

Colchester School Board

Meeting Agenda and Packet

April 16, 2019

**Colchester School District  
Board of Education Meeting Agenda  
Colchester High School – Media Center  
April 16, 2019  
7:00 P.M.**

---

**AGENDA**

- |  |                    |
|--|--------------------|
| <b>I. Call to Order and Pledge of Allegiance</b>                                 |                    |
| <b>II. Citizens Participation*</b>   |                    |
| <b>III. Integrated Field Review (IFR) Results Presentation</b>                   | <b>Information</b> |
| <b>IV. Approval of Contract Agreement with Colchester Education Association</b>  | <b>Action</b>      |
| <b>V. Quarterly Financial and Special Education Reports</b>                      | <b>Information</b> |
| <b>VI. Approval of Laptop and Chromebook Purchase for CHS and CMS</b>            | <b>Action</b>      |
| <b>VII. Approval of Personnel Consent Agenda</b>                                 | <b>Action</b>      |
| <b>VIII. Approval of Minutes: April 2, 2019</b>                                  | <b>Action</b>      |
| <b>IX. Board/Administration Communication, Correspondence, Committee Reports</b> | <b>Information</b> |
| <b>X. Possible Future Agenda Items</b>   | <b>Information</b> |
| <b>XI. Adjournment</b>   |                    |

**On the Third Tuesday of Each Month\***

During the meeting, the school board will review the top questions and themes submitted to them via email to [SchoolBoard@colchestersd.org](mailto:SchoolBoard@colchestersd.org). Note: All submissions must be received before noon on the third Tuesday of every month.




# Colchester School District

Administrative Offices, 125 Laker Lane, PO Box 27, Colchester, Vermont 05446

Phone: (802) 264-5999 • [www.csdvt.org](http://www.csdvt.org) • Fax: (802) 863-4774

## MEMO

**To:** School Board Directors  
**CC:** Amy Minor  
**From:** George A. Trieb, Jr.   
**Date:** April 12, 2019  
**Subject:** Year-To-Date Financial Report – March 2019

The table below shows the total budget and actual revenue and expense figures for the period ending March 2019. Revenue and expenditures are tracking mostly as expected. Should the current spending trend continue the district would expect a slight surplus of \$137,091.

	<b>Budget</b>	<b>Forecast</b>	<b>% of Budget</b>	<b>Variance</b>
<b>Revenue</b>	<b>\$39,448,927</b>	<b>\$39,633,495</b>	<b>100.47%</b>	<b>\$184,568</b>
<b>Expenses</b>	<b>\$39,448,927</b>	<b>\$39,496,404</b>	<b>100.12%</b>	<b>(\$47,477)</b>
<i>Surplus/(Deficit)</i>				<b>\$137,091</b>

Attached to this memo is further detail about both the revenue and expenses through March. The district has spent 66.80% of the budget versus spending 68.21% last year at this time. The district's total commitments to date are 84.69% versus 86.60% last year.

Items worth noting.

- ✦ Expenditure reimbursement revenue is anticipated to be over budget by \$100K or 3.03% due to higher than anticipated SPED spending.
- ✦ Professional educational services are forecast to be over budget by \$141.0K or 33.8% due to unanticipated SPED requirements.
- ✦ Tuition to private schools will be over budget by approximately \$227.4K or 22.6% due to required but unplanned out of district placements.
- ✦ Overall spending and commitments by the district year to date are in line with last year and past years.

**Amy Minor**  
 Superintendent  
 of Schools

**George A. Trieb, Jr.**  
 Business & Operations  
 Manager

**Carrie Lutz**  
 Director of Student  
 Support Services

**Gwendolyn Carmolli**  
 Director of Curriculum  
 & Instruction

The table below shows expenses paid in the third quarter either through board orders or payroll warrants.

<b>Transaction Type</b>	<b>Date</b>	<b>Amount</b>
<b>Board Orders</b>	<b>1/3/19</b>	<b>\$411,066.45</b>
<b>Payroll Warrant</b>	<b>1/11/19</b>	<b>\$937,799.03</b>
<b>Board Orders</b>	<b>1/16/19</b>	<b>\$677,841.46</b>
<b>Payroll Warrant</b>	<b>1/25/19</b>	<b>\$958,912.18</b>
<b>Total Expenditures</b>		<b>\$2,985,619.12</b>

<b>Transaction Type</b>	<b>Date</b>	<b>Amount</b>
<b>Payroll Warrant</b>	<b>2/8/19</b>	<b>\$985,477.56</b>
<b>Board Orders</b>	<b>2/13/19</b>	<b>\$354,126.41</b>
<b>Payroll Warrant</b>	<b>2/22/19</b>	<b>\$967,488.43</b>
<b>Board Orders</b>	<b>2/27/19</b>	<b>\$824,673.12</b>
<b>Total Expenditures</b>		<b>\$3,131,765.52</b>

<b>Transaction Type</b>	<b>Date</b>	<b>Amount</b>
<b>Payroll Warrant</b>	<b>3/8/19</b>	<b>\$875,833.27</b>
<b>Board Orders</b>	<b>3/13/19</b>	<b>\$354,937.03</b>
<b>Payroll Warrant</b>	<b>3/22/19</b>	<b>\$946,798.78</b>
<b>Board Orders</b>	<b>3/27/19</b>	<b>\$579,043.59</b>
<b>Total Expenditures</b>		<b>\$2,756,612.67</b>

**Colchester School District**  
**Year-to-date Budget Report - Voted Budget Revenue**  
*As of March 31, 2019*

Description	FY2019 Budget	FY2019 Forecast	Revenue Received	Percent Received	Variance Favorable/(Unfavorable)
<b>LOCAL</b>					
Fund Balance	\$600,000	\$600,000	\$600,000	100.00%	\$0
Tuition	\$562,400	\$562,400	\$358,822	63.80%	\$0
Interest Earnings	\$100,000	\$125,000	\$87,831	70.26%	\$25,000
Facility Rentals/Miscellaneous Revenue	\$17,500	\$17,500	\$15,716	89.81%	\$0
Impact Fees	\$125,000	\$150,000	\$0	0.00%	\$25,000
Miscellaneous	\$10,000	\$15,246	\$15,246	100.00%	\$5,246
Act 176 Funds - High School Completion	\$0	\$9,322	\$9,322	N/A	\$9,322
<b>TOTAL LOCAL</b>	<b>\$1,414,900</b>	<b>\$1,479,468</b>	<b>\$1,086,938</b>	<b>73.47%</b>	<b>\$64,568</b>
<b>STATE</b>					
General State Aid	\$32,773,561	\$32,773,561	\$21,501,470	65.61%	\$0
Transportation Aid	\$340,000	\$360,000	\$257,356	71.49%	\$20,000
Voc. Ed. Transportation Reimb.	\$27,500	\$27,500	\$11,928	43.37%	\$0
Driver Education Reimbursement	\$20,000	\$20,000	\$5,954	29.77%	\$0
<b>TOTAL STATE NON SPECIAL EDUCATION</b>	<b>\$33,161,061</b>	<b>\$33,181,061</b>	<b>\$21,776,708</b>	<b>65.63%</b>	<b>\$20,000</b>
<b>SPECIAL EDUCATION</b>					
Special Education Block Grant	\$801,249	\$801,249	\$801,249	100.00%	\$0
Expenditure Reimbursement	\$3,295,166	\$3,395,166	\$1,790,673	52.74%	\$100,000
EEE Program	\$185,256	\$185,256	\$185,256	100.00%	\$0
<b>TOTAL SPECIAL EDUCATION</b>	<b>\$4,281,671</b>	<b>\$4,381,671</b>	<b>\$2,777,178</b>	<b>63.38%</b>	<b>\$100,000</b>
<b>FEDERAL</b>					
SpEd/Title IVB IDEA	\$584,609	\$584,609	\$0	0.00%	\$0
SpEd/EEE IDEA Pre-School	\$6,686	\$6,686	\$0	0.00%	\$0
<b>TOTAL FEDERAL</b>	<b>\$591,295</b>	<b>\$591,295</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>
<b>TOTAL REVENUE</b>	<b>\$39,448,927</b>	<b>\$39,633,495</b>	<b>\$25,640,823</b>	<b>64.69%</b>	<b>\$184,568</b>

**Colchester School District**  
**Year-to-date Budget Report - Voted Budget Expenditures (by Object)**

*As of March 31, 2019*

Object	Description	FY2019 Budget	FY2019 Forecast	Expenditures YTD	Encumbered	Available Budget	% of Budget Utilized	Variance Favorable/(Unfavorable)
0110	Teachers Salaries	\$15,101,806	\$14,851,806	\$9,277,039	\$5,544,196	\$280,571	98.1%	\$250,000
0111	Administrator's Salaries	\$1,702,443	\$1,702,443	\$1,211,454	\$446,737	\$44,252	97.4%	\$0
0112	Support Staff	\$4,561,224	\$4,511,224	\$3,100,796	\$100,951	\$1,359,476	70.2%	\$50,000
0113	SS Custodial/Maintenance	\$1,028,124	\$988,124	\$665,239	\$19,912	\$342,973	66.6%	\$40,000
0115	Health Insurance Buy-out	\$308,000	\$308,000	\$143,273	\$0	\$164,727	46.5%	\$0
0120	Substitutes	\$389,000	\$389,000	\$224,664	\$0	\$164,337	57.8%	\$0
0125	Stipends	\$768,985	\$768,985	\$506,386	\$0	\$262,599	65.9%	\$0
0211	Health Insurance	\$2,670,666	\$2,670,666	\$2,257,589	\$0	\$413,077	84.5%	\$0
0212	Dental Insurance	\$294,725	\$294,725	\$220,193	\$0	\$74,532	74.7%	\$0
0213	Health Care Contribution	\$5,000	\$5,000	\$1,795	\$0	\$3,205	35.9%	\$0
0215	Health Reimbursement Arrangement	\$659,916	\$659,916	\$533,073	\$0	\$126,843	80.8%	\$0
0220	Social Security	\$1,807,034	\$1,780,000	\$1,108,105	\$0	\$698,929	61.3%	\$27,034
0230	Life Insurance	\$19,849	\$19,849	\$18,390	\$0	\$1,459	92.7%	\$0
0232	VSTRS OPEB Payment	\$40,000	\$48,428	\$48,428	\$0	(\$8,428)	121.1%	(\$8,428)
0240	Municipal Retirement	\$245,612	\$250,000	\$186,540	\$0	\$59,072	75.9%	(\$4,388)
0250	Worker's Compensation Ins.	\$216,861	\$217,817	\$217,817	\$0	(\$956)	100.4%	(\$956)
0260	Un-employment Compensation	\$15,000	\$15,000	\$3,819	\$0	\$11,181	25.5%	\$0
0270	Teachers Tuition Reimbursement	\$134,000	\$134,000	\$107,864	\$0	\$26,136	80.5%	\$0
0271	SS Tuition Reimbursement	\$37,000	\$37,000	\$11,884	\$0	\$25,116	32.1%	\$0
0272	Conference/Workshops	\$13,000	\$13,000	\$10,491	\$0	\$2,509	80.7%	\$0
0273	Admin Tuition Reimbursement	\$18,000	\$18,000	\$8,379	\$0	\$9,621	46.6%	\$0
0290	Other Employee Benefits	\$66,000	\$66,000	\$52,486	\$0	\$13,514	79.5%	\$0
0320	Professional educational services	\$417,604	\$558,622	\$472,511	\$86,110	(\$141,018)	133.8%	(\$141,018)
0330	Other Professional Services	\$1,262,890	\$1,262,890	\$867,982	\$35,949	\$358,959	71.6%	\$0
0341	Audit Services	\$29,000	\$29,000	\$24,887	\$0	\$4,113	85.8%	\$0
0411	Water and Sewage	\$55,000	\$55,000	\$34,759	\$0	\$20,241	63.2%	\$0
0421	Disposal Services	\$45,000	\$45,000	\$32,844	\$0	\$12,156	73.0%	\$0
0430	Repair and Maintenance	\$783,800	\$783,800	\$553,484	\$21,151	\$209,165	73.3%	\$0
0440	Rentals & Leases	\$91,100	\$91,100	\$68,550	\$22,347	\$203	99.8%	\$0
0441	Rental of Land and Building	\$58,000	\$58,000	\$47,000	\$9,400	\$1,600	97.2%	\$0
0450	Construction Services	\$0	\$0	\$7,134	\$0	(\$7,134)	N/A	\$0
0490	Other Purchased Property Services	\$43,000	\$43,000	\$29,439	\$0	\$13,561	68.5%	\$0
0510	Transportation Services	\$1,308,600	\$1,308,600	\$877,671	\$354,909	\$76,020	94.2%	\$0
0519	Transportation Field Trips/Athletics	\$112,800	\$112,800	\$64,048	\$0	\$48,752	56.8%	\$0
0521	Property Insurance	\$48,000	\$44,453	\$44,453	\$0	\$3,547	92.6%	\$3,547
0522	Liability Insurance	\$70,000	\$64,987	\$64,987	\$0	\$5,013	92.8%	\$5,013
0530	Communications	\$96,400	\$96,400	\$33,428	\$0	\$62,972	34.7%	\$0
0531	Telephone	\$25,050	\$25,050	\$14,049	\$0	\$11,001	56.1%	\$0
0532	Postage	\$29,300	\$29,300	\$17,094	\$0	\$12,206	58.3%	\$0
0540	Advertising	\$12,500	\$12,500	\$4,426	\$0	\$8,074	35.4%	\$0
0550	Printing and Binding	\$15,600	\$15,600	\$5,425	\$0	\$10,175	34.8%	\$0
0561	Tuition to Vermont Schools	\$0	\$29,872	\$9,372	\$20,500	(\$29,872)	N/A	(\$29,872)
0566	Tuition to Private Schools	\$1,008,000	\$1,235,402	\$879,724	\$355,678	(\$227,402)	122.6%	(\$227,402)
0568	Participating Tuition - JTP	\$467,252	\$467,252	\$0	\$0	\$467,252	0.0%	\$0
0569	Tuition to Vocational Centers	\$527,591	\$527,591	\$313,001	\$0	\$214,590	59.3%	\$0
0580	Travel	\$49,350	\$49,350	\$15,938	\$0	\$33,412	32.3%	\$0
0594	SPED Costs Paid to	\$0	\$16,506	\$13,717	\$2,789	(\$16,506)	N/A	(\$16,506)
0597	Service for Teen Parent	\$0	\$10,166	\$10,166	\$0	(\$10,166)	N/A	(\$10,166)
0610	Supplies	\$783,282	\$783,282	\$572,762	\$12,708	\$197,812	74.7%	\$0
0621	Natural Gas	\$200,000	\$180,000	\$118,038	\$0	\$81,962	59.0%	\$20,000
0622	Electricity	\$408,000	\$408,000	\$271,486	\$0	\$136,514	66.5%	\$0
0626	Gasoline	\$25,500	\$25,500	\$11,199	\$0	\$14,301	43.9%	\$0
0640	Books	\$90,850	\$90,850	\$41,448	\$10,417	\$38,986	57.1%	\$0
0641	Periodicals	\$16,735	\$16,735	\$8,815	\$0	\$7,920	52.7%	\$0
0650	AV Materials	\$2,250	\$2,250	\$2,177	\$0	\$73	96.8%	\$0
0670	Software	\$131,200	\$131,200	\$100,483	\$3,217	\$27,499	79.0%	\$0
0730	Equipment	\$519,000	\$519,000	\$288,741	\$11,908	\$218,350	57.9%	\$0
0810	Dues and Fees	\$46,260	\$50,221	\$50,221	\$55	(\$4,016)	108.7%	(\$3,961)
0830	Interest on Debts	\$257,000	\$257,000	\$86,428	\$0	\$170,572	33.6%	\$0
0890	Miscellaneous	\$12,000	\$12,000	\$1,843	\$0	\$10,157	15.4%	\$0
0910	Principal on debt	\$294,118	\$294,118	\$294,118	\$0	\$0	100.0%	\$0
		<b>\$39,448,927</b>	<b>\$39,496,404</b>	<b>\$26,350,303</b>	<b>\$7,058,933</b>	<b>\$6,039,691</b>	<b>84.7%</b>	<b>(\$47,477)</b>



# Colchester School District

Administrative Offices, 125 Laker Lane, PO Box 27, Colchester, Vermont 05446

Phone: (802) 264-5999 • [www.csdvt.org](http://www.csdvt.org) • Fax: (802) 863-4774

## MEMO

**To:** School Board Directors  
**From:** George A. Trieb, Jr. *gat*  
**Subject:** Purchase of replacement devices for CHS/CMS  
**Date:** April 9, 2019

The purpose of this memorandum is to obtain approval from the school board for the planned and budgeted expenditure of \$188,749 for the acquisition of one hundred seventy-five (175) HP ProBook 430 G6 Notebooks (\$122,034) and one hundred eighty (180) HP Chromebooks (\$66,715). This purchase is part of the district's annual replacement plan for CHS and CMS.

The quotes for the devices are attached. The district would be purchasing off from the State of Vermont contract, and therefore, does not need to solicit three bids.

An appropriate motion would be: ***"I move to authorize the Business and Operations Manager to purchase IT equipment as requested"***.

**Amy Minor**  
Superintendent  
of Schools

**George A. Trieb, Jr.**  
Business & Operations  
Manager

**Carrie Lutz**  
Director of Student  
Support Services

**Gwendolyn Carmolli**  
Director of Curriculum  
& Instruction



April 3, 2019

Colchester School District  
125 LAKER LN  
COLCHESTER, VT 05446

Dear Pam Lowe,

Thank you for your recent interest in HP Public Sector Sales. Attached is the price quotation you requested.

Please reference this contract: 30128 when placing this order. The terms and conditions of this contract will apply to any order placed as a result of this inquiry; no other terms or conditions shall apply.

If you should have questions regarding this quotation or need any other assistance, please contact your Public Sector sales representative.

#### **Online Ordering**

You may click here [to view your quote or place your order online.](#)

When submitting this purchase order directly to HP, please include the requested information on the Ordering Accuracy information section of this quotation.

#### **Faxing Option**

To place this order via fax, fill out your request on the customer purchase order and send it to 1-800-825-2329. Your order will be promptly handled, and you can call as Customer Service Representative to confirm your order.

#### **Order Accuracy**

To ensure the accurate and timely processing of your order, please verify that your purchase order includes the following information:

- Bill -to address
- Ship-to address
- Purchase order number
- Bill -to address
- Contract number and name
- Part number, description and price
- Reseller of choice
- Contact name, phone number, and email address
- Special delivery requirements
- Requested delivery date
- Signature of authorized purchaser
- Please note that HP Inc. must be listed as the vendor
- You may click here for a Sample and editable PDF Purchase Order. [This can be used for \(STL, K12, Hi-Ed, Fed\)](#)
- You may click here for a Sample and editable PDF Purchase Order. [This is the Federal Form 1449.](#)





**Tax-Exempt Certificate Requirements**

All tax-exempt accounts should have a tax-exempt certificate on file with HP to avoid having sales tax added to their invoice. This certificate needs to be provided only once. If you are ordering or the first time, please include with your order or account application.

**Order Tracking and Status**

All orders are entered within 24 hours of receipt and are scheduled on a first in first out basis. Orders are shipped within 7 days of receipt provided all items are in stock and the necessary information has been included on your purchase order. Ship complete orders can be delayed if all items are not in stock. To check order status you can may call your Customer Service Representative or check status online.

**Customer Contact Information**

- Fax: 800-825-2329
- K-12 Education Sales: 800-888-3224
- Higher Education Sales: 877-480-4433
- State and Local Sales: 888-202-4682

# v1 Final CTO PB 430 (i5,8GB, 256GB,Win 10, 3yr ADP)

Created by	Pam Lowe	Quote number	787457
Partner agent	10248050	Created on	April 3, 2019
Quote total	USD \$122,034.50	Expires on	May 3, 2019

## Order Information

Email notification	mike@ormsbys.com	Email notification comments
--------------------	------------------	-----------------------------

### Purchaser contact information

Pam Lowe, pam.lowe@colchestersd.org, 8022645700,

## Billing information



### Billing address

Company	Colchester School District	Attention to	
		Email	
Address line 1	125 LAKER LN	Phone	8022645999
Address line 2		Fax	
Address line 3			
City	COLCHESTER		
State/Province	Vermont		
Zip/postal code	05446		
Country	US		

### Invoice instructions

---

## Shipping information

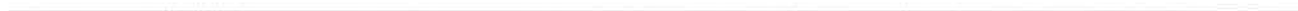
### Shipping address

Company	Colchester School District	Attention to	
		Email	
Address line 1	125 LAKER LN	Phone	8022645999
Address line 2		Fax	
Address line 3			
City	COLCHESTER		
State/Province	Vermont		
Zip/Postal code	05446		
Country	US		

### Shipping options

Requested delivery date  
Shipping method

### Shipping instructions





# Quote Summary

Product	Product number	MFG#:	Qty	Unit Price	Total Price
Configurable HP ProBook 430 G6 Series Notebook MSNA Reference Model:30625974 Configuration: 31035040	30625974		175	USD \$697.34 <del>USD 1,259.06</del> Special price valid until 10/31 /2019	USD \$122,034.50

**Components** **Qty**

HP ProBook 430 G6 Base Model Notebook PC 4SP85AV	1
Pike Silver ALU 4SP94AV	1
OS Localization U.S. - English localization 4SS11AV#ABA	1
Win 10 Pro 64 MSNA STD 4TG16AV	1
Integrated HD 720p DM Webcam 4SQ25AV	1
13.3 HD AG LED SVA 220 FHDC uslim 2Ant 4SQ02AV	1
8GB (1x8GB) DDR4 2400 4SQ19AV	1
256GB PCIe NVMe Value SSD 4SQ23AV	1
Intel 9560 ac 2x2 MU-MIMOnvP160MHz+BT5WW 4SQ27AV	1
No WWAN 4SQ13AV	1
MISC No Fingerprint Sensor 4SQ07AV	1
3 Cell 45 WHr Long Life 4SP90AV	1
45 Watt nPFC Wmnt C6NS USB-C AC Adapter	



4ST74AV	1
C5NS 1.0m stkr PRM Power Cord FX DH BLK U.S. - English localization 4SU03AV#ABA	1
HP 1/1/0 Warranty U.S. - English localization 4SQ31AV#ABA	1
Country Localization U.S. - English localization 4SZ37AV#ABA	1
Clickpad SR U.S. - English localization 4SZ36AV#ABA	1
eStar Enable IOPT X7B24AV	1
Core i5 G8 Label 1QE36AV	1
HP 3y ADP PickupReturn Notebook Only SVC UK712E	1

---

Special pricing code 41552929	Subtotal	USD \$122,034.50
	Estimated Tax	USD \$0.00
	Total	USD \$122,034.50

If the bill to company and address you wish to use is not present at the time of check out please enter it in the "Shipping Instructions" box. The order management team will make sure it is billed to the correct location.

Components of Configurable systems may not be ordered separately. Reference Model ID's and Configuration ID's are not part numbers, they are reference descriptions to your specific configuration.

If you are submitting a hard copy purchase order, please include a printed copy of this quote with your purchase order.

If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently shipped an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or



assist you with the return of the product, if payment was not already made. If payment was already made, HP will work with the agency to correct the invoice. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged.

**Federal Government Customers Only** - The Customer is responsible for ensuring the value of Open Market items is consistent with their contract terms and conditions. HP makes no representation regarding the TAA status for open market products. Third party items that may be included in this quote are covered under the terms of the manufacturer warranty, not the HP warranty.

v1 ProBook 430 G6 CTO (i5, 8GB RAM, 256GB SSD, Win 10, 3 yr ADP)

QUOTE 787457

Configurable HP ProBook 430 G6

Series Notebook MSNA

Reference Model:30625974

Configuration: 31035040

Special pricing code: 41552929

30625974

4SP85AV	HP ProBook 430 G6 Base Model Notebook PC (i5-8265u Processor)
4SP94AV	Pike Silver ALU
4SS11AV#ABA	OS Localization U.S. - English localization
4TG16AV	Win 10 Pro 64 MSNA STD
4SQ25AV	Integrated HD 720p DM Webcam
4SQ02AV	13.3 HD AG LED SVA 220 fHDC uslim 2Ant
4SQ19AV	8GB (1x8GB) DDR4 2400
4SQ23AV	256GB PCIe NVMe Value SSD
4SQ27AV	Intel 9560 ac 2x2 MU-MIMOnvP160MHz+BT5WW
4SQ13AV	No WWAN
4SQ07AV	MISC No Fingerprint Sensor
4SP90AV	3 Cell 45 WHr Long Life
4ST74AV	45 Watt nPFC Wmnt C6NS USB-C AC Adapter
4SU03AV#ABA	C5NS 1.0m stkr PRM Power Cord FX DH BLK U.S. - English localization
4SQ31AV#ABA	HP 1/1/0 Warranty U.S. - English localization
4SZ37AV#ABA	Country Localization U.S. - English localization
4SZ36AV#ABA	Clickpad SR U.S. - English localization
X7B24AV	eStar Enable IOPT
1QE36AV	Core i5 G8 Label
UK712E	HP 3y ADP PickupReturn Notebook Only SVC

# HP ProBook 430 G6 Notebook PC



Full-featured, thin, and light, the HP ProBook 430 lets professionals stay productive in the office and on the go. Stylish design plus optional quad-core performance and long battery life make this HP ProBook essential for today's workforce.

HP recommends Windows 10 Pro.



## **Affordable and stylish ultraslim design**

The HP ProBook 430 delivers stylish design to every business. An ultraslim chassis with crisp lines, clean edges, and a refined natural silver finish holds the near borderless display that opens 180°, making it easy to share content.

## **Security, durability, connectivity**

Your growing business requires a PC with business-class features. The secure HP ProBook 430 is enhanced with a range of security features and built with a durable chassis and connectivity options that can be specifically tailored to your needs.

## **Powerful processing**

Get through your deadline-driven, multi-tasking day using the HP ProBook 430, available with the latest optional 8th Gen quad-core Intel® Core™ processor<sup>2,3</sup> and a long battery life.

- Be productive in any situation. Experience the new features of Windows 10 Pro on the thin, light, touch-optional HP ProBook 430.<sup>1,4</sup>
- The HP ProBook 430 delivers design, quality, and durability to every business. An ultraslim chassis in a refined, new, natural silver finish includes a 3D forged aluminum keyboard deck and durable stamped aluminum top cover.
- Keep productivity high and downtime low with HP BIOSphere Gen4 firmware-level automation. Your PCs have extra protection thanks to automatic updates and security checks.<sup>5</sup>
- Fortify your security with multiple factors of authentication including fingerprints and facial recognition.<sup>6</sup>
- Get the best of both worlds with dual solid-state and hard drive storage options from HP.<sup>4,7</sup>
- Stay connected with HP Connection Optimizer self-healing wireless driver technology and support for the latest global 4G LTE wireless broadband technology.<sup>8</sup>
- Quickly transition to your desk on the HP ProBook 430 with support for one cable docking via a USB-C™ data connection to optional docks.<sup>4</sup>
- Work and play with long battery life and recharge up to 50% battery life in just 30 minutes with HP Fast Charge.<sup>9</sup>
- Stand up to the workload with an HP ProBook that is designed to pass MIL-STD 810G testing.<sup>10</sup>

## HP ProBook 430 G6 Notebook PC Specifications Table



<b>Available Operating System</b>	Windows 10 Pro 64 – HP recommends Windows 10 Pro. <sup>1</sup> Windows 10 Pro (National Academic only) <sup>2</sup> Windows 10 Home 64 <sup>1</sup> Windows 10 Home Single Language 64 <sup>1</sup> FreeDOS 3.0
<b>Processor Family</b>	8th Generation Intel® Core™ i7 processor (i7-8565U); 8th Generation Intel® Core™ i5 processor (i5-8265U); 8th Generation Intel® Core™ i3 processor (i3-8145U) <sup>7</sup>
<b>Available Processors</b>	Intel® Core™ i7+ 8565U processor (Core™ i7 and 16 GB Intel® Optane™ memory) with Intel® UHD Graphics 620 (1.8 GHz base frequency, up to 4.6 GHz with Intel® Turbo Boost Technology, 8 MB L3 cache, 4 cores) Intel® Core™ i5+ 8265U processor (Core™ i5 and 16 GB Intel® Optane™ memory) with Intel® UHD Graphics 620 (1.6 GHz base frequency, up to 3.9 GHz with Intel® Turbo Boost Technology, 6 MB L3 cache, 4 cores) Intel® Core™ i7-8565U with Intel® UHD Graphics 620 (1.8 GHz base frequency, up to 4.6 GHz with Intel® Turbo Boost Technology, 8 MB L3 cache, 4 cores) Intel® Core™ i5-8265U with Intel® UHD Graphics 620 (1.6 GHz base frequency, up to 3.9 GHz with Intel® Turbo Boost Technology, 6 MB L3 cache, 4 cores) Intel® Core™ i3-8145U with Intel® UHD Graphics 620 (2.1 GHz base frequency, up to 3.9 GHz with Intel® Turbo Boost Technology, 4 MB L3 cache, 2 cores) <small>3,4,5,6,7</small>
<b>Maximum Memory</b>	32 GB DDR4-2400 SDRAM <sup>8</sup> (Both slots are customer accessible/upgradeable. Supports dual channel memory.)
<b>Internal Storage</b>	1 TB 5400 rpm SATA <sup>9</sup> 500 GB 7200 rpm SATA <sup>9</sup> 128 GB up to 256 GB M.2 SATA SSD <sup>9</sup> 256 GB up to 512 GB PCIe® NVMe™ M.2 SSD <sup>9</sup>
<b>Flash Cache</b>	Intel® Optane™ 16 GB Cache
<b>Display</b> <sup>13,15,16</sup>	13.3" diagonal FHD IPS eDP LED-backlit touch screen, 220 cd/m <sup>2</sup> , 67% sRGB (1920 x 1080) 13.3" diagonal HD SVA eDP LED-backlit touch screen, 220 cd/m <sup>2</sup> , 67% sRGB (1366 x 768) 13.3" diagonal FHD IPS eDP anti-glare LED-backlit, 220 cd/m <sup>2</sup> , 67% sRGB (1920 x 1080) 13.3" diagonal HD SVA eDP anti-glare LED-backlit, 220 cd/m <sup>2</sup> , 67% sRGB (1366 x 768)
<b>Available Graphics</b>	Integrated: Intel® UHD Graphics 620 <sup>13</sup> (Support HD Decode, DX12, and HDMI 1.4b.)
<b>Wireless Technologies</b>	Realtek 802.11ac (2x2) Wi-Fi® and Bluetooth® 4.2 Combo; Intel® Dual Band Wireless-AC 9560 802.11a/b/g/n/ac (2x2) Wi-Fi® and Bluetooth® 5 Combo, non-vPro™; Intel® XMM™ 7360 LTE-Advanced Cat 9; Intel® XMM™ 7262 LTE-Advanced Cat 6 <sup>10,11</sup>
<b>Communications</b>	Realtek RTL8111HSH-CG 10/100/1000 GbE NIC <sup>12</sup>
<b>Expansion Slots</b>	1 SD (Supports SD, SDHC, SDXC.)
<b>Ports and Connectors</b>	2 USB 3.1 Gen 1 (1 power port); 1 USB 3.1 Type-C™ Gen 1 (Power delivery, DisplayPort™); 1 RJ-45; 1 headphone/microphone combo; 1 HDMI 1.4b; 1 AC power (Cables are not included.)
<b>Audio</b>	Single digital microphone
<b>Input Device</b>	HP Premium Spill-resistant Keyboard; Clickpad with multi-touch gesture support
<b>Camera</b>	720p HD camera; IR Camera <sup>13,14,38</sup>
<b>Available Software</b>	HP 3D DriveGuard; HP Connection Optimizer; HP ePrint Driver + JetAdvantage; HP Hotkey Support; HP JumpStart; HP LAN Protection; HP MAC Address Manager; HP Noise Cancellation Software; HP Support Assistant; Native Miracast support; Buy Office (Sold separately) <sup>17,18,19</sup>
<b>Security Management</b>	Absolute persistence module; Credential manager; HP BIOSphere Gen4; HP DriveLock and Automatic DriveLock; HP Fingerprint Sensor; HP Password Manager; HP Secure Erase; Power-on authentication; Preboot authentication; TPM 2.0 embedded security chip shipped with Windows 10 (Common Criteria EAL4+ Certified); HP Sure Click; HP Wireless Wakeup; HP Client Security Gen4; RAID configurations; Windows Defender <small>24,25,26,27,28,29,30,31,32</small>
<b>Management Features</b>	HP Driver Packs; HP System Software Manager (SSM); HP BIOS Config Utility (BCU); HP Client Catalog; HP Manageability Integration Kit Gen2; Ivanti Management Suite <sup>21,22,23</sup>



<b>Power</b>	HP Smart 65 W USB Type-C™ adapter; HP Smart 65 W External AC power adapter; HP Smart 65 W EM External AC power adapter; HP Smart 45 W USB Type-C™ adapter; HP Smart 45 W External AC power adapter <sup>34</sup> HP Long Life 3-cell, 45 Wh Li-ion Up to 14 hours <sup>33</sup> Battery is internal and not replaceable by customer. Serviceable by warranty.
<b>Dimensions</b>	12.15 x 9.09 x 0.71 in 30.85 x 23.1 x 1.8 cm
<b>Weight</b>	Starting at 3.28 lb Starting at 1.49 kg (Weight will vary by configuration.)
<b>Environmental</b>	Low halogen; TCO 5.0 Certified <sup>37</sup>
<b>Energy Efficiency Compliance</b>	ENERGY STAR® certified; EPEAT® Gold <sup>36</sup>

	Dual Camera - No Pen		Dual Camera + Pen		
Model/ Family	HP Chromebook x360 11 G1 EE	HP Chromebook x360 11 G1 EE	HP Chromebook x360 11 G1 EE	HP Chromebook x360 11 G1 EE	HP Chromebook x360 11 G1 EE
SKU	<b>ZDQ88UT#ABA</b>	<b>ZDQ89UT#ABA</b>	<b>ZDR10UT#ABA</b>	<b>ZDR01UT#ABA</b>	<b>ZDQ74UT#ABA</b>
SKU Type	Smart Buy	Smart Buy	Smart Buy	Smart Buy	Smart Buy
Form Factor	Convertible	Convertible	Convertible	Convertible	Convertible
Display	11.6-inch diagonal LED-backlit HD UWVA AG Touchscreen display (1366x768)	11.6-inch diagonal LED-backlit HD UWVA AG Touchscreen display (1366x768)	11.6-inch diagonal LED-backlit HD UWVA AG Touchscreen display (1366x768) w/Digitizer	11.6-inch diagonal LED-backlit HD UWVA AG Touchscreen display (1366x768) w/Digitizer	11.6-inch diagonal LED-backlit HD UWVA AG Touchscreen display (1366x768) w/Digitizer
Processor	Intel® Celeron® Processor N3350 (1.10 GHz w/Turbo, 2 MB L2 Cache, Dual Core)	Intel® Celeron® Processor N3350 (1.10 GHz w/Turbo, 2 MB L2 Cache, Dual Core)	Intel® Celeron® Processor N3350 (1.10 GHz w/Turbo, 2 MB L2 Cache, Dual Core)	Intel® Celeron® Processor N3350 (1.10 GHz w/Turbo, 2 MB L2 Cache, Dual Core)	Intel® Celeron® Processor N3350 (1.10 GHz w/Turbo, 2 MB L2 Cache, Dual Core)
Internal Storage 1	32 GB eMMC SSD	32 GB eMMC SSD	32 GB eMMC SSD	32 GB eMMC SSD	64 GB eMMC SSD
Memory	4 GB LPDDR4-2400 SDRAM on Motherboard	8 GB LPDDR4-2400 SDRAM on Motherboard	4 GB LPDDR4-2400 SDRAM on Motherboard	8 GB LPDDR4-2400 SDRAM on Motherboard	8 GB LPDDR4-2400 SDRAM on Motherboard
Chipset	Chipset integrated in processor	Chipset integrated in processor	Chipset integrated in processor	Chipset integrated in processor	Chipset integrated in processor
E-Star	Y	Y	Y	Y	Y
Media Card Reader	Micro SD, SDHC, SDXC	Micro SD, SDHC, SDXC	Micro SD, SDHC, SDXC	Micro SD, SDHC, SDXC	Micro SD, SDHC, SDXC
Optical Drive	no	no	no	no	no
Input Device	No Pen	No Pen	WaCom EMR Pen	WaCom EMR Pen	WaCom EMR Pen
Mouse	Touchpad	Touchpad	Touchpad	Touchpad	Touchpad
Keyboard	Pick/Spill Resis	Pick/Spill Resis	Pick/Spill Resis	Pick/Spill Resis	Pick/Spill Resis
Integrated NIC	no	no	no	no	no
Wireless NIC	Intel 7265 802.11 a/b/g/n/ac (2x2)+BlueTooth 4.2	Intel 7265 802.11 a/b/g/n/ac (2x2)+BlueTooth 4.2	Intel 7265 802.11 a/b/g/n/ac (2x2)+BlueTooth 4.2	Intel 7265 802.11 a/b/g/n/ac (2x2)+BlueTooth 4.2	Intel 7265 802.11 a/b/g/n/ac (2x2)+BlueTooth 4.2
WPAN	Integrated in WLAN	Integrated in WLAN	Integrated in WLAN	Integrated in WLAN	Integrated in WLAN
Integrated Graphics	Intel® HD Graphics 500	Intel® HD Graphics 500	Intel® HD Graphics 500	Intel® HD Graphics 500	Intel® HD Graphics 500
Discrete Graphics	no	no	no	no	no
Serial Ports	no	no	no	no	no
Parallel Port	no	no	no	no	no
HW Security	TPM H1, Slot Lock	TPM H1, Slot Lock	TPM H1, Slot Lock	TPM H1, Slot Lock	TPM H1, Slot Lock
Camera	720p HD and 1080p FHD Webcams	720p HD and 1080p FHD Webcams	720p HD and 1080p FHD Webcams	720p HD and 1080p FHD Webcams	720p HD and 1080p FHD Webcams
Std. Battery	HP 2-cell, 47.4 Whr Li-ion Battery	HP 2-cell, 47.4 Whr Li-ion Battery	HP 2-cell, 47.4 Whr Li-ion Battery	HP 2-cell, 47.4 Whr Li-ion Battery	HP 2-cell, 47.4 Whr Li-ion Battery
OS	Chrome OS	Chrome OS	Chrome OS	Chrome OS	Chrome OS
Warranty	1/1/0	1/1/0	1/1/0	1/1/0	1/1/0
Description	Promo HP Chromebook x360 11 G1 EE, Celeron® Processor N3350 (1.10 GHz w/T, 2MB Cache), 4GB, 2400 on MB32GB eMMC, 11.6 LED HD UWVA AG TOUCH,UMA: HD 500, No Optical, 802.11 a/b/g/n/ac (2x2); BT 4.2, TPM H1, Slot Lock, 720p HD & 1080p FHD webcams, Chrome OS, 2-Cell, 47.6Whr, 1/1/0No Pen	Promo HP Chromebook x360 11 G1 EE, Celeron® Processor N3350 (1.10 GHz w/T, 2MB Cache), 8GB, 2400 on MB32GB eMMC, 11.6 LED HD UWVA AG TOUCH,UMA: HD 500, No Optical, 802.11 a/b/g/n/ac (2x2); BT 4.2, TPM H1, Slot Lock, 720p HD & 1080p FHD webcams, Chrome OS, 2-Cell, 47.6Whr, 1/1/0No Pen	Promo HP Chromebook x360 11 G1 EE, Celeron® Processor N3350 (1.10 GHz w/T, 2MB Cache), 4GB, 2400 on MB32GB eMMC, 11.6 LED HD UWVA AG TOUCH w/Digitizer,UMA: HD 500, No Optical, 802.11 a/b/g/n/ac (2x2); BT 4.2, TPM H1, Slot Lock, 720p HD & 1080p FHD webcams, Chrome OS, 2-Cell, 47.6Whr, 1/1/0WaCom EMR Pen	Promo HP Chromebook x360 11 G1 EE, Celeron® Processor N3350 (1.10 GHz w/T, 2MB Cache), 8GB, 2400 on MB32GB eMMC, 11.6 LED HD UWVA AG TOUCH w/Digitizer,UMA: HD 500, No Optical, 802.11 a/b/g/n/ac (2x2); BT 4.2, TPM H1, Slot Lock, 720p HD & 1080p FHD webcams, Chrome OS, 2-Cell, 47.6Whr, 1/1/0WaCom EMR Pen	Promo HP Chromebook x360 11 G1 EE, Celeron® Processor N3350 (1.10 GHz w/T, 2MB Cache), 8GB, 2400 on MB64GB eMMC, 11.6 LED HD UWVA AG TOUCH w/Digitizer,UMA: HD 500, No Optical, 802.11 a/b/g/n/ac (2x2); BT 4.2, TPM H1, Slot Lock, 720p HD & 1080p FHD webcams, Chrome OS, 2-Cell, 47.6Whr, 1/1/0WaCom EMR Pen

	Description	sku	ILP
Top Smart Buy Accessories for this series	HP 45W Smart AC Adapter	H6Y88AA	\$59.00
	HP Comfort Grip Wireless Mouse	H2L63AA	\$29.00
	HP Ultra Slim Keyed Cable Lock	H4D73AA	\$39.00

	Description	sku	ILP
Top Smart Buy Care Packs for this series	UZZ278E	HP 3y NextBusDayOnsite PROMO Notebook Only SVC	\$159.00
	UZZ279E	HP 3y Nbd Onsite/ADP G2 PROMO NB OnlySVC	\$219.00
	UK707E	HP 3y Pickup and Return NB Only SVC (for value 1-1-0 notebooks)	\$99.00



April 5, 2019

Colchester School District  
125 LAKER LN  
COLCHESTER, VT 05446

Dear Pam Lowe,

Thank you for your recent interest in HP Public Sector Sales. Attached is the price quotation you requested.

Please reference this contract: 30128 when placing this order. The terms and conditions of this contract will apply to any order placed as a result of this inquiry; no other terms or conditions shall apply.

If you should have questions regarding this quotation or need any other assistance, please contact your Public Sector sales representative.

#### **Online Ordering**

You may click here [to view your quote or place your order online.](#)

When submitting this purchase order directly to HP, please include the requested information on the Ordering Accuracy information section of this quotation.

#### **Faxing Option**

To place this order via fax, fill out your request on the customer purchase order and send it to 1-800-825-2329. Your order will be promptly handled, and you can call as Customer Service Representative to confirm your order.

#### **Order Accuracy**

To ensure the accurate and timely processing of your order, please verify that your purchase order includes the following information:

- Bill -to address
- Ship-to address
- Purchase order number
- Bill -to address
- Contract number and name
- Part number, description and price
- Reseller of choice
- Contact name, phone number, and email address
- Special delivery requirements
- Requested delivery date
- Signature of authorized purchaser
- Please note that HP Inc. must be listed as the vendor
- You may click here for a Sample and editable PDF Purchase Order. [This can be used for \(STL, K12, Hi-Ed, Fed\)](#)
- You may click here for a Sample and editable PDF Purchase Order. [This is the Federal Form 1449.](#)



### Tax-Exempt Certificate Requirements

All tax-exempt accounts should have a tax-exempt certificate on file with HP to avoid having sales tax added to their invoice. This certificate needs to be provided only once. If you are ordering or the first time, please include with your order or account application.

### Order Tracking and Status

All orders are entered within 24 hours of receipt and are scheduled on a first in first out basis. Orders are shipped within 7 days of receipt provided all items are in stock and the necessary information has been included on your purchase order. Ship complete orders can be delayed if all items are not in stock. To check order status you can may call your Customer Service Representative or check status online.

### Customer Contact Information

- Fax: 800-825-2329
- K-12 Education Sales: 800-888-3224
- Higher Education Sales: 877-480-4433
- State and Local Sales: 888-202-4682

# Chromebook x360 G1 EE (4GB /32GB) with 3yr ADP

Created by	Pam Lowe	Quote number	787920
Partner agent	10248050	Created on	April 5, 2019
Quote total	USD \$66,715.20	Expires on	May 5, 2019

## Order Information

Email notification	mike@ormsbys.com	Email notification comments	
--------------------	------------------	-----------------------------	--

### Purchaser contact information

Pam Lowe, pam.lowe@colchestersd.org, 8022645700,

## Billing information



### Billing address

Company	Colchester School District	Attention to	
		Email	
Address line 1	125 LAKER LN	Phone	8022645999
Address line 2		Fax	
Address line 3			
City	COLCHESTER		
State/Province	Vermont		
Zip/postal code	05446		
Country	US		

### Invoice instructions

---

## Shipping information

### Shipping address

Company	Colchester School District	Attention to	
		Email	
Address line 1	125 LAKER LN	Phone	8022645999
Address line 2		Fax	
Address line 3			
City	COLCHESTER		
State/Province	Vermont		
Zip/Postal code	05446		
Country	US		

### Shipping options

Requested delivery date  
Shipping method

### Shipping instructions





# Quote Summary

Product	Product number	MFG#:	Qty	Unit Price	Total Price
HP Chromebook x360 11 G1 EE U.S. - English localization	2DQ88UT#ABA		180	USD \$279.00 <del>USD 355.41</del> Special price valid until 10/31 /2019	USD \$50,220.00
HP EDU Google Chrome Mgmt Console E-LTU	JOX44AAE		180	USD \$24.00 <del>USD 31.60</del> Special price valid until 10/31 /2019	USD \$4,320.00
HP 3y Pickup Return with ADP NB only SVC	UQ996E		180	USD \$67.64	USD \$12,175.20

Special pricing code  
41552929

Subtotal	USD \$66,715.20
Estimated Tax	USD \$0.00
<b>Total</b>	<b>USD \$66,715.20</b>

If the bill to company and address you wish to use is not present at the time of check out please enter it in the "Shipping Instructions" box. The order management team will make sure it is billed to the correct location.

Components of Configurable systems may not be ordered separately. Reference Model ID's and Configuration ID's are not part numbers, they are reference descriptions to your specific configuration.

If you are submitting a hard copy purchase order, please include a printed copy of this quote with your purchase order.

If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently shipped an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or assist you with the return of the product, if payment was not already made. If payment was already made, HP will work with the agency to correct the invoice. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged.



**Federal Government Customers Only - The Customer is responsible for ensuring the value of Open Market items is consistent with their contract terms and conditions. HP makes no representation regarding the TAA status for open market products. Third party items that may be included in this quote are covered under the terms of the manufacturer warranty, not the HP warranty.**

**PERSONNEL CONSENT AGENDA**

**Board Date: April 16, 2019**

**Licensed Employees (Teacher/Administrator)**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Administrator	Dovid	Yagoda	New Hire	Assistant Principal	1.0 FTE	CMS	Request to Hire	Dovid Yagoda	Yes	Yes
Teacher	Dennis	McCannell	End of Employment	Humanities Teacher	1.0 FTE	CHS	Request to end Employment effective June 30, 2019			Yes
Teacher	Erin	Brady	FTE Increase	Instructional Coach	.20 FTE	CHS	Request to Increase FTE	Erin Brady	Yes	Yes
Teacher	Wayland	Cole	FTE Increase	TIPS Teacher (One-Year Only)	.20 FTE	CHS	Request to Increase FTE	Hilary Carter	Yes	Yes
Teacher	Rachel	Cohen	Rowland Fellow - Leave of Absence	Social Studies Teacher	0.8 FTE	CHS	Request Leave of Absence for 19/20 SY part of FTE			Yes
Teacher	Lauren	Landrigan	New Hire	Special Education Teacher	1.0 FTE	MBS	Request to Hire	Nadine Zane	Yes	Yes
Teacher	Elizabeth	Clapp	New Hire	ELL Teacher	0.5 FTE	CMS	Request to Hire	Erica Merrell	Yes	Yes
Teacher	Melissa	Richard	New Hire	Math Teacher, Grades 7/8	1.0 FTE	CMS	Request to Hire	Lois Whitney	Yes	Yes

**Non-Licensed Employees (Support Staff), *Informational***

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Support Staff	Joanne	Beaubien	End of Employment	Paraeducator - ESL	32.5 hr	CMS	Notice of End of Employment			Yes
Support Staff	Craig	James	End of Employment	Paraeducator - Special Education	32.5 hr	CMS	Notice of End of Employment			Yes
Support Staff	Bradley	Smith	End of Employment	Paraeducator/Paraeducator - Special Education	29.5 hr/3.0 hr	UMS	Notice of End of Employment			Yes
Support Staff	Richard	Bird	Transfer	Data Manager	1.0 FTE	DW	Notice of Transfer	Michelle Devino	Yes	Yes
Support Staff	Mark	Ellingson	New Hire	Athletic & Activities Director	1.0 FTE	CHS	Notice of Hire	Bernard Cieplicki	Yes	Yes
Support Staff	Angela	Hoguet	New Hire	Paraeducator - Special Education	20.0 hr	UMS	Notice of Hire	Bradley Smith	Yes	Yes
Support Staff	Kevin	Kane	Transfer	Lead Custodian	40.0 hr	MBS	Notice of Transfer	Sandra Boyd	Yes	Yes



## COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Media Center

Tuesday, April 2, 2019  
7:00 p.m.

### MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, April 2, 2019, at the Colchester High School Media Center. Those in attendance were Board Chair Mike Rogers; Directors: Craig Kieny, Lindsey Cox, Lincoln White, and Curt Taylor; Student Representative Sophia Brigante; Superintendent Amy Minor; Business and Operations Manager George Trieb; Director of Special Education Carrie Lutz; Director of Curriculum and Instruction Gwen Carmolli; and Principals Chris Antonicci and Jordan Burke. There were 12 audience members in attendance from a senior seminar class.

#### I. Call to Order and Pledge of Allegiance

Board Chair Mike Rogers called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

#### II. Citizen Participation

None.

#### III. Presentation by Vermont School Board Association Information

Susan Holson, the Director of Education Services for the Vermont School Boards Association (VSBA), gave a brief presentation to the board about the purpose of the VSBA and her role in procuring professional development opportunities for school board members. She is touring the state visiting all the school boards with the purpose of assessing board needs to ensure the resources provided by the VSBA are of use. The organization works with boards on topics such as roles and responsibilities, relationships between boards and administration, budgeting and financial oversight, policy work, and consolidation under Act 46. The board then engaged her in a discussion about current legislative updates that may impact schools.

#### IV. Second and Final Reading of School Board Policy: B1 Action

This policy was examined as part of the policy review schedule. It was adopted in 2000 and last reviewed in 2014.

*Director Taylor moved to approve the second and reading of the School Board Policy: B1, seconded by Director White. The motion passed unanimously, 5-0.*

#### V. Second and Final Reading of Code of Ethics for School Board Members Policy: B2 Action

This policy was examined as part of the policy review schedule. It was adopted in 2003 and last reviewed in 2015.

*Director Kieny moved to approve the second and final reading of the Code of Ethics for School Board Members Policy: B2, seconded by Director Taylor. The motion passed unanimously, 5-0.*

**VI. Approval of Personnel Consent Agenda**

**Action**

The following Personnel Consent Agenda was presented for April 2, 2019.

**PERSONNEL CONSENT AGENDA**

**Board Date: April 2, 2019 Revised**

**Licensed Employees (Teacher/Administrator)**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Teacher	Katherine	Lenox	Transfer	Instructional Coach	.20 FTE	CHS	Notice of Transfer		Yes	Yes
Teacher	Aimee	deLaricheliere	FTE Increase	English Teacher	.20 FTE	CHS	Request to Hire	Katherine Lenox	Yes	Yes
Teacher	Madison	Freed	New Hire	Elementary Teacher	1.0 FTE	MBS	Request to Hire	Christiana Carmichael	Yes	Yes
Teacher	Carolyn	Robinson	Leave of Absence	Spanish Teacher	0.2 FTE	CHS	Request Leave of Absence for 19/20 SY part of FTE			Yes

**Non-Licensed Employees (Support Staff), *Informational***

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Co-Curricular	Sara	Scarbaci	End of Employment	Track & Field - Varsity Assistant Coach		CHS	Notice of End of Employment			Yes
Co-Curricular	Chealsey	Giatrelis	End of Employment	JV Girls Tennis Coach		CHS	Notice of End of Employment			Yes
Co-Curricular	Matthew	Lumsden	End of Employment	JV Softball Coach		CHS	Notice of End of Employment			Yes
Co-Curricular	Dennis	McCannell	End of Employment	Varsity Boys Soccer Coach		CHS	Notice of End of Employment			Yes
Co-Curricular	Frederick	Anderson	New Hire	JV Softball Coach		CHS	Notice of Hire	Matt Lumsden	Yes	Yes
Co-Curricular	Patick	Griffin	New Hire	JV Girls Tennis Coach		CHS	Notice of Hire	Chealsey Giatrelis	Yes	Yes
Co-Curricular	Conor	O'Loughlin	New Hire	Track & Field - Varsity Assistant Coach		CHS	Notice of Hire	Sara Scarbaci	Yes	Yes
Co-Curricular	Ty	Pratt	Transfer	Varsity Boys Soccer Coach		CHS	Notice of Transfer	Dennis McCannell	Yes	Yes
Support Staff	Sandra	Boyd	End of Employment	Lead Custodian	40.0 hr	MBS	Notice of End of Employment			Yes
Support Staff	Steven	Galente	New Hire	Technology Specialist I	40.0 hr	CHS	Notice of Hire	Emily Colby	Yes	Yes
Support Staff	Philip	Smith	Transfer	Paraeducator - Special Education	32.5 hr	MBS	Notice of Transfer		Yes	Yes
Support Staff	Christopher	Whittaker	Transfer	Technology Specialist II	40.0 hr	CHS	Notice of Transfer		Yes	Yes
			Job Description	Technology Director						
			Job Description	Network Engineer						
			Job Description	Data Manager						
			Job Description	Technology Specialist III						
			Job Description	Technology Specialist II						

			Job Description	Technology Specialist I						
--	--	--	--------------------	-------------------------	--	--	--	--	--	--

*Director White moved to approve the Personnel Consent Agenda as provided, seconded by Director Cox. The motion passed unanimously, 5-0.*

**VII. Approval of Minutes: March 19, 2019 Action**

*Director Cox moved to approve the minutes of March 19, 2019, seconded by Director Taylor. The motion unanimously, 5-0.*

**VIII. Board/Administration Communication, Correspondence, Committee Reports Information**

- Business and Operations Manager George Trieb provided an update on eFinance, the financial and human resources data management software mandated by the state for all districts to convert to. He gave an overview of what that transition will look like and what stage the district is currently in.
- Director White asked the administrators for an update on DataPath and the reconciliation of employee HRA accounts. Human resources is still working with several employees with account discrepancies from last year. Superintendent Minor stated so far, they are happy with the transition to Healthy Dollars, the new third-party administrator. Claims from this calendar year have been processed appropriately.

**IX. Possible Future Agenda Items Information**

- Quarterly Reports
- CSD Integrated Field Review results
- Strategic Planning

**X. Executive Session to Discuss Potential Real Estate Negotiations Action**

*Director Cox made a motion to enter executive session at 7:39 p.m. for the purpose of discussing a personnel matter, a student matter, and potential real estate negotiations, seconded by Director Taylor. The motion passed unanimously, 5-0.*

*Director White made a motion to exit executive session at 9:08 p.m., seconded by Director Cox. The motion passed unanimously, 5-0.*

**XI. Adjournment**

*Director White made a motion to adjourn at 9:08 p.m., seconded by Director Cox. The motion passed unanimously, 5-0.*

Recorder:

Board Clerk:

\_\_\_\_\_  
Meghan Baule  
Recording Secretary

\_\_\_\_\_  
Lindsey Cox  
Board Clerk