

Colchester School Board

Meeting Agenda and Packet

October 15, 2019

**Colchester School District
Board of Education Meeting Agenda
Colchester High School – Media Center
October 15, 2019
7:00 P.M.**

AGENDA

- | | |
|---|----------------------|
| I. Call to Order and Pledge of Allegiance | |
| II. Citizens Participation* | |
| III. Solar Project Update | Informational |
| IV. Annual School Report: Malletts Bay School | Informational |
| V. First Reading of Educational Support System Policy: G7 | Action |
| VI. Financial and Special Education Reports | Informational |
| VII. Approval of Personnel Consent Agenda | Action |
| VIII. Approval of Special Meeting Minutes: October 1, 2019 4:30 PM | Action |
| IX. Approval of Meeting Minutes: October 1, 2019 | Action |
| X. Board/Administration Communication, Correspondence, Committee Reports | Information |
| XI. Future Agenda Items | Information |
| XII. Adjournment | |

On the Third Tuesday of Each Month*

During the meeting, the school board will review the top questions and themes submitted to them via email to SchoolBoard@colchestersd.org. Note: All submissions must be received before noon on the third Tuesday of every month.



Malletts Bay School

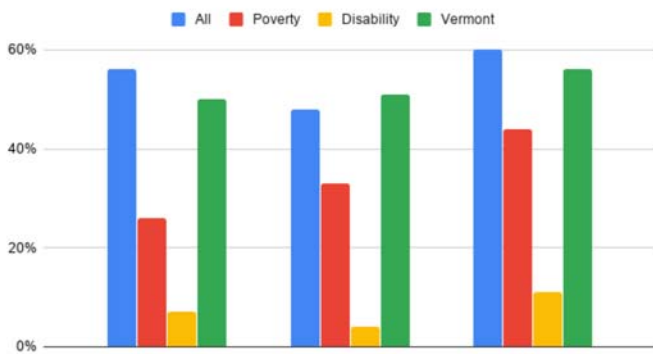
School Report
2018-19 School Year

ENROLLMENT		
Grade Level	Students	Class Size Average
Grade 3	155	19
Grade 4	146	21
Grade 5	162	23
TOTAL	463	21

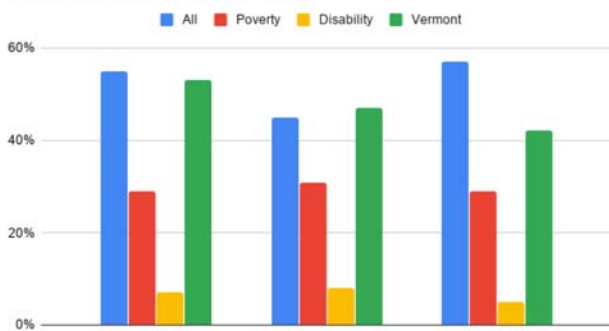
Our Average Daily Attendance is 96%

100 % of MBS Teachers are Highly Qualified

SBAC ELA Scores 2018 - 2019



SBAC Math Scores 2018 - 2019



DEMOGRAPHICS

104 students (22%) were on an IEP or §504 plan
 165 students (36%) received free lunch
 28 students (6%) received English Language (EL) services

DISCIPLINE

Number of Incidents resulting in suspension: 23
 Number of Days of Suspension: 25
 In School Suspensions: 8
 Out of School Suspensions: 14
 Average Length of Suspension: 1 day
 Number of Bullying Incidents: 1
 Number of Harassment Incidents: 4
 Number of Hazing Incidents: 0

CONTINUOUS IMPROVEMENT PLAN HIGHLIGHTS

MBS is in its second year of a three year rollout of a Next Generation Science Standards Curriculum.

MBS is a Vermont PBIS School of Merit for its successful implementation of PBIS at the Universal Tier.

The MBS faculty is currently pursuing ongoing professional development in equity and high leverage instructional practices.

COLCHESTER SCHOOL DISTRICT**POLICY: EDUCATIONAL SUPPORT SYSTEM****DATE ADOPTED:** May 4, 2004**POLICY STATEMENT**

A comprehensive system of educational services is provided in each school for students who require additional assistance in order to succeed or be challenged in the general education environment. This support system shall, at a minimum, include an educational support team, and a range of support and remedial services, including instructional and behavioral interventions and accommodations. Responsibility for developing and maintaining the Educational Support Systems in each school is assigned to the Superintendent and the building principals.

The Educational Support System shall:

1. Be integrated to the extent appropriate with the general education curriculum.
2. Have districtwide written procedures, timelines and assigned responsibilities for the Educational Support Teams.
3. Be designed to increase the ability of the general education system to meet the needs of all students.
4. Be designed to provide students the supports needed regardless of eligibility for categorical programs.
5. Provide clear procedures and methods for handling a student who is disruptive to the learning environment and shall include provision of educational options, support services and consultation or training for staff where appropriate. Procedures may include the removal of the student from the classroom for as long as appropriate, consistent with state and federal law and the District's policy on discipline and after reasonable effort has been made to support the student in the regular classroom.
6. Ensure collaboration with families, community supports and the system of health and human services.
7. Provide regular and ongoing training for all school staff supporting students in the classroom.

Date Warned: April 16, 2004
First Reading: April 20, 2004
Second Reading: May 4, 2004

Each Educational Support Team shall:

1. Provide a procedure for timely referral for special education eligibility, when warranted. The educational support system shall not be a substitute for the special education process and shall not interfere with a student's right to a timely referral for a special education evaluation.
2. Be composed of staff from a variety of teaching and support services positions, including a variety of regular education teachers, guidance counselors, nurses, special educators, social workers and Title 1 staff are considered on-call resources to the core staff.
3. Provide a procedure to screen all referrals to determine what classroom accommodations and remedial services have been tried.
4. Invite the parents/guardians of referred students to appropriate meetings.
5. Assist teachers in planning and providing services and accommodations to students in need of classroom supports.
6. Maintain written records of its actions.

The School District will follow the state and federal guidelines regarding student records as outlined in the District policy **DISTRICTWIDE POLICY ON STUDENT RECORDS**.

7. Annually provide to all parents of students information regarding the existence, purpose and function of the educational support system.

This policy creates no individual entitlement or private right of action.

COLCHESTER SCHOOL DISTRICT**POLICY: EDUCATIONAL SUPPORT SYSTEM****DATE ADOPTED: DRAFT****POLICY STATEMENT**

A comprehensive system of educational services is provided in each school for students who require additional assistance in order to succeed or be challenged in the general education environment. This multi-tier system of supports (MTSS) shall, at a minimum, include an educational support team and a range of support and remedial services, including instructional and behavioral interventions and accommodations. Responsibility for developing and maintaining the Educational Support Systems in each school is assigned to the superintendent and the building principals. This policy creates no individual entitlement or private right of action.

The Educational Support System shall:

1. Be integrated to the extent appropriate with the general education curriculum.
2. Have districtwide written procedures, timelines and assigned responsibilities for the Educational Support Teams.
3. Be designed to increase the ability of the general education system to meet the needs of all students.
4. Be designed to provide students the supports needed regardless of eligibility for categorical programs.
5. Provide clear procedures and methods for handling a student who is disruptive to the learning environment and shall include provision of educational options, support services and consultation or training for staff where appropriate. Procedures may include the removal of the student from the classroom for as long as appropriate, consistent with state and federal law and the District's policy on discipline and after reasonable effort has been made to support the student in the regular classroom.
6. Ensure collaboration with families, community supports and the system of health and human services.
7. Provide regular and ongoing training for all school staff supporting students in the classroom.

Date Warned: October 11, 2019
First Reading: October 15, 2019
Second Reading:

COLCHESTER SCHOOL DISTRICT**Supplemental Procedures for Educational Support System Policy: G7****Each Educational Support Team shall:**

1. Be composed of staff from a variety of educator and support services positions. For example classroom teachers, guidance counselors, nurses, special educators and social workers are considered on-call resources and may be contacted for consultation.
2. Provide a procedure for timely referral for special education eligibility, when warranted. The educational support system shall not be a substitute for the special education process and shall not interfere with a student's right to a timely referral for a special education evaluation.
3. Provide a procedure to screen all referrals to determine what classroom accommodations and remedial services have been tried.
4. Invite the parents/guardians of referred students to meetings when appropriate.
5. Assist teachers in planning and providing services and accommodations to students in need of classroom supports.
6. Maintain written records of its actions. The district will follow the state and federal guidelines regarding student records as outlined in the Policy F6: Districtwide Policy on Student Records.
7. Annually provide information regarding the existence, purpose and function of the educational support system to parents/guardians.

Date Warned: October 11, 2019
First Reading: October 15, 2019
Second Reading:

Special Education Quarterly Board Reports 2019-2020

Preschool Data							
	15-16	16-17	17-18	18-19	October 2019	Feb 2020	April 2020
CSD Preschool Program Located at MBS							
Special Education Students	44	36	21	25	19		
General Education Students	30	39	46	50	55		
TOTAL :	74	75	67	75	74		
Act 166							
Special Education Students	4	5	20	24	16		
General Education Students (Headstart included)	152	181	164	149	165		
TOTAL :	156	186	186	173	181		
Special education students provided outreach or clinic services							
Special Education Students	7	14	15	11	8		
General Education Students	0	0	0	0	0		
TOTAL :	7	14	15	11	8		
Total Preschool Enrollment (Act 166, Onsite Program, Outreach)	237	275	268	259	263		
Total Special Education Preschool	55	55	56	60	43		

Special Education Quarterly Board Reports 2019-2020

K-12 Student Enrollment Data							
	Oct 2015	Oct 2016	Oct 2017	Oct 2018	October 2019	Feb 2020	April 2020
CSD Total Enrollment (including out of district and tuition)	2167	2116	2114	2132	2179		
Total Number of Special Education Students	307	259	272	303	326		
Percentage of Special Education Students (K-12)	14.2%	12.2%	12.9%	14.2%	15.0%		

Special Education Enrollment							
	15-16	16-17	October 2017	October 2018	October 2019	Feb 2020	April 2020
Preschool Special Education	55	55	56	48	43		
K-12 Special Education	307	259	272	303	326		
TOTAL :	362	314	328	351	369		

Out of District Placements							
	15-16	16-17	October 2017	October 2018	October 2019	Feb 2020	April 2020
TOTAL :	16	14	19	22	24		

Special Education Quarterly Board Reports 2019-2020

Support Staff							
	15-16	16-17	October 2017	October 2018	October 2019	Feb 2020	April 2020
Para Educators	90	89	80	81	82		
Interventionist	18	18	24.5	25	26		
Special Educators	27	31.5	31.5	31	31		
Speech Language Pathologists (SLP)	7	7	7	7.5	7.5		
Behavior Specialists	3	3	3	3	3		

TRENDS AND KEY POINTS:

- We continue to monitor the needs of students requiring out of district placements. Several teams are considering placements and are waiting for spots in programs.
- We have a few students who are transitioning back from out of district placements to our schools on campus.
- In June 2019 the total number for special education students was 357 which indicates we are up 12 students since that date.

PERSONNEL CONSENT AGENDA

Board Date: October 15, 2019

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

Non-Licensed Employees (Support Staff), *Informational*

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Erica	Lovejoy	New Hire	Paraeducator-Special Education	32.5	MBS	Notice of Hire	Open Position	Yes	Yes
Support Staff	Robert	Phipps	New Hire	Custodian	40	CMS	Notice of Hire	Timothy Hayes	Yes	Yes
Support Staff	Timothy	Hayes	Transfer	Custodian	40	MBS	Notice of Transfer	Martin Welsh	Yes	Yes
Support Staff	Amy	Silverston	New Hire	HR Coordinator	40	CO	Notice of Hire	Erin Dye	Yes	Yes
Support Staff	Austin	Bulluck	End of Employment	Technology Specialist III	40	CHS	Notice of End of Employment			yes
Support Staff	Toni	Josey	New Hire	Paraeducator-Special Education	32.5	UMS	Notice of Hire	New	yes	yes

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting, Special Meeting
Central Office Conference Room

Tuesday, October 1, 2019
4:30 p.m.

MINUTES (Work Session)

The Colchester Board of Education held a Special Board Meeting on Tuesday, October 1, 2019 in the Central Office Conference Room. Those in attendance were: Board Chair Mike Rogers; Directors: Craig Kieny, Lindsey Cox, Lincoln White, and Curt Taylor; Superintendent Amy Minor; John Hemmelgarn from Black River Design; and Scott Homsted from Krebs and Lansing

I. Call Meeting to Order

Board Chair Mike Rogers called the meeting to order at 4:30p.m.

II. Board of Education Retreat: Work Session

Discussion

The board continued their research regarding improving the facilities for pre-k to grade 2 through consultation with architect and engineering experts. The board is currently looking at two possibilities, renovating both UMS and PPS or building a single new school to house both populations. No decisions were made and they will meet again to analyze the results of the recent traffic study conducted on Blakely Road.

III. Adjournment

Board Chair Rogers moved adjourn at 6:50 p.m., seconded by Director White. The motion passed unanimously, 5-0.

Recorder:

Amy Minor
Superintendent of Schools

Board Clerk:

Lindsey Cox
Board Clerk

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Media Center

Tuesday, October 1, 2019
7:00 p.m.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, October 1, 2019, at the Colchester High School Media Center. Those in attendance were Board Chair Mike Rogers; Directors: Craig Kieny, Curt Taylor and Lincoln White; Student Representative Mitch Gadapee; Superintendent Amy Minor; Director of Curriculum Gwendolyn Carmolli, Director of Student Support Services Carrie Lutz; Principals: Heather Baron, Michele Cote and Chris Antonicci.

I. Call to Order and Pledge of Allegiance

Board Chair Mike Rogers called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Report from Building Principals

Information

Union Memorial School Principal Chris Antonicci invited the board to attend their open house on Thursday. Colchester Middle School Principal Michele Cote shared some new traditions occurring at the school which are helping to build a strong community. Colchester High School Principal Heather Baron shared recent equity work her faculty and staff collaborated on with Rebecca Haslam of Seeds of Change. She also shared that the school was again awarded a grant from VSAC to offer the PSAT for free to 10th and 11th-grade students.

IV. Approval of CHS Music Department Trip to New York City

Action

CHS Music Teachers Even Peltier and Melissa Towle provided the board with a detailed itinerary for a proposed trip to NYC with interested 11th and 12th graders. Their primary goal of the trip is to allow students to deepen their understanding and appreciation of music by engaging in a range of musical experiences in a large metropolitan city famous for music and the arts. Several highlights will include attending a concert at one of the city's most famous jazz clubs, participating in a workshop with Broadway actors and singers, seeing a Broadway show, and performing in several venues. They also discussed fundraising opportunities available to students to ensure anyone who is interested could attend.

Director Kieny moved to approve the CHS Music Department Trip to New York City as presented, seconded by Director Taylor. The motion passed unanimously, 4-0.

V. Annual School Report: Colchester Middle School

Information

This year, the schools are debuting a new format for their annual reports. Their presentations to the board will focus on goals outlined in their Continuous Improvement Plans (CIP) and they will

supply an accompanying fact sheet which will include information such as enrollment, demographics, and behavior and academic testing data from the 2018-2019 school year.

Colchester Middle School Principal, Michele Cote, provided an overview of the school's CIP goals. Academically, and from a faculty perspective, one of the goals is focused on building an evidence-based system of instructional practices. From a student perspective, they are building a system of proficiencies and learning outcomes. Behaviorally speaking, their CIP goals are rooted in their continued work implementing Developmental Design and offering ongoing professional development regarding trauma informed practices to staff.

The board had a few questions regarding discipline and assessment statistics on the CMS fact sheet. Student Representative Mitch Gadapee asked what resources were available to students who are repeatedly suspended. Principal Cote provide a varied list including some new practices that they are piloting this school year, such as the Brain Body Connection program which has been successfully implemented at other Vermont schools. Director Kieny and Director White asked questions about the SBAC assessment, enrollment and discipline data and requested that the charts be expanded to show other cohorts and years.

VI. Second and Final Reading of Continuous Improvement Plan Policy: G8 Action

No additional edits requested.

Director Taylor moved to approve the second and final reading of the Continuous Improvement Plan Policy: G8, seconded by Director Kieny. The motion passed unanimously, 4-0.

VII. Second and Final Reading of Caregiver and Community Involvement Policy: H2 Action

Since the first reading, the term 'caregiver' was explicitly defined. Director Taylor requested a comma be added. No further edits were requested.

Director Kieny moved to approve the second and final reading of the Caregiver and Community Involvement Policy: H2, seconded by Director White. The motion passed unanimously, 4-0.

VIII. Second and Final Reading of Title I Comparability Policy: G2 Action

Since the first reading, the term 'caregiver' was explicitly defined. No further edits were requested.

Director Taylor moved to approve the second and final reading of the Title I Comparability Policy: G2, seconded by Director White. The motion passed unanimously, 4-0.

IX. Approval of Personnel Consent Agenda Action

The following Personnel Consent Agenda was presented for October 1, 2019.

PERSONNEL CONSENT AGENDA

Board Date: October 01, 2019

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Matthew	Swinson	New Hire	Language Arts, Long-Term Substitute	1.0 FTE	CMS	Notice of Hire	Aubrey Garrison	Yes	Yes

Non-Licensed Employees (Support Staff), *Informational*

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Audrey	Evans	New Hire	Paraeducator - Speech	32.5	CHS	Notice of Hire	Andrew Rinere	Yes	Yes
Support Staff	Anneka	Welsh	New Hire	Paraeducator- Special Education	32.5	CHS	Notice of Hire	Jonathan Thompson	Yes	Yes
Support Staff	Alyson	Hevey	End of Employment	Medicaid Coordinator/Receptionist	40	CO	Notice of End of Employment			Yes
Support Staff	Mary	Miller	New Hire	Administrative Assistant	40	MBS	Notice of Hire	Pam Reith	Yes	Yes
Support Staff	Dorothea	Alter	New Hire	Paraeducator- Special Education	32.5	MBS	Notice of Hire	Open Position	Yes	Yes
Support Staff	Shawn	Lund	End of Employment	Behavior Interventionist	35	CAP	Notice of End of Employment			Yes
Support Staff	Peter	Taylor	New Hire	Behavior Interventionist	35	MBS	Notice of Hire	Open Position	Yes	Yes

Director Kienny moved to approve the Personnel Consent Agenda, seconded by Director Taylor. The motion passed unanimously, 4-0.

X. Approval of Minutes: September 17, 2019 Action

Director White moved to approve the minutes for September 17, 2019, seconded by Director Taylor. The motion unanimously, 4-0.

XI. Approval of Minutes: September 24, 2019 6:00 PM Action

Director White moved to approve the minutes for September 24, 2019 6:00 PM, seconded by Director Taylor. The motion unanimously, 4-0.

XII. Approval of Minutes: September 24, 2019 7:00 PM Action

Director Kienny moved to approve the minutes for September 24, 2019 7:00 PM, seconded by Director Taylor. The motion unanimously, 4-0.

XIII. Board/Administration Communication, Correspondence, Committee Reports Information

- The next Board Retreat will take place on October 15th. They are hoping to have a final analysis from the recent traffic study.

XIV. Future Agenda Items Information

- Continued Policy Work
- Act 173 Update
- Food Service Report
- School Reports
- Early Education Center
 - Updated Demographic Report
 - Traffic Study Results

XV. Adjournment

Director White made a motion to adjourn at 8:05 pm seconded by Director Taylor. The motion passed unanimously, 4-0.

Recorder:

Board Clerk:

Meghan Baule
Recording Secretary

Lindsey Cox
Board Clerk