee COVID-19 surveillance testing. This new testing initiative is sponsored by the state and every district in Vermont will offer tests to employees monthly. It was stressed by the state that schools were chosen to take part in surveillance testing because they reflect the greater community and not because they are at a higher risk. She noted that of the three positive cases in the district, none of them resulted in transmission in school.

Superintendent Minor gave an overview of some of the changes that are being rolled out regarding contact tracing. Given the uptick in cases, in the scenario where a positive case in the district results in the Vermont Department of Health recommending quarantine an entire pod or classroom of students, they will now ask the district to communicate directly with the teachers, staff, and families of the pod and provide quarantine guidance directly. Formerly, families would have to wait to be contacted by the Health Department to receive that information.

Director Cox asked a series of questions about the Governor's recent announcement to suspend recreational sports but to continue to allow school sports sanctioned by the Vermont Principals Association (VPA). She raised concerns and asked if it would be possible for the board to make a local decision to not have or delay the winter sports season. Superintendent Minor shared that administrators in other districts share the same concerns and that they are hopeful the VPA will announce a decision soon so that districts do not need to make local decisions regarding sports. Student School Board Member Julia Correll echoed the concerns but asked to include student-athletes in any possible decision-making process. She advocated for advance notice as well and to include athletes directly in any information that comes out regarding a decision.

Director Taylor asked how the climate is for both employees and students given the recent spike in cases and the new order from the Governor which restricts socializing. Superintendent Minor stated they have been fielding several questions from employees trying to understand the new restrictions and that there is some confusion on why it is safe for schools to be open when they are no longer allowed to gather with their family and friends outside of school. Student Board Member Correll shared that in speaking with friends and from her general observations in class, students are worried about going back to fully remote learning. She explained that although it can be daunting knowing that all their social outlets have been cut off, for the most part, students would rather stay in school with the restrictions in place than go fully remote. She shared that students are staying informed because it greatly impacts their day to day lives.

V. Budget Discussion

Informational

Superintendent Amy Minor gave a summary of student enrollment as the first FY'22 budget presentation. She highlighted the Education Quality Standards (EQS) set by the Vermont Agency of Education which states K-3 classrooms should have no more than 20 students and grades 4-12 should have no more than 24 students per classroom or 100 students per teacher. She then went through current enrollment by grade and projected enrollment for next school year. In Colchester, enrollment is very steady with a slight trend upward and class size is a concern in some areas. She specifically highlighted middle school unified arts classes (UA) as an example because they are large. A future presentation will go into the UA data in more detail as Superintendent Minor prepares her recommendations for next year's budget. The administration is also monitoring the incoming kindergarten class since it appears a decent amount of families chose to keep their kindergarten-eligible child home this year due to COVID. The 2021-22 kindergarten class may be larger than originally predicted. Principal Heather Baron also guided the board through the high school's schedule, enrollment (including tuition students), and class size for the current school year.

Director Longo shared that he heard reports that families from bigger cities are moving to rural areas like Colchester. He asked if there is any data to support that. Superintendent Minor stated that the district did start tracking that type of information at the beginning of the school year. She stated that

families have moved in and out of the district but so far, there has not been a significant shift in either direction that has required the administrators to take action.

VI. Out of District Placement Presentation

Informational

Director of Student Support Services, Carrie Lutz, gave an overview of how students are supported in CSD schools and at what point a decision to place a student in an alternative program is determined. She explained who makes the placement decision and what variables they consider, as well as the alternative programs used by the district and the services they provide. Out of district alternative programs are a significant cost to the district, however, some expenses get reimbursed. For several years now, special education directors in Chittenden County have recognized an increased need for alternative programs. There are waitlists and often a student is determined to need an alternative placement but there are no available spots. Ms. Lutz is currently serving on a committee with other regional district representatives and they are creating a new alternative program through a consortium to support the increased need. They are in the final stages and are currently looking for space to house the program.

VII. Approval of Personnel Consent Agenda

Action

The following Personnel Consent Agenda was reviewed by the board.

DRAFT

PERSONNEL CONSENT AGENDA
Board Meeting Date: November 17, 2020

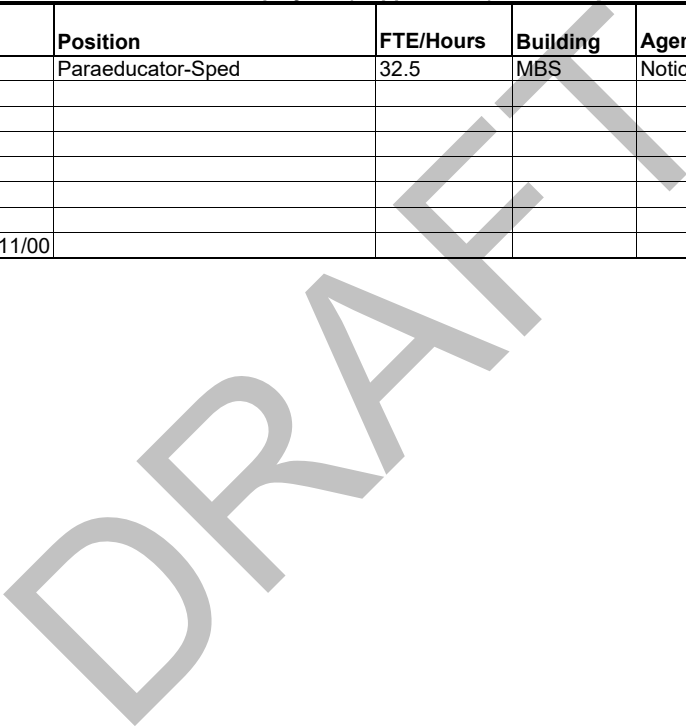
Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

Non-Licensed Employees (Support Staff), *Informational*

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Mindy	Demeo	New Hire	Paraeducator-Sped	32.5	MBS	Notice of Hire	open position	Yes	Yes

01/11/00



Director Kienny moved to approve the Personnel Consent Agenda for November 17, 2020, seconded by Director Taylor. The motion passed unanimously, 5-0.

VIII. Approval of General Meeting Minutes: November 3, 2020 Action

Director Taylor moved to approve the minutes from the meeting held on November 3, 2020, seconded by Director Cox. The motion passed unanimously, 5-0.

IX. Board/Administration Communication, Correspondence, Committee Reports Informational

None.

X. Future Agenda Items Informational

- COVID-19 Updates
- FY'22 Budget Discussion
- Policy Work

XI. Executive Session to Out of District Student Placements Action

Director Taylor moved to enter executive session at 8:21 p.m. to discuss identifying student information as it relates to out of district placements, seconded by Director Longo. The motion passed unanimously, 5-0.

Director Taylor moved to exit executive session at 8:55 p.m., seconded by Director Cox. The motion passed unanimously, 5-0.

XII. Adjournment

Director Longo moved to adjourn at 8:55 p.m., seconded by Director Cox. The motion passed unanimously, 5-0.

Recorder:

Board Clerk:

Meghan Baule
Recording Secretary

Lindsey Cox
Board Clerk