

Colchester School Board

Meeting Agenda and Packet

June 4, 2019

**Colchester School District
Board of Education Meeting Agenda
Colchester High School – Media Center
June 4, 2019
7:00 P.M.**

AGENDA

- | | |
|--|--------------------|
| I. Call to Order and Pledge of Allegiance | |
| II. Citizens Participation* | |
| III. CHS Trip to France Recap Presentation | Information |
| IV. Summer Reading Program at Colchester Middle School Presentation | Information |
| V. Approval of Continuous Improvement Plan Submission | Action |
| VI. Literacy Instruction at Union Memorial School Presentation | Information |
| VII. First Reading of Donations and Scholarships Policy: E10 | Action |
| VIII. Strategic Plan Update: Vision and Mission Statements | Information |
| IX. Approval of Personnel Consent Agenda | Action |
| X. Approval of Minutes: May 21, 2019 | Action |
| XI. Board/Administration Communication, Correspondence, Committee Reports | Information |
| XII. Possible Future Agenda Items | Information |
| XIII. Adjournment | |

On the Third Tuesday of Each Month*

During the meeting, the school board will review the top questions and themes submitted to them via email to SchoolBoard@colchestersd.org. Note: All submissions must be received before noon on the third Tuesday of every month.



Colchester School District will...

- **Develop and provide an aligned system of proficiency-based learning**
- **Develop and provide an aligned system of high quality instruction**
- **Develop and provide a system of social-emotional services and supports**

To increase academic and social-emotional achievement, and decrease achievement gaps, for all students!

PPS	UMS	MBS	CMS	CHS
<p>Develop a system of proficiencies and rigorous learning outcomes</p> <p>Align systems of instructional practices that promote equity</p> <p>Implement a system of social-emotional and behavioral supports</p>	<p>Implement a science curriculum that supports the instructional practices of NGSS</p> <p>Teach the Interactive Strategies Approach systematically</p> <p>Increase classroom teacher knowledge of targeted/tier 2 interventions for struggling readers</p> <p>Implement a universal/tier 1 Positive Behavioral Support System (PBIS)</p>	<p>Implement a system of proficiencies, learning outcomes, and learning expectations</p> <p>Deepen understanding of NGSS standards and practices</p> <p>Provide professional development and a system to address bias and inequity</p> <p>Implement a system of positive behavioral interventions and supports</p>	<p>Implement a system of proficiency-based learning</p> <p>Develop guidelines and instructional practices of proficiency-based learning</p> <p>Build a multi-tiered support system for social-emotional and behavioral skills</p>	<p>Cultivate a mindset & practice of proficiency-based learning</p> <p>Create an aligned system of instructional practices</p> <p>Align a proactive, multi-tiered system of supports</p>

COLCHESTER SCHOOL DISTRICT**POLICY: DONATIONS AND SCHOLARSHIP****DATE ADOPTED:** January 23, 2007**PURPOSE:**

The Colchester School District recognizes that individuals, businesses and community organizations may wish to contribute funds, services, supplies and/or equipment to enhance or extend the programs in the schools. This policy defines the parameters for accepting and managing these resources.

POLICY STATEMENT:

The Board has the authority to accept gifts and donations made to the school district or to any school within the district.

The Board designates the Superintendent to accept gifts and donations as described in this policy and associated procedures.

The Board reserves the right to refuse to accept any gift that does not contribute to the achievement of district goals or when such ownership would adversely affect the district.

In no case shall the acceptance of a gift be considered an endorsement by the Board of a commercial product, business enterprise or institution of learning.

Resources accepted cannot cost the district more than the value of the resources received.

Any gift accepted by the Board or its designee shall become district property and is subject to the same controls and regulation as are other district properties.

The Board shall be responsible for the maintenance of any gift it accepts unless otherwise stipulated.

The Board shall make every effort to honor the intent of the donor in the use of the gift, but it reserves the right to utilize any gift in the best interest of the district's educational program.

The Colchester School District does not perform the functions of an investment advisor/consultant. From time to time funds have been donated with the intent of using interest or dividends from investing those funds as the source of perpetual/annual scholarships or donations. Investments made by the school district shall be limited to zero risk instruments such as Certificates of Deposit.

Date Warned: December 1, 2006
First Reading: December 5, 2006
Second Reading: January 23, 2007

COLCHESTER SCHOOL DISTRICT**POLICY: DONATIONS****DATE ADOPTED:** DRAFT**PURPOSE:**

The Colchester School District recognizes that individuals, businesses and community organizations may wish to donate funds, services, supplies and/or equipment to enhance or extend the programs in the schools or for student scholarships. This policy defines the parameters for accepting and managing these resources.

POLICY STATEMENT:

The board has the authority to accept donations made to the school district or to any school within the district.

The board designates the superintendent to accept donations as described in this policy and associated procedures.

The board reserves the right to refuse to accept any donation that does not contribute to the achievement of district goals or when such ownership would adversely affect the district.

In no case shall the acceptance of a donation be considered an endorsement by the board of a commercial product, business enterprise or institution of learning.

Resources accepted cannot cost the district more than the value of the resources received.

Any donation accepted by the Board or its designee shall become district property and is subject to the same controls and regulation as are other district properties.

The board shall be responsible for the maintenance of any donation it accepts unless otherwise stipulated.

The board shall make every effort to honor the intent of the donor in the use of the donation, but it reserves the right to utilize any donation in the best interest of the district's educational program.

The Colchester School District does not perform the functions of an investment advisor/consultant. From time to time funds have been donated with the intent of using interest or dividends from investing those funds as the source of perpetual/annual scholarships. Investments made by the school district shall be limited to zero risk instruments such as Certificates of Deposit or minimal risk instruments such as a well diversified mutual fund portfolio.

Last Adopted: January 23, 2007
Date Warned: May 31, 2019
First Reading: June 4, 2019
Second Reading:

PERSONNEL CONSENT AGENDA

Board Date: June 4, 2019

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Natalie	Burgess	New Hire	Social Studies Teacher, One-Year Only	0.8 FTE	CHS	Request to Hire	Rachel Cohen	Yes	Yes

Non-Licensed Employees (Support Staff), *Informational*

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Miranda	Axworthy	End of Employment	Paraeducator/Paraeducator-Special Education	32.5 hr	PPS	Notice of End of Employment			Yes
Support Staff	Justin	Bissonette	End of Employment	Paraeducator/Paraeducator-Special Education	17.5 hr	PPS	Notice of End of Employment			Yes
Support Staff	Nichole	Fitzgerald	End of Employment	Paraeducator/Paraeducator-Special Education	32.5 hr	UMS	Notice if End of Employment			Yes
Support Staff	Francesca	Martinelli	End of Employment	Paraeducator	32.5 hr	UMS	Notice of End of Employment			Yes
Support Staff	Morgan	McNall	End of Employment	Behavior Interventionist	35.0 hr	MBS	Notice of End of Employment			Yes
Support Staff	Ben	Mitchell	End of Employment	Paraeducator - Special Education	32.5 hr	CMS	Notice of End of Employment			Yes
Support Staff	Emilie	Schweikert	End of Employment	Paraeducator - Special Education	32.5 hr	MBS	Notice of End of Employment			Yes
Support Staff	Philip	Smith	End of Employment	Paraeducator - Special Education	32.5 hr	MBS	Notice of End of Employment			Yes
Support Staff	Pamela	Wadsworth	End of Employment	Paraeducator - Special Education	32.5 hr	CMS	Notice of End of Employment			Yes
Support Staff	Kristin	Watson	End of Employment	Paraeducator	32.5 hr	UMS	Notice of End of Employment			Yes
Support Staff	Brittany	Langevin	New Hire	Staff Accountant/Payroll	40.0 hr	CO	Notice of Hire	Jessica Phelan	Yes	Yes

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Media Center

Tuesday, May 21, 2019
7:00 p.m.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, May 21, 2019, at the Colchester High School Media Center. Those in attendance were Board Chair Mike Rogers; Directors: Lindsey Cox, and Curt Taylor; Student Representative Sophia Brigante; Superintendent Amy Minor; Business and Operations Manager George Trieb; Director of Curriculum and Instruction Gwen Carmolli; and Principals Heather Baron and Carolyn Millham. There were 17 students in the audience.

I. Call to Order and Pledge of Allegiance

Board Chair Mike Rogers called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Approval of Consolidated Federal Programs Grant and Assurances Action

Director of Curriculum and Instruction, Gwen Carmolli, provided an overview of the official allocations for the Consolidated Federal Programs Grant. In order to apply, the district has to provide assurance that it complies with federal regulations.

Director Cox moved to authorize the superintendent to sign the assurances for the Consolidated Federal Programs Grant for the 2019-2020 grant application, seconded by Director Taylor. The motion passed unanimously, 3-0.

IV. Approval of MBS Boiler Purchase Action

Business and Operations Manager, George Trieb, provided the board with a memo and three bids outlining the cost to remove and replace four existing 30-year-old boilers at MBS. The work will take place in the summer and everything will be functional for the start of next school year.

Director Taylor moved to accept the bid from Climate Systems, as recommended and authorize the Business and Operations Manager to sign the necessary documents, seconded by Director Cox. The motion passed unanimously, 3-0.

V. Approval of Purchase to Pave the MBS/CMS Parking Lot Action

Business and Operations Manager, George Trieb, provided the board with a memo and three bids outlining the cost to pave the MBS/CMS parking lot. The cost of this project will be paid for out of the capital reserve fund. Director Cox asked if there had been any conversation in regards to traffic flow and the number of parking spaces. Mr. Trieb stated the basic traffic pattern will not change. There will still be a bus lane and a thru lane but they are going to increase the number of parking

spaces on the MBS side. He added that the administration plans to test a few things to help alleviate congestion during the busiest times.

Director Cox moved to accept the bid from Rox Asphalt LLC, as recommended and authorize the Business and Operations Manager to sign the necessary documents, seconded by Director Taylor. The motion passed unanimously, 3-0.

VI. Second and Final Reading of Vocational/Technical Center Programs Policy: G9 Action

The board approved the reading with no further changes.

Director Taylor moved to approve the second and final reading of the Vocational/Technical Center Programs Policy, seconded by Director Cox. The motion passed unanimously, 3-0.

VII. Second and Final Reading of School Relations with Attorneys and the Courts in Child Custody Cases Policy: H8 Action

The board approved the second and final reading with no further changes.

Director Taylor moved to approve the second and final reading of the School Relations with Attorneys and the Courts in Child Custody Cases Policy, seconded by Director Cox. The motion passed unanimously, 3-0.

VIII. Second and Final Reading of Suspension of Policies Policy: A2 Action

The board approved the second and final reading with no further changes.

Director Cox moved to approve the second and final reading of the Suspensions of Policies Policy, seconded by Director Taylor. The motion passed unanimously, 3-0.

IX. Approval of Personnel Consent Agenda Action

The following Personnel Consent Agenda was presented for May 21, 2019.

PERSONNEL CONSENT AGENDA

Board Date: May 21, 2019 Revised

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Kaitlin	Cole	New Hire	Alternative Education Teacher	1.0 FTE	CMS	Request to Hire	John Helme	Yes	Yes
Teacher	Candace	Condry-Bowles	New Hire	Target Grad/Alternative Education Teacher	0.2 FTE	CHS	Notice of Hire	Aime deLaricheliere	Yes	Yes

Non-Licensed Employees (Support Staff), *Informational*

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Co-Curricular	Jennifer	Turmel	New Hire	Field Hockey, Assistant Coach		CHS	Notice of Hire	Sierra Tebeau	Yes	Yes
Support Staff	Alice	Batson	End of Employment	Paraeducator - ELL	32.5 hr	CHS	Notice of End of Employment			Yes
Support Staff	Abigail	Burgess	End of Employment	Paraeducator - Special Education	32.5 hr	UMS	Notice of End of Employment			Yes
Support Staff	Penny	Dodson	End of Employment	Secretary Building	37.5 hr	CMS	Notice of End of Employment			Yes
Support Staff	Andrew	Rinere	End of Employment	Paraeducator - Speech	32.5 hr	CHS	Notice of End of Employment			Yes
Support Staff	Laura	Rose	End of Employment	Paraeducator - Special Education	32.5 hr	CHS	Notice of End of Employment			Yes
Support Staff	Trevor	Lombard	New Hire	Technology Specialist III	40.0 hr	DW	Notice of Hire	Richard Bird	Yes	Yes
Support Staff	Jessica	Phelan	Transfer	HR Generalist	30.0 hr	CO	Notice of Transfer	Katherine Roth	Yes	Yes

Director Cox moved to approve the Personnel Consent Agenda, seconded by Director Taylor. The motion passed unanimously, 3-0.

X. Approval of Minutes: May 7, 2019 **Action**

Director Cox moved to approve the amended minutes of May 7, 2019, seconded by Director Taylor. The motion unanimously, 3-0.

XI. Board/Administration Communication, Correspondence, Committee Reports **Information**

- The board selected June 11, 2019 as a spring retreat date.
- The Central Office Leadership Team attended a join conference recently. It was a positive experience with a focus on literacy and overall supports of students.

XII. Possible Future Agenda Items **Information**

- CHS Debate Team Resolution Presentation
- Draft Mission and Vision Statements

XIII. Adjournment

Director Cox made a motion to adjourn at 7:22 p.m., seconded by Director Taylor. The motion passed unanimously, 3-0.

Recorder:

Board Clerk:

Meghan Baule
Recording Secretary

Lindsey Cox
Board Clerk