

Colchester School Board

Meeting Agenda and Packet

September 15, 2020

**Colchester School District  
Board of Education Meeting  
September 15, 2020 - 7:00 P.M.  
Colchester High School Library**

---

**AGENDA**

- I. Call to Order and Pledge of Allegiance**
- II. Citizen Participation\***
- III. Rowland Fellowship Update: Rachel Cohen, CHS Humanities Teacher** **Informational**
- IV. Opening of Schools Presentation** **Informational**
- V. Approval of Personnel Consent Agenda** **Action**
- VI. Approval of Meeting Minutes: September 1, 2020** **Action**
- VII. Board/Administration Communication, Correspondence, Committee Reports** **Information**
- VIII. Future Agenda Items** **Information**
- IX. Adjournment**

**COVID-19 Meeting Participation**

On March 30, 2020 Governor Scott signed H.681 into law, making temporary changes to Vermont's Open Meeting Law. These changes will remain in effect during the declared state of emergency due to COVID-19.

As part of those changes, meetings of the Colchester School Board will be held in person in the CHS Library but the building will remain closed to the public.

LCATV will provide coverage through live stream which can be accessed here: <https://lcatv.org/live-stream-3>. Citizens may participate in the meeting by emailing questions or statements to [meghan.baule@colchestersd.org](mailto:meghan.baule@colchestersd.org) or by calling (802) 264-5991 while the meeting is in session.

**PERSONNEL CONSENT AGENDA**  
**Board Meeting Date: September 15, 2020**

**Licensed Employees (Teacher/Administrator)**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Teacher	Amanda	Vella	Leave of Absence	Art Teacher	1.0 FTE	UMS/PPS	Request Leave of Absence for 20/21 School Year			
Teacher	Amanda	Vella	New Hire	Art Teacher	1.0 FTE	CHS	Notice of Hire	Anne Cummings	Yes	Yes

**Non-Licensed Employees (Support Staff), *Informational***

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Support Staff	Sarah	Thompson	End of Employment	Paraeducator	32.5	UMS	Notice of End of Employment			Yes

# COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Library

Tuesday, September 1, 2020  
7:00 p.m.

## MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, September 1, 2020. School buildings are remaining closed to the public. LCATV provided coverage through a live stream and citizens were provided online and telephone options to participate in the meeting. Those in attendance (both remotely and in-person) were Board Chair Mike Rogers; Directors: Craig Kieny, Lindsey Cox, Curt Taylor and Nic Longo; Superintendent Amy Minor; Business and Operations Manager George Trieb; Director of Curriculum Gwendolyn Carmolli; Director of Student Support Services Carrie Lutz; and Principals: Heather Baron, Michele Cote, Jordan Burke, Carolyn Millham, and Chris Antonicci; District Nursing Supervisor and COVID-19 Coordinator Deb Deschamps; School Nurses: Kathleen Kelly, Melissa Goldberg, Josie Lang, Lindsey Campion, and Moriah McCullagh.

### I. Call to Order and Pledge of Allegiance

Board Chair Mike Rogers called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

### II. Citizen Participation

Board Chair Rogers acknowledged a letter that was sent to the board regarding the Black Lives Matter flag. The board agreed to respond by sending the jointly crafted letter that was read at the last meeting.

### III. CSD Nursing Update

**Informational**

Dr. Benjamin Lee and Dr. Sean Bullis with The University of Vermont Medical Center presented a proposal to solicit participants from the district for a study that will assess the rate of which students and staff have been exposed to COVID-19. They explained that they would first gather a baseline measurement of antibodies in the fall of 2020, then another measurement of antibodies 8 weeks later, and lastly near the end of the school year. This will give them a sense of the number of undiagnosed infections that caused minimal symptoms. Any participation by district students or employees would be completely voluntary and participants would be notified and counseled on their results. Dr. Lee went over the design of the study including age groups and participants and collection methods. The board asked some clarifying questions of the invasiveness and location that the tests would take place, as well as the timeline and the oversight of the study. The board was tentatively on board and agreed to have another discussion after reviewing further details and the proposed communication from Dr. Lee and his team.

Following their presentation, the district's six school nurses highlighted some of the transmission mitigation tactics being used in the schools. They went over facial covering options, transportation, arrival screenings, cleaning & disinfecting procedures, and what will happen if someone who has been in the school is confirmed to have COVID-19.

**IV. Principals Update** **Informational**

Each principal gave an overview of how their school has prepared to welcome students back next week. From facility needs to training their staff, distributing PPE, class placement, communicating with students and families, and retrofitting spaces for alternative purposes, the principals provided information and answered questions about the many changes for the school year.

**V. Athletics Update** **Informational**

Mark Ellingson the athletic director at CHS along with Zoe Walsh the school's athletic trainer, provided an information on how sports will operate this fall under the guidance set by the Vermont Principals Association and the Agency of Education. Practices will start on the first day of school, Tuesday, September 8. Games and competitions with other schools will only happen once the State moves to Step III. Locker room use will be limited, players will be screened before practicing, and all players, coaches, and spectators will be required to wear masks at all times. They acknowledged that the season will be very different than a typical fall sports season, however, they are grateful that every sport will have an opportunity to play. The sports impacted the most are football and volleyball. They reported that overall, the student athletes have positive attitudes about it all and are happy to get the opportunity to play.

**VI. CSD Meals Program Update** **Informational**

Food Service Director Steve Davis gave the board an overview of how meals will be served this year. All cafeterias are closed for their intended use and students in all five schools will eat lunch in classrooms. Meals for the district will continue to be prepared using the CHS kitchen and then transported to the schools by bus where they'll be distributed by food service workers in each building. For students learning remotely, the district is planning to use four buses, each staffed with a food service worker, to offer meals at 20 locations throughout the town. Initially, it was believed that there would not be any federal funding to support free meals for all students leading Mr. Davis and the district to purchase an online software for families to order meals for their students in advance. He shared that earlier that day, it was announced that funding will in fact be available through December of this year. While this is welcome news and he is relieved that students will not have to pay for meals, it will substantially alter their plan moving forward.

**VII. Financial Update** **Informational**

Business and Operations Manager George Trieb provided the board with the year-end financial report. The district ended the year with a surplus of \$2,512,916. He explained that the reason for the surplus was a result of higher than anticipated special education reimbursement revenue and the move of some revenue from FY'19 to FY'20 at the recommendation of the district's auditors.

**VIII. Approval of Personnel Consent Agenda** **Action**

The following Personnel Consent Agenda was reviewed by the board.

**PERSONNEL CONSENT AGENDA**  
**Board Meeting Date: September 1, 2020**  
**REVISED**

**Licensed Employees (Teacher/Administrator)**

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Jillian	Mori	New Hire	Math Teacher, Long-Term Substitute	1.0 FTE	CHS	Request to Hire	Ben Marlow	Yes	Yes
Teacher	Benjamin	Beaudoin	FTE Increase - Cover LOA	Humanities Teacher - Long Term Substitute	0.2 FTE	CHS	FTE Increase to cover Leave of Absence	Amanda Hughes	Yes	Yes
Teacher	Sean	MacArdle	FTE Increase - Cover LOA	Humanities Teacher - Long Term Substitute	0.2 FTE	CHS	FTE Increase to cover Leave of Absence	Amanda Hughes	Yes	Yes
Teacher	Heather	Fischer	New Hire	Elementary Teacher Grade 4, One Year Only	.99 FTE	MBS	Request to Hire	Covering for Rebecca Ford, Caitlin Bellavance	Yes	Yes
Teacher	David	Mitchell	New Hire	Science Teacher, One-Year Only	.96 FTE	CHS	Request to Hire	Covering for Virtual Teacher Assignment	Yes	Yes
Teacher	Alan	Zuefeldt	New Hire	Math Teacher, Long-Term Substitute	1.0 FTE	CHS	Request to Hire	Jaime Mulcahy	Yes	Yes
Teacher	Keren	Turner	FTE Decrease	Spanish Teacher	.8 FTE	CHS	Request to Decrease FTE			Yes
Teacher	Carolyn	Robinson	FTE Increase	Spanish Teacher	1.0 FTE	CHS	Request to Increase FTE	Keren Turner	Yes	Yes
Teacher	Anne	Cummings	End of Employment	Art Teacher	1.0 FTE	CHS	Request to end Employment effective September 7, 2020			Yes

**Non-Licensed Employees (Support Staff), Informational**

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Jennifer	Berard	Transfer	Autism Interventionist	35	CHS	Notice of Transfer	Amy Latulippe	Yes	Yes
Support Staff	Caroline	Chagnon	New Hire	Paraeducator - Special Education	32.5	UMS	Notice of Hire	Kristin Funsten	Yes	Yes
Support Staff	Chelsea	Morel	New Hire	Paraeducator	32.5	UMS	Notice of Hire	Rebecca Fink	Yes	Yes
Support Staff	Caroline	Clark	New Hire	Paraeducator - Special Education	32.5	CMS	Notice of Hire	open position	Yes	Yes
Support Staff	Karin	Brenin	Leave of Absence	Paraeducator-Special Education	32.5	CHS	Request Leave of Absence for the 1st semester of 20/21 School Year			
Support Staff	Dana	Brooks	Transfer	Behavior Interventionist	32.5	CHS	Notice of Transfer	Nathaniel Thompson	Yes	Yes
Support Staff	Tamara	Tobin	Transfer	Paraeducator - SPED	32.5	CMS	Notice of Transfer	open position	Yes	Yes
Support Staff	Eli	Pine	New Hire	Paraeducator - 504	32.5	CHS	Notice of Hire	Michael Rosenthal	Yes	Yes
Support Staff	Katie	Gallichon	Transfer	Intensive Needs Interventionist	35	CMS	Notice of Transfer	Rebecca Cote	Yes	Yes
Support Staff	Rebecca	Cote	End of Employment	Intensive Needs Interventionist	37.5	CMS	Notice of End of Employment			Yes
Co-Curricular	Tim	Bruner	New Hire	JV Football Asst. Coach		CHS	Notice of Hire	William McClintock	Yes	Yes
Co-Curricular	Nick	Corrigan	New Hire	JV Football Asst. Coach		CHS	Notice of Hire	William McClintock	Yes	Yes
Co-Curricular	Brooke	Hurd	New Hire	"A" & "B" Field Hockey Coach		CMS	Notice of Hire	Melanie Hurlbut	Yes	Yes

*Director Taylor moved to approve the Personnel Consent Agenda for September 1, 2020, seconded by Director Kienny. The motion passed unanimously, 5-0.*

**IX. Approval of General Meeting Minutes: August 18, 2020** **Action**

*Director Kienny moved to approve the minutes from the meeting held on August 18, 2020, seconded by Director Taylor. The motion passed unanimously, 5-0.*

**X. Approval of Special Meeting Minutes: August 24, 2020** **Action**

Director Taylor asked for further clarification on one section.

*Director Taylor moved to approve the amended minutes from the meeting held on August 24, 2020, seconded by Director Kienny. The motion passed unanimously, 5-0.*

**XI. Approval of Special Meeting Minutes: August 26, 2020** **Action**

*Director Taylor moved to approve the minutes from the meeting held on August 26, 2020, seconded by Director Kienny. The motion passed unanimously, 5-0.*

**XII. Board/Administration Communication, Correspondence, Committee Reports** **Informational**

- Superintendent Minor shared that they have received results for the lead testing at PPS and UMS. Those results were emailed out to families and employees. UMS had no taps above the action level and PPS had 3 taps that needed immediate remediation. All of which have been taken out of service.

**XIII. Future Agenda Items** **Informational**

- Reopening Schools Update
- MBS Lead Testing Results
- Introduction of Student School Board Member
- Policy Work

**XIV. Adjournment**

*Director Kienny moved to adjourn at 9:14 p.m., seconded by Director Taylor. The motion passed unanimously, 5-0.*

Recorder:

Board Clerk:

\_\_\_\_\_  
Meghan Baule  
Recording Secretary

\_\_\_\_\_  
Lindsey Cox  
Board Clerk