

Colchester School Board

Meeting Agenda and Packet

January 8, 2019

**Colchester School District
Board of Education Meeting Agenda
Colchester High School – Media Center
January 8, 2019
7:00 PM**

AGENDA

- | | |
|--|--------------------|
| I. Call to Order and Pledge of Allegiance | |
| II. Citizen Participation* | |
| III. Report from Building Principals | Information |
| IV. Presentation by LCATV: Proposed FCC Rule Change | Information |
| V. Approval for Purchase of an IP Security Camera System at CMS | Action |
| VI. Approval of Colchester School District Announced Tuition Rates | Action |
| VII. FY'20 Budget Presentation and Discussion | Information |
| VIII. Approval of Personnel Consent Agenda | Action |
| IX. Approval of Minutes: December 18, 2018 – Executive Session | Action |
| X. Approval of Minutes: December 18, 2018 – General Session | Action |
| XI. Board/Administration Communication, Correspondence, Committee Reports | Information |
| XII. Possible Future Agenda Items | Information |
| XIII. Executive Session to Discuss Negotiations | Action |
| XIV. Adjournment | |

On The Third Tuesday of Each Month*

During the meeting, the school board will review the top questions and themes submitted to them via email to SchoolBoard@colchestersd.org. Note: All submissions must be received before noon on the third Tuesday of every month.

Lake Champlain Access Television (LCATV) is a non-profit Public, Educational, and Governmental (PEG) Access Community Media Center that provides free media services to towns, schools, libraries, and not-for-profit organizations within its service territory. For residents who wish to produce their own television programming, we also offer equipment, training, channel time, and production support. LCATV serves Colchester, Milton, Georgia, Fairfax, Westford, South Hero, North Hero, and Grand Isle.

LCATV SERVICES & RESOURCES



- Channels 15, 16 & 17 for locally-produced programming.
- lcatv.org for video, info and community news.
- Community Bulletin Board for local event info.

- Gavel-to-Gavel board meeting coverage.
- Town Meeting & General Election forums and live coverage.



- Performing arts presentations.
- Graduations and other school programming
- Parades, ceremonies and other community events.

- Quarterly Flyer with program schedules and more.
- Classes, camps and workshops for all ages.
- Professional media development for schools and groups.



There are over 9,800 cable subscribers in LCATV's service territory as of June 2018.

LCATV MISSION

Lake Champlain Access Television, a not-for-profit Public, Educational and Governmental Access television facility, is committed to serving the needs of our member communities by providing a free forum for the expression and exchange of ideas and information, a link to local government and schools, and a resource for education and training.

LCATV HISTORY

- FALL 1993: LCATV is incorporated with Chittenden Community Television of Burlington charged with the start-up and management of the corporation.
- FEBRUARY 18, 1994: LCATV Channel 2 begins broadcasting from Colchester High School.
- NOVEMBER 1996: LCATV moves from CHS Prim Road in Colchester.
- JANUARY 1998: LCATV and CCTV end their management contract and LCATV becomes an independent entity.
- OCTOBER 2000: LCATV Channel 2 becomes LCATV Channel 15.
- FEBRUARY 12, 2001: LCATV splits into Channel 15 for Public Access and Channel 16 for Educational and Governmental Access.
- APRIL 30, 2012: LCATV service territory is expanded to include South Hero, Grand Isle, North Hero, Fairfax and Westford.
- March, 2013: LCATV moves from Prim Road to the Creek Farm Plaza shopping center in Colchester.
- APRIL 1, 2014: LCATV adds Channel 17 as a dedicated Governmental Access channel.

LCATV BOARD

LCATV's operations are supervised by a volunteer Board of Directors. Current members are:

RICHARD PECOR	<i>President</i>	(Colchester)
JEFFREY HATHAWAY	<i>Vice President</i>	(Georgia)
CURT TAYLOR	<i>Secretary</i>	(Colchester)
CAROL JONES	<i>Treasurer</i>	(Georgia)
GREG DREW	<i>Director</i>	(Georgia)
KEN ROCHELEAU	<i>Director</i>	(South Hero)
BOB SHEA	<i>Director</i>	(Fairfax)
SAM CONANT	<i>Director Emeritus</i>	(Milton)

63 Creek Farm Plaza, Suite 3 · Colchester, VT 05446

tel 802-862-5724 · *fax* 802-871-5583 · *email* info@lcatv.org · *web* www.lcatv.org

LCATV PROGRAMMING

In 2017, LCATV's Staff and Volunteers produced over 800 hours of original local content. Some of our current programming includes:

PUBLIC ACCESS

- Havana-Fairfax Connection
- Reason and Revelation
- Lifelines
- Georgia United Methodist Church Services
- Vermont Treasures
- Various Community Parades, Concerts and Events

EDUCATIONAL ACCESS

- Colchester School Board Meetings
- Milton School Board Meetings
- Georgia School Board Meetings
- Fairfax School Board Meetings
- Essex Westford Unified Union Meetings
- South Hero School Board Meetings
- Grand Isle School Board Meetings
- North Hero School Board Meetings
- Champlain Islands Unified Union Meetings
- Live Streaming Coverage of Colchester, Milton, and BFA Fairfax High School Graduation
- Other Graduations and End-of-year School Ceremonies
- Colchester-Milton Rotary Club Speakers
- Various School Band, Chorus, and Choir Concerts
- LCATV Camp & Workshop Programming

GOVERNMENTAL ACCESS

- Colchester Select Board Meetings
- Colchester Development Review Board Meetings
- Milton Select Board Meetings
- Milton Development Review Board Meetings
- Georgia Select Board Meetings
- Georgia Planning Commission Meetings
- Fairfax Select Board Meetings
- Westford Select Board Meetings
- Grand Isle Select Board Meetings
- North Hero Select Board Meetings
- General Election Candidate Forums
- Town Meeting Candidate Statements & Election Night Live Coverage

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MB Docket 05-311. Implementation of Section 621(a)(1) of the Cable Communications Policy Act of 1984 as Amended by the Cable Television Consumer Protection and Competition Act of 1992.

What is Docket 05-311?

05-311 is the FCC's proposed rulemaking which seeks to redefine and place a value on cable franchise obligations that have been traditionally defined as "In-Kind." Typically, when a cable operator enters into a contract or franchise agreement with a state or municipality (known as a Certificate of Public Good in Vermont), that agreement requires the operator to provide certain items and services in exchange for the use of public rights-of-way to conduct business. These obligations can include but are not limited to: complementary cable and Internet access to schools, libraries, and municipal buildings; the backhaul of television signals to go live from remote locations; access to the Interactive Programming Guide; and channel capacity.

The rulemaking would allow cable operators to charge the "expense" of these obligations back against the funding Access Centers receive to operate, which we believe essentially undermines the intent of the Cable Act of 1984. Also, it does not attempt to place any fair market value on these items and services, meaning that a cable operator can set its own value.

The FCC's "*Further Notice of Proposed Rule Making (FNPRM) on Cable Franchising*" in relation to this Docket was published in the Federal Register on October 15. Thousands of initial comments were filed before the November 14 deadline. Reply comments, letters of opposition, and other supporting documents can be filed until the deadline of December 14 at 11:59 pm.

What does it mean for Access Television?

It is our position that charging back these In-Kind items and services against the funding we receive goes against the spirit of Cable Act of 1984, which protects Access Television nationwide. Additionally, it directly contradicts the terms of many of our contracts with cable operators. By not placing a fair market value on the services, the FCC will allow cable operators to determine their own value and charge so much back against our funding that the future of our operations could be in jeopardy.

Most Access Centers in Vermont rely almost solely on the franchise funding this rule effects. Essentially, this FCC action could mean the end of Access Television in many communities in the state and across the country and the end of one of the last forms of local, accessible, and free media that we possess.

(over)

What can you do to oppose it?

We ask that you consider submitting a letter of opposition to the FCC on or before the December 14 deadline. We do expect that the rulemaking will go forward as planned and that the FCC will not be swayed by the thousands of opposing comments they've already received. However, this will almost certainly be litigated starting in 2019 and all comments and letters will help to provide a solid basis for appeal and further legal action.

If you are able to support LCATV with a letter of opposition, please email it to me and I will file it with the FCC on your behalf and forward it to the Commissioners. If you would prefer to file the letter yourself, it should be entered into the record at <https://www.fcc.gov/ecfs/filings> and emailed to Ajit.Pai@fcc.gov, mike.o'rielly@fcc.gov, Brendon.Carr@fcc.gov and Jessica.Rosenworcel@fcc.gov. Please also send a copy to kevin@lcatv.org.

When filing via the link to the FCC website above, enter the following information:

Proceeding(s)	05-311
Name(s) of Filer(s)	Your Name
Law Firm(s)	<i>not applicable</i>
Attorney/Author Names	<i>not applicable</i>
Primary Contact Email	Your Email Address
Type of Filing	choose "Letter"
File Number	<i>not applicable</i>
Report Number	<i>not applicable</i>
Bureau ID Number	<i>not applicable</i>
Address of	choose "Filer" or "Author" from menu
Address	Your Address
Address 2 - City - State - Zip	
Upload Documents	click or drag and drop to upload your letter

On behalf of LCATV and Access Television Centers across the country, I thank you for your time, consideration, and any support you can offer. Please let me know if I can provide more information or answer any questions.

Kevin Christopher
LCATV Executive Director
802.862.5724
kevin@lcatv.org

**Before the
Federal Communications Commission
Washington, D.C. 20554**

In the Matter of)	
)	
Implementation of Section 621(a)(1) of the Cable)	MB Docket No. 05-311
Communications Policy Act of 1984 as Amended)	
by the Cable Television Consumer Protection and)	
Competition Act of 1992)	

COMMENTS OF LAKE CHAMPLAIN ACCESS TELEVISION, INC.

Lake Champlain Access Television, Inc. (LCATV), appreciates the opportunity to file comments on the Second Further Notice and Proposed Rulemaking (“FNPRM”) in the above-referenced docket. LCATV is a not-for-profit Public, Educational, and Governmental (PEG) Access television facility located in Colchester, Vermont, and serving the residents of eight towns throughout three counties in the northwestern section of the state. We reach nearly 10,000 cable subscribers via our three channels and many more viewers via our web content. LCATV strongly opposes the tentative conclusion in the FNPRM that cable-related in-kind contributions, such as those that allow our programming to be viewed on the cable system, are franchise fees.

LCATV, like most of Vermont’s 25 PEG facilities, derives the majority of its funding from franchise fee payments, and a reclassification of in-kind contributions, which may lead to a great reduction in or elimination of that funding, could be devastating to our organization, the services it provides, and the 12 people whom we employ. Our agreements with cable operators have always stated that certain services – including, but not limited to: complimentary cable and Internet for schools, libraries, and municipalities, remote origination backhaul, and channel capacity – are separate and distinct from franchise fee funding. To change such classifications now would go

against decades of established structure which has greatly enhanced and benefitted our member communities and communities nationwide. It would jeopardize the hyper-local programming that we provide, such as municipal meeting coverage, community and school events, election forums and results, and arts programming. With the increasing decline of local newspapers and network television affiliates for smaller markets, PEG Access is frequently the only media link a community has to the news and events happening there. Additionally, PEG Access is almost always the only opportunity that residents in these communities have to participate directly in this media through the training, education, and channel time that we provide to the public for creation and distribution of their own content. In short, to lose funding from our franchise fees could potentially mean losing an invaluable and unique local resource.

We reject the implication in the FNPRM that PEG programming is for the benefit of the local franchising authority (LFA) or a third-party PEG provider rather than for the public or the cable consumer. As demonstrated above, LCATV provides valuable local programming that is not otherwise available on the cable system or in other modes of video delivery, such as satellite. Yet the Commission tentatively concludes that non-capital PEG requirements should be considered franchise fees because they are, in essence, taxes imposed for the benefit of LFAs or their designated PEG providers. By contrast, the FNPRM tentatively concludes that build-out requirements are not franchise fees because they are not contributions to the franchising authority. The FNPRM then requests comment on “other requirements besides build-out obligations that are not specifically for the use or benefit of the LFA or an entity designated the LFA and therefore should not be considered contributions to an LFA.”¹ PEG programming fits squarely into the category of benefits that do not accrue to the LFA or its designated access provider, yet the

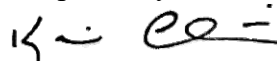
¹ FNPRM ¶ 21.

Commission concludes without any discussion of the public benefits of local programming that non-capital PEG-related provisions benefit the LFA or its designee rather than the public at large.

We invite the Commission to view for themselves the important benefits provided by local content in PEG programming. The link below is to a video documentary entitled *Opus 33*, the latest production in a nearly 15-year collaboration between LCATV and the non-profit organization Music-COMP. Music-COMP serves K-12 students in music composition through online mentoring with professional composers and live performances of their work, as well as providing music educator training. LCATV has collaborated with them in several ways, including production and distribution of training sessions, preparation of video content for fundraising activities, and, most frequently, full video coverage and documentary production of their semi-annual Opus events. These events pair the student composers with professional musicians for a day of workshops, rehearsals, and performance of the student-composed work. LCATV is on hand throughout the day to capture this, and the most recent example is available for viewing here: <http://www.lcatv.org/opus-33-concert-2018-04-30>.

We appreciate the opportunity to add to the record in this proceeding.

Respectfully submitted,



Kevin Christopher
Executive Director

Lake Champlain Access Television, Inc.
63 Creek Farm Plaza, Suite 3
Colchester, Vermont 05446

October 31, 2018

FCC MEDIA HYPERLINKS

VERMONT

VPR

[FCC's Proposed Rule Threatens Cable-Access Television Funding In Vermont](#)

VT Digger

[Local access television managers mobilize against rule change](#)

NBC5

[New FCC rule could cut funding for public television stations](#)

The Rutland Herald

[FCC rule change could threaten PEG-TV funding](#)

Brattleboro Reformer

[FCC proposal could hurt BCTV's bottom line](#)

The Commons

[Will the FCC pull the plug on public-access TV?](#)

Vermont Center for Community Journalism NewsLINC

[Proposed Threat to Public Access Television](#)

OUT-OF-STATE

The Berkshire Edge

[FCC is at it again: Proposed changes to benefit big cable, harm local access channels](#)

WGBH

[Is Community Access TV On The FCC Chopping Block?](#)

North Coast Journal

[Don't Let Access Humboldt Go the Way of Net Neutrality](#)



Colchester School District

Administrative Offices, 125 Laker Lane, PO Box 27, Colchester, Vermont 05446
Phone: (802) 264-5999 • www.csdvt.org • Fax: (802) 863-4774

MEMO

To: School Board Directors
From: George A. Trieb, Jr. *gat*
Subject: Purchase and Installation of Cameras at CMS
Date: January 3, 2019

The purpose of this memorandum is to receive school board approval for the purchase and installation of a new IP security camera system at Colchester Middle School ("CMS").

Recently the district received a safety grant through the State of Vermont in the amount of \$25K for the purchase and installation of new cameras similar to the cameras at CHS. The funds are available for immediate use. Any purchase over \$25K will come from the district budget.

The district issued a request for proposal to aid in obtaining three bids as needed per Vermont bid law for projects over \$15K. The bids received are attached and the comparative costs are shown in the table below.

Vendor	Bid Amount
Cameras, Networking and Security	\$28,534
Logicalis	\$38,468
Iserv Company	\$32,613

The comparative analysis of the three proposals is attached as well. We believe that all three vendors could do the job well and support the system going forward. Therefore, it is logical to select the vendor that has the lowest price. In this situation, the vendor with the lowest price is Cameras, Networking and Security ("CNS"). We have had a favorable relationship with this vendor for years, as they installed the security cameras at CHS and support the management of the system.

An appropriate motion would be: ***"I move that we approve the purchase and installation of a new IP security camera system at CMS, part of which will be paid for by a \$25K grant from the State of Vermont, and to authorize the Business and Operations Manager to execute the necessary documents to make this happen."***

Amy Minor
Superintendent
of Schools

George A. Trieb, Jr.
Business & Operations
Manager

Carrie Lutz
Director of Student
Support Services

Gwendolyn Carmolli
Director of Curriculum
& Instruction

Security Camera RFP Evaluation

RFP Specification	Vendor		
	CNS	Logicalis	IServ
Scalable	X	X	X
FHD	X	X	X
Day/Night Capability	X	X	X
RJ45 Connectivity	X	X	X
POE	X	X	X
Min 2 megapixel (1080P)	X	X	X
Housing and Mounting	X	X	X
Multi-level administration	X	X	X
Search on date range	X	X	X
Date/Time Stamp exported Video	X	X	X
Exported images must use nonproprietary file formats and comply with industry standards (MP4 preferred)	MP4	MP4	MP4
Capability to view live video and review minimum of 15 days of historical data for all cameras	X	X	X
NVR or Hosted solution	NVR	Hosted	Hosted
NVR dual PS or UPS	UPS	No response	UPS
Mobile client or mobile device accessibility	X	X	X
Rack Mountable	X	X	X
Data capacity must be scalable	X	X	X
System notifications capability preferred	X	X	X
1-3 year support and maintenance options	1,2,3 yrs listed	3 yrs listed	1 yr listed
Average response time listed	24 Hrs	No response	1 Hrs
Installation min CAT 5E (CAT 6 Preferred)	CAT6	CAT6	CAT6
Network Switch (POE)	X	X	X
UPS backup for POE solutions	X	No response	X
List and Describe all components	X	X	X
List and Describe the licensing, implementation, support and training fees		Dashboard Config / Go Live / Tuning/ Alerts. Oversee Cabling Team ?	
List Labor Costs	X	X	X
List all recurring fees	X	X	X
Hardware	\$23,584	\$21,615	\$18,133
Licensing	NA	\$7,416	\$3,880
Labor / Professional Services	\$4,950	\$16,851	\$10,600
1YR	\$28,534		\$32,613
2YR	\$32,814		~ \$36,493
3YR	\$39,947	\$45,882	~ \$40,373



Cameras Networking and Security will provide NVR's that are 100% compatible with Colchester's School Districts current Camera System and Software.

You have the ability for multi level administration functionality. Various search criteria, Video date time stamped, with .EXE playback No player needed.

Ability to view live video and playback up to 15 days. Mobil playback and view capable.

The system will be rack mounted along with POE switches and UPS.

System notifications are part of the system software.

Cat 6 will be used. No monthly fees. Software upgrades are always free.

Cameras can run at FHD and have day/night functionality.

Average response time would be within 24 hours.

All schools will be viewable on your CMS Software and can be configured and viewed by the school and Police as Colchester Schools see fit.

The system comes will come with 1 year of onsite service for all equipment \$28,534

The cost for the 2nd year of onsite service will be \$32,814

The cost for the 3rd year of onsite service will be \$39,947

Attach is a breakdown of the equipment and pricing.

Any questions please feel free to Email or call me.

Thank you.

Tom Uchacz

tom@cnsvt.com

461-5943

CNS BID

Date: Nov-02-2018

Colchester School District
 125 Laker Lane
 Colchester VT 05446



CNS
 70 Smith St.
 Barre VT 05641

Pam Lowe

Phone: 802-461-5943

PRO COMMERCIAL

Item	Description	Qty	\$/Unit	Price
NVR-IP-16-RM	16 Port NVR With 12TB Storage IP Cameras Rack Mounted	2	\$4,972	\$9,944
CRT-351A	Vandal Resistant IP Camera 1920 x 1080	30	\$275	\$8,250
UPS-SMT-2200RM	APC Rack Mount UPS 1920	1		\$1,100
CBL-NET-CAT6	CAT 6 Cable and Ends	30		\$2,000
SW-POE-P16518	POE Switch 16 port PoE 802.3AT 180W	2	\$270	\$540
INST-101	Installation Point focus Camera All labor setup NVR Equip	30		\$4,950
BB-VR	Camera Back Boxes	1		\$250
MIS-EQU	Miscellaneous equipment ties, Hangers, Conduit,	1		\$1,500
CMS-PRO	Software Site License free Upgrades on all I-Phone Android	1		
TOTAL	One Year On-Site T&M			\$28,534
YR-2-TM	For a two year T&M warranty the total would be			\$32,814
YR-3-TM	For a three year T&M warranty the total would be.			\$39,947



LOGICALIS
GOV/ED
SOLUTIONS

Proposal for Security Cameras

Request for Proposal (RFP)

Prepared by Logicalis for
Colchester School District

To the attention of:
Pam Lowe
125 Laker Lane
Colchester, VT. 05446
Pam.lowe@colchestersd.org

November 16, 2018

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Appendix A. Terms & Conditions

Appendix B. General Information

November 16, 2018

Pam Lowe
125 Laker Lane
Colchester, VT. 05446
Pam.lowe@colchestersd.org

Dear Pam:

On behalf of Logicalis, please find enclosed our proposal for Security Cameras in response to your Request for Proposal (RFP).

Logicalis is an international multi-skilled solution provider providing digital enablement services to help customers harness digital technology and innovative services to deliver powerful business outcomes. We are the advocates for our customers for some of the world's leading technology companies including Cisco, HPE, IBM, NetApp, Microsoft, VMware and ServiceNow.

Our GovEd practice provides specialization in K-12, Higher Education, and Local and State Government. We understand the environment inside the public sector, its unique challenges, opportunities, and initiatives. Logicalis applies the skills of our 4,000 employees in modernizing key digital pillars, data center and cloud services, security and network infrastructure, workspace communications and collaboration, data and information strategies, and IT operation modernization. We pair your organization's priorities to technology solutions that align to real business outcomes.

Our proposal encompasses the requirements in your RFP with a solution incorporating robust products and professional services. I look forward to speaking with you regarding this proposal. Please feel free to contact me directly with any questions.

Sincerely,

Garrett Engist, Account Executive
1801 Superior Ave., Ste. 350, Cleveland, Ohio 44114
Tel: (216) 350-4217
Garrett.engist@us.logicalis.com

Section 1. Executive Summary

On behalf of Logicalis, please find our proposed solution for Meraki Security Cameras in response to your Request for Proposal (RFP).

Logicalis is an international multi-skilled solution provider providing digital enablement services to help customers harness digital technology and innovative services to deliver powerful business outcomes.

Our customers cross industries and geographical regions; our focus is to engage in the dynamics of our customers' vertical markets including financial services, TMT (telecommunications, media and technology), education, healthcare, retail, government, manufacturing and professional services, and to apply the skills of our 4,000 employees in modernizing key digital pillars, data center and cloud services, security and network infrastructure, workspace communications and collaboration, data and information strategies, and IT operation modernization.

We are the advocates for our customers for some of the world's leading technology companies including Cisco, HPE, IBM, NetApp, Microsoft, VMware and ServiceNow.

We look forward to speaking with you regarding this response. Please feel free to contact your Logicalis Account Executive Garrett Engist for further discussions.

Section 2. Statement of Work

The Logicalis Meraki Engineering Team will be responsible for the following deliverables for the Meraki Dashboard:

Meraki Dashboard:

- Development of Colchester specific Meraki Dashboard.
- The configuration of the Meraki Dashboard
- The go-live of the Meraki Dashboard
- Post-go-live tuning of the Meraki Dashboard.
- Enablement of Colchester specific MV alerts within the Meraki Dashboard.

The Logicalis Meraki Engineering Team will provide oversight of the cabling team's installation of the Meraki cameras to ensure that they are physically installed in a way that optimizes their capabilities.

Logicalis will provide the following for camera cabling and mounting:

- Thirty (30) Category 6 plenum cables from the Camera locations to the MDF/IDF located on the 2nd floor quantities and Breakdown is below:
- Six (6) Cat 6 cables for Outdoor Camera locations
- Seven (7) Cat 6 cables for Cameras located on the 2nd floor.
- Seventeen (17) Cat6 cables for camera locations on the 1st floor.
- Four (4) 24 port Unloaded patch panels for the IDF closets for cable terminations.
- Mount thirty (30) CPE cameras as per drawings.

Project Management

The assigned Logicalis Project Manager will be responsible for providing the following services:

Project Manager 2 (Low Rigor)

Planning

- Project initiation phone call
- Resource scheduling
- High-level milestone timeline

Execution

- Product tracking, if applicable
- Weekly project status call and email
- Resource management and allocation
- Project escalations

Monitoring & Controlling

- Project Deliverable review and delivery, as applicable
- Scope management
- Document Project Change Requests (PCRs), if applicable

- Timeline monitoring

Closing

- Project Closure and Acceptance processing

Section 3. Pricing

Pricing Summary – 3 Year Maintenance

The following is a price summary of Logicalis' proposed solution.

Price Summary	Amount
Hardware	\$21,615.71
Hardware Maintenance	\$7,415.53
Professional Services	\$16,851.86
Grand Total	\$45,883.10

Item	Qty	Part Number	Description	Unit Price	Extended Price
Products					
1	6	MV71-HW	Cisco Systems : Meraki MV71 Cloud Managed Outdoor HD Dome Camera	\$675.37	\$4,052.22
2	24	MV21-HW	Cisco Systems : Meraki MV21 Cloud Managed Indoor HD Dome Camera	\$585.26	\$14,046.24
3	30	LIC-MV-3YR	Cisco Systems : Meraki MV Enterprise License and Support; 3YR	\$237.36	\$7,120.80
4	1	MS210-48FP-HW	Cisco Systems : Meraki MS210-48FP 1G L2 Cld-Mngd 48x GigE 740W PoE Switch	\$2,960.11	\$2,960.11
5	1	MA-SFP-10GB-SR	Cisco Systems : Meraki 10G Base SR Multi-Mode	\$546.70	\$546.70
6	1	MA-PWR-CORD-US	Cisco Systems : Meraki AC Power Cord for MX and MS (US Plug)	\$10.44	\$10.44
7	1	LIC-MS210-48FP-3YR	Cisco Systems : Meraki MS210-48FP Enterprise License and Support; 3 Year	\$294.73	\$294.73
<i>Products Subtotal</i>					\$29,031.24
Services - Fixed Fee					
Item	Qty	Part Number	Description	Unit Price	Extended Price
8	1	PS	Project Initiation	\$8,425.93	\$8,425.93
9	1	PS	Project Completion	\$8,425.93	\$8,425.93
<i>Services Fixed Fee Subtotal</i>					\$16,851.86

Grand Total	
Products and Services Subtotal:	\$45,883.10
Grand Total:	\$45,883.10

Section 4. Appendices

Appendix A. Terms & Conditions

Appendix B. General Information

Appendix A. Terms & Conditions

Logicalis' proposal will remain valid for 90 days from the date of proposal submission.

Upon successful award, Logicalis reserves the right to negotiate the terms and conditions of the agreement. In addition, Logicalis has provided, or will provide upon award, a Quotation and/or Statement of Work for the products and/or services to be provided. Acceptance of a Quotation and/or Statement of Work will be required before resources and delivery of products or services can be scheduled.

Appendix B. General Information

Contacts

Local Contact	Garrett Engist, Account Executive 1801 Superior Ave., Ste. 350 Cleveland, Ohio 44114 Tel: (216) 350-4217 Garrett.engist@us.logicalis.com
Legal Notices	Logicalis, Inc. ATTN: Legal Services 2600 Telegraph Road, Suite 200 Bloomfield Hills, MI 48302

Document Information

File Name	COLC5029730
Creation Date	November 9, 2018
Print Date	November 16, 2018

Document Status

This document is issued as draft and subject to final agreement of terms and conditions intended to be ratified during the process of contract negotiation. Until such time as this process is complete, the sole purpose of this document is to provide information, protected by copyright and confidentiality. This document neither in whole or part forms any binding contract for the services described. The contents of a final Statement of Work and final contractual terms are subject to due diligence and successful contract negotiation.

Copyright Information

© 2016 Logicalis, Inc. All trademarks are acknowledged. All rights reserved.

Freedom of Information

Many of Logicalis' customers are in the public sector and Logicalis is well aware of the obligations imposed on its public sector customers by the United States Freedom of Information Act ('FOIA'). Logicalis' policy is to co-operate with its public sector customers to assist them in meeting their obligations under the FOIA.

Logicalis considers that the following sections of this Response are confidential or commercially sensitive and that disclosure of all or part of the information contained in these sections may harm Logicalis' commercial interests:

Solution Design: The solution has been derived from the intellectual effort, knowhow and expertise of Logicalis staff and consultants and may contain proposals that are original or innovative. The disclosure of this information to Logicalis' competitors may give them an unfair advantage in competing with Logicalis in future similar projects.

Costs Section: Disclosure of Logicalis' costs to competitors is likely to give those competitors an unfair advantage in competing against Logicalis in future bids and may reduce the competitiveness of future tenders.

Customer References: Information relating to customers is frequently protected by confidentiality obligations where disclosure is permitted only for specified purposes, such as providing details to potential new customers. Disclosure of this information to others may be in breach of these confidentiality obligations and disclosure of this information to competitors may harm Logicalis' commercial interests by assisting competitors to compete for business from those customers.



Enhancing business efficiency.



ISERV RESPONSE

Colchester School District

RFP - Middle School Security System

11.16.18





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1 EXECUTIVE SUMMARY

The Colchester School District is currently requesting proposals for the design, installation, configuration, and support of an IP security camera system. As an important hub for students, teachers, and parents, the District must outfit their Middle School with a robust and well-designed camera solution. 100% uptime, management, and support are needed to foster safety and security.

Iserv's previous work in school districts provides supplementary knowledge of the appropriate hardware and installation methods. Using the network diagram provided in the RFP, Iserv engineers have created a solution that meets the Colchester School District's needs. Iserv is proposing an IP camera solution using Verkada Enterprise Security Cameras. The proposed solution includes 30 total security cameras; 24 indoor dome cameras located on the first and second floors of the Middle School and six (6) outdoor dome cameras around the perimeter of the building. Cameras will be placed per the attached network diagram, unless more advantageous vantage point provides optimal coverage.

Iserv will install and configure the camera hardware, while support and maintenance will be provided by Verkada. Full camera management is available from Iserv if requested in the future. In addition to install and configuration, Iserv can provide alerting, camera status monitoring, 24/7/365 customer support, and working with the camera manufacturer on Colchester's behalf in the event of an issue.

2. COMPANY OVERVIEW

The Iserv Company, LLC (Iserv) was founded over 20 years ago in 1995 as one of the first providers of residential Internet service in the West Michigan area. In 2012, Iserv was purchased by 382 Communications, an employee-owned telecommunications company based in Boston, MA. This partnership has been mutually beneficial as 382 Communications invested significantly in new technologies and services in the Grand Rapids area and provided Iserv access to national carrier relationships. That same year, the Iserv New England division began providing services to the entire Northeast U.S., specializing in Network, Data Protection, Backup, and Infrastructure "As a Service" solutions.

Since inception, Iserv has turned into a cutting-edge technology center that includes a Tier III SSAE 16 Data Center and 24/7/365 Help Desk. Iserv has extended infrastructure environments at the Grand Rapids Switch Tier V Data Center Campus and the downtown Boston Markley Tier IV Data Center. In addition, Iserv has multiple on-site network connections to major telecommunications carriers such as AT&T, Comcast, US Signal, Verizon, and others. Transitioning from residential customers only, Iserv has expanded over time into a data center space, purchased a regional fiber network, added voice, wireless, obtained agreements and interconnected with multiple national telecommunications carriers, and established a dedicated managed services and IaaS division. To date, Iserv has served over 12,000 customers in 30+ states.



3. HARDWARE RECOMMENDATIONS

Camera Specifications

(24) **D30 Indoor Dome Cameras** deployed according to the attached network diagram.

- Maximum Resolution 2048x1536 (3 Megapixel resolution).
- 100% Scalable with limitless availability and users from a computer, tablet, or mobile device.
- Day/Night: built-in infrared illuminators for unrivaled low light performance for day and night function. 30 meters or more in low light conditions. The D30 will measure ambient light and automatically switch between night and day modes.
- RJ-45 cable connector for Network/PoE connection.
- Also provided, a T10 security Torx screwdriver, screw pack, and mounting template.
- Tamper detection: built-in accelerometer detects unusual motion and sends automated alerts via SMS or email.

(6) **D50 Outdoor Dome Cameras** deployed according to the attached network diagram.

- Maximum Resolution 2048x1536 (3 Megapixel resolution).
- 100% Scalable with limitless availability and users from a computer, tablet, or mobile device.
- Day/Night: built-in infrared illuminators for unrivaled low light performance for day and night function. 30 meters or more in low light conditions. The D50 will measure ambient light and automatically switch between night and day modes.
- RJ-45 cable connector for Network/PoE connection with extended temperature range.
- Also provided, a T10 security Torx screwdriver, screw pack and mounting template, waterproof connectors, pole mount straps, and conduit adapter.
- Tamper detection: built-in accelerometer detects unusual motion and sends automated alerts via SMS or email.
- Operating temperature PoE 802.3 at -40 degrees Fahrenheit to 122 degrees Fahrenheit.

PoE Switch

- Ubiquity Unifi 48 port rack mountable switch with 750w of PoE deployed within the second-floor data closet. 750w PoE to allows room for expansion up to 47 total cameras.

UPS

- Tripp Lite 1500 VA 900W line interactive uninterruptible power supply. Provides battery backup and AC power protection against blackouts, brownouts, power surges, and line noise that can damage electronics or destroy data.
- Rack mountable and switches to battery backup mode in milliseconds. Deployed within the second-floor data closet.



Optional Camera Specifications

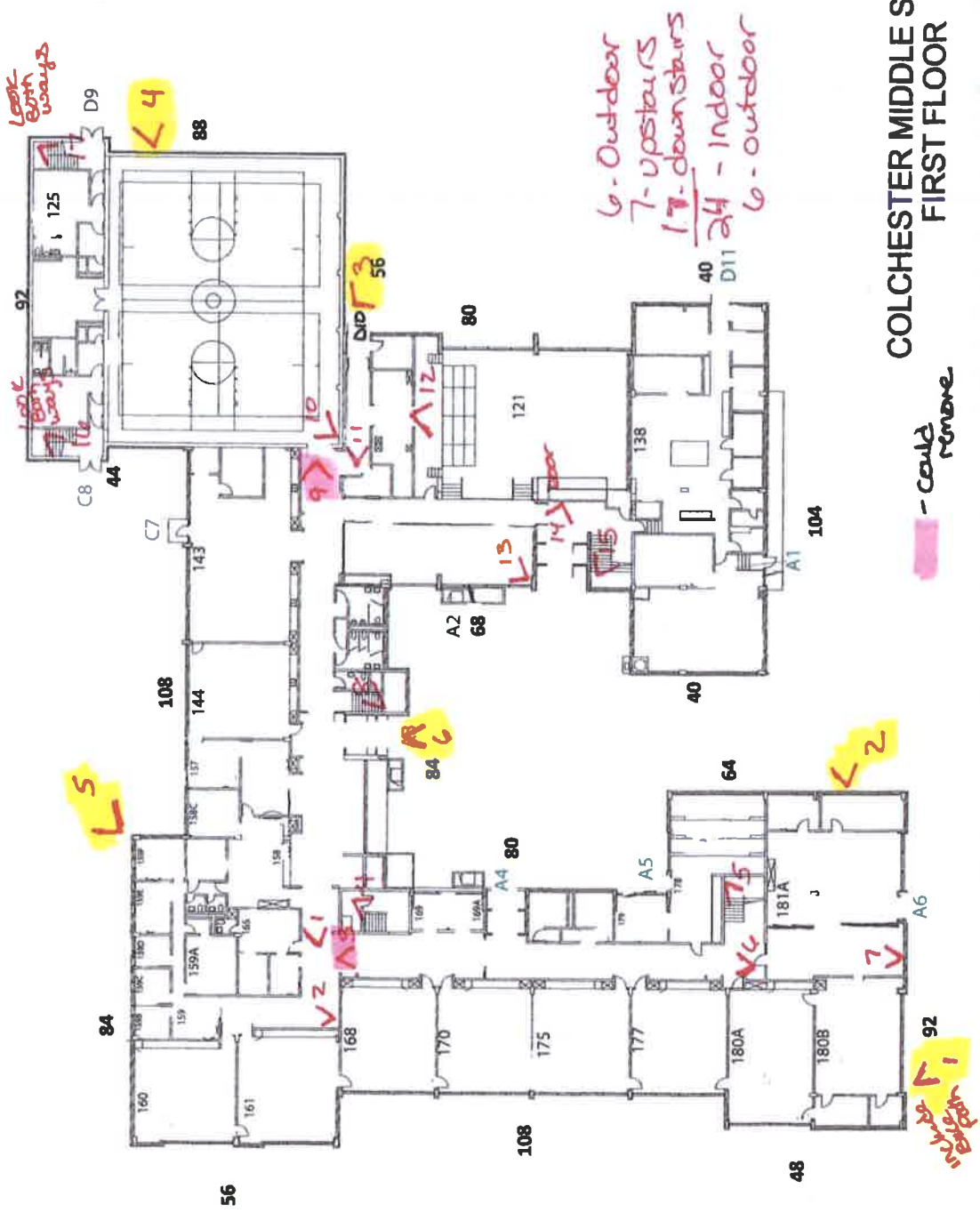
All (30) Verkada security cameras have built-in tamper and motion detection as described in the Camera Specifications above.

Video Management System - Command Platform

- Provides multiple levels of administration. User permissions can be controlled at the camera, site, and organization levels with detailed user access and session logs.
- Allows quick finding of needed footage with time/date based search and motion-based indexing.
- Mp4 archived video file format: video clips are date and time stamped.
- Create and share a link to live video stream instantly via SMS or email.
- Shared streams are proxied and multiplexed in the Cloud, allowing for viewing by a high volume of users without impacting camera uplink usage.
- Capacity to view live video and review at least 30, 60, 90, or 120 days of historical data for all cameras.
- View and manage video on any device (desktop, tablet, or smartphone).
- System notification and alerts: 24/7 health monitoring, offline camera alerts (SMS, email), tamper detection and alerts (SMS, email), and bespoke activity-triggered alerts.
- Bandwidth Consumption:
 - No activity: 20 kbps per camera
 - View mode standard definition: 300 kbps per camera
 - View mode high definition: 1,000 kbps per camera
- Verkada cameras are all-in-one systems that do not require the purchase of additional equipment such as NVRs (network video recorders).

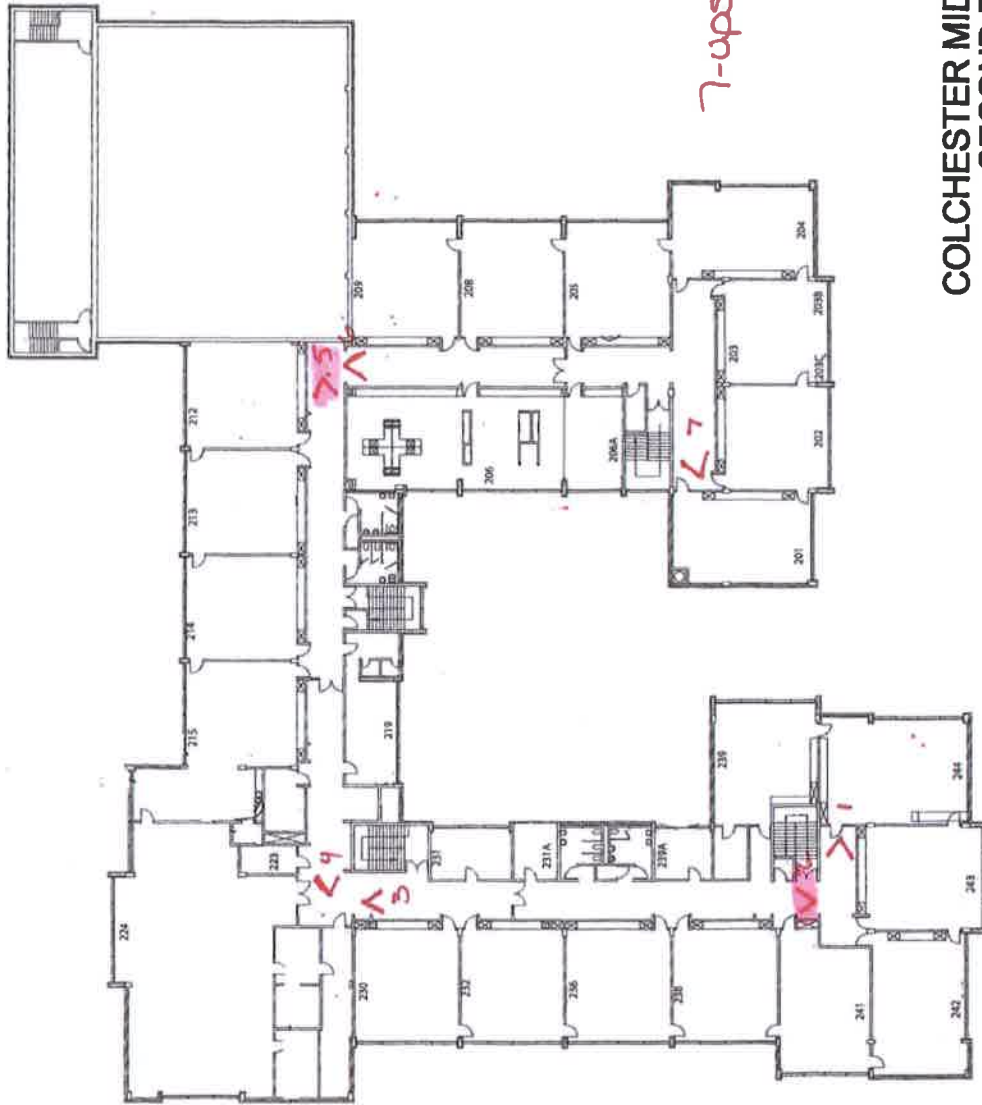
The following diagrams show the exact placement of the cameras on the first and second floors of Colchester Middle School.

COLCHESTER SCHOOL DISTRICT



COLCHESTER MIDDLE SCHOOL
FIRST FLOOR

COLCHESTER SCHOOL DISTRICT



COLCHESTER MIDDLE SCH
SECOND FLOOR



Support and Maintenance

- Enterprise technical support (phone, email and live chat) is included as part of the Verkada license at no additional cost.
- Support hours: Monday through Friday, 8am to 5pm (U.S. Pacific Time). 24/7 support available upon request.
- Average response time for customer support is less than 1 hour.
- Verkada will use commercially reasonable efforts to make the platform available 99.99% or more of the time during any calendar month.
- 10-year product warranty for all Verkada security cameras.
- Automatic firmware and software updates at no cost. Support will email Colchester administrators notifying them when a maintenance window will occur. To ensure failsafe updates, each camera is equipped with a dual-partition firmware bank. In the unusual event that a firmware update fails, the camera will automatically failover to the previous version of the firmware.

4. PRICING

Description Hardware	Units	Rate	Amount
D30 Indoor Dome*	24	\$ 454.35	\$ 10,904.40
D50 Outdoor Dome**	6	\$ 584.35	\$ 3,506.10
Mounting Hardware & wire	30	\$ 75.00	\$ 2,250.00
PoE switch Ubiquity 48 port 750w	1	\$ 1,080.00	\$ 1,080.00
UPS 900w Tripplite	1	\$ 250.00	\$ 250.00
Patch Panel	2	\$ 45.00	\$ 90.00
Patch cables 1 foot	30	\$ 1.75	\$ 52.50
Subtotal Hardware			\$18,133.00

*D30 Indoor Dome includes T10 security Torx screwdriver, screw pack and mounting template.

**D50 Outdoor Dome includes T10 security Torx screwdriver, screw pack, waterproof connectors, pole mount straps and conduit adapter.





Description Software	Units	Rate	Amount
Software License (1yr)***	30	\$ 129.35	\$ 3,880.50
Subtotal Software			
			\$3,880.50

*** Software License(s) available for 1, 3, 5 or 10 year coverage options.

Description Labor	Units	Rate	Amount
Scissor lift rental (1 week)	1	\$ 850.00	\$ 850.00
Indoor cameras	24	\$ 300.00	\$ 7,200.00
Outdoor cameras	6	\$ 350.00	\$ 2,100.00
Rack terminations (3 hours)	3	\$ 150.00	\$ 450.00
Subtotal Labor			
			\$10,600.00

Grand Total			
			\$32,613.50

Notes:

- Rack layout: UPS (2U), 48 port PoE (1U), 24 port patch panel,(1u), 24 port patch panel (1U)
- PoE: scalable to support 47 cameras.
- UPS proposed would offer 30 minutes of backup power with 30 cameras. If expanded to 47 cameras, the backup power would equate to 20 minutes per camera.
- Installation completed with Category 6 cable.





COLCHESTER SCHOOL DISTRICT

Amy Minor, Superintendent of Schools
George A. Trieb, Jr., Business/Operations Manager
Carrie A. Lutz, Director of Special Education
Gwendolyn Carmolli, Director of Curriculum and Instruction
Pamela Lowe, Technology Director
Internet Address: www.csdvt.org

Administrative Offices, 125 Laker Lane • P.O. Box 27, Colchester, VT 05446-0027 • Phone (802) 264-5999

October 15, 2018

RFP for Security Cameras

Colchester School District is requesting proposals for the installation and configuration of an IP security camera system for the Middle School to address issues related to safety and security. These proposals should include all purchase, delivery, shipping, setup and installation charges. The district reserves the right to reject any and all quotes, award separate items, and to seek new quotes or modify quotes when the vendor has been selected.

Bids should be submitted no later than 4 p.m. on November 16th, 2018.

Only electronic bids will be accepted, please email bids to pam.lowe@colchestersd.org

Please note that Colchester School District will select the vendor based upon the best overall solution and value, and is not obligated to select the lowest price bidder.

General Information

Colchester School District has supplied a network diagram indicating the locations where coverage is needed. If additional locations are determined necessary for coverage, those areas should be highlighted in the proposal. IP camera proposals require a separate physical network and all hardware should be included in the RFP. All hardware proposed, excluding cameras should be rack mountable. All cabling for cameras and hardware equipment should be terminated in the second floor data closet. A walkthrough of the location can be scheduled upon request. All prices, costs, and condition outlined in the proposal shall remain fixed and valid for acceptance for 90 days starting on the due date for proposals.

All costs must be listed and priced as detailed individual line items.

- Hardware
 - List and describe each piece of hardware required
- Software
 - List and describe the licensing, implementation, maintenance, support and training fees
- Installation
 - List labor costs

Core Requirements:

- **Camera Specifications**
 - Must be scalable
 - Full high Definition (FHD)
 - Day/Night Capability
 - RJ45 Connectivity
 - Power Over Ethernet (POE)
 - At least 2-megapixel resolution
 - Housing and mounting Hardware
- **Optional Camera Specifications**
 - Tamper detection
 - Motion detection
- **Video Management System**
 - Provide multi levels of administrators in varying roles
 - Systems allows for search on date range
 - Exported video and images must be date and time stamped
 - Exported images and videos must use non-proprietary file formats and comply with industry standards. (MP4 preferred)
 - System must have the capability and capacity to view live video and review at least 15 days of historical data for all cameras. System can include a NVR or a Hosted solution. NVR with dual power supply is preferred, but not required with UPS.

COLCHESTER SCHOOL DISTRICT

- System to have mobile client or mobile device accessibility to securely access and view footage both on and off campus
- System must be rack mountable
- Data capacity must be scalable
- Providing system notifications is preferred but not required
- **Support and Maintenance**
 - System must have options for 1 – 3 year support and maintenance
 - Average response time must be listed
- **Bid Proposal to include**
 - All licensing fees
 - Installation of a minimum of category 5E cabling (Category 6 preferred)
 - Network switches to support Cameras
 - UPS Backup for POE solutions
 - All reoccurring fees

Colchester School District reserves the right to reject any or all proposals. We will select the winning proposal based on the quality of the proposal, the vendor's reputation, and the price. The district will award the contracts where in the judgment of the district, such award is in the best interest of the district.

Inquiries and Proposals:

All questions and proposal regarding this RFP are to be submitted via email to Pamela.Lowe@colchestersd.org.



Colchester School District

Administrative Offices, 125 Laker Lane, PO Box 27, Colchester, Vermont 05446

Phone: (802) 264-5999 • www.csdvt.org • Fax: (802) 863-4774

MEMO

To: School Board Directors
CC: Amy Minor
From: George A. Trieb, Jr. *gat*
Subject: Announced Tuition – FY 2020
Date: December 27, 2018

The announced tuition rate is based on the district’s overall proposed FY 2020 budget less any transportation and special education costs. The announced tuition rate is an estimate of the allowable tuition reported by districts receiving tuition students. By law we are required to set the tuition rate before January 15th each year. Two years from now when the allowable tuition rate is released by the Agency of Education, we will learn the value of our estimates.

The table below shows the past announced and allowable tuition rates for the last few years. It also shows the recommended announced tuition rate for FY 2020.

	FY2020	FY2019	FY2018	FY2017	FY2017
	Announced	Announced	Announced	Allowable	Announced
Elementary	\$13,750	\$13,330	\$11,850	\$12,506	\$11,400
Grades 7 - 12	\$15,800	\$15,200	\$14,250	\$14,309	\$13,500

Note: Special education tuition will be the announced tuition plus any additional costs incurred by the district.

An appropriate motion would be: **I move to approve the announced tuition rates for FY’2020 at \$13,750 for elementary grades (K – 6) and \$15,800 for secondary grades (7 – 12).**

Amy Minor
Superintendent
of Schools

George A. Trieb, Jr.
Business & Operations
Manager

Carrie Lutz
Director of Student
Support Services

Gwendolyn Carmolli
Director of Curriculum
& Instruction

PERSONNEL CONSENT AGENDA

Board Date: January 8, 2019

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

Non-Licensed Employees (Support Staff), *Informational*

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Purnawati	Poudyel	End of Employment	Custodian	40.0 hr	CMS	Notice of End of Employment			Yes
Support Staff	Kathryn	Valiquette	End of Employment	Food Service Worker	27.5 hr	CMS	Notice of End of Employment			Yes
Support Staff	Libby	Davidson	New Hire	Food Service Worker	27.5 hr	CMS	Notice of Hire	Kathryn Valiquette	Yes	Yes
Support Staff	Martin	Welsh	New Hire	Custodian	40.0 hr	MBS	Notice of Hire	George Ibala Djilali	Yes	Yes

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School – Media Center

Tuesday, December 18, 2018
5:30 p.m.

MINUTES

The Colchester Board of Education held a meeting for contract negotiations with the Colchester Education Association on Tuesday, December 18, 2018, at the Colchester High School Media Center. Those in attendance were School Board Chair Mike Rogers; Directors Lincoln White and Craig Kieny; and Superintendent Amy Minor.

I. Call Meeting to Order

Board Chair Mike Rogers called the meeting to order at 5:25 p.m.

II. Hear and Discuss Negotiations with Colchester Educational Association

Director White made motion to enter executive session to discuss negotiations at 5:25 p.m., seconded by Director Kieny. The motion passed 3-0.

III. Adjournment

Director White made motion to adjourn executive session at 5:31 p.m., seconded by director Kieny. The motion passed 3-0.

Recorder:

Board Clerk:

Amy Minor
Recording Secretary

Craig Kieny
Board Clerk

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Media Center

Tuesday, December 18, 2018
7:00 p.m. (General Session)

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, December 18, 2018, at the Colchester High School Media Center. Those in attendance were Board Chair Mike Rogers; Directors: Lincoln White, Craig Kieny, and Lindsey Cox; Superintendent Amy Minor; Director of Special Education Carrie Lutz; Director of Curriculum and Instruction Gwen Carmolli; and Principals Chris Antonicci and Carolyn Millham.

There were no audience members.

I. Call to Order and Pledge of Allegiance

Board Chair Mike Rogers called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Report from Building Principals

Information

CMS Principal Michele Cote stated the administration is preparing their message to students around SBAC testing which will take place after the break. They want all students to have the same information around expectations during the testing period.

PPS Principal Carolyn Millham shared excitement for their school-wide sing-a-long tomorrow. Because of a change in class time, she is unable to invite parents to the school as she has in the past. Instead, she plans to live-stream it on YouTube.

UMS Principal Chris Antonicci said their sing-a-long is on Friday. He also shared that UMS is hosting the No Strings Marionette Company as an artist in residence after the break. They will be at the school for four days working with students before they give a joint performance.

IV. Instructional Coaching in Grade One

Information

PPS Principal Carolyn Millham along with District Literacy Coach Sara Blake provided the board with a presentation on professional learning happening with first-grade teachers around reading instruction. They highlighted the importance of ongoing professional learning to align practices and build a shared understanding among the teacher's experiences and knowledge. Classroom observations combined with student data helps them identify patterns to revisit at future grade level meetings. Ms. Blake stated that she and the district math coach are able to get into the majority of classrooms K-5 to collaborate with teachers.

V. First Reading of Student Conduct and Discipline Policy: F1

Action

Over the summer the board did several reviews of this policy and the Student Suspension Policy (F33). Both policies spoke to the same overarching topic of discipline and because of that, they have been drafted into a single policy which is more comprehensive and easier to define. The Vermont School Board Association recommends one policy that encompasses both topics. Some of the language was updated and several revisions were made stemming from previous board member suggestions at earlier readings.

Director Cox moved to approve the first reading of the Student Conduct and Discipline Policy: F1, seconded by Director White. The motion passed unanimously, 4-0.

VI. FY'20 Budget Presentation and Discussion

Information

The Central Office Administrative Team provided further detail about the priority list shown at the December 4th board meeting. Superintendent Minor gave background around how the list was developed and the reasoning for which items made it to the top. Since the last meeting, they have altered the list slightly. The current top priority list includes maintaining current staffing levels, adding 2 FTEs to the middle school, adding 1 FTE for an instructional coach in grades 6-12, and adding .5 FTE for an English Language teacher.

In breaking down the effects and impact of each item, CMS Principal Michele Cote first went over current core class sizes at the middle school and how the classroom numbers would look if the additional “team” of 2 FTEs was added. Superintendent Minor spoke about “right-sizing” and showed their analysis of current student enrollment data from kindergarten through grade 5 to demonstrate the need not only this year but in future years. The board also discussed the impact of Grand Isle dissolving their 7th and 8th grade which will potentially mean more tuition students at the middle school level. With current class sizes already over the Vermont Education Quality Standards, Superintendent Minor said she would be hesitant to allow tuition students without adding the additional faculty to bring down class size. There would be substantial revenue loss if tuition students no longer choose Colchester or were able to be accepted.

Director of Curriculum Gwen Carmolli outlined the need for additional coaching to increase engagement and achievement for all students. She showed data regarding achievement gaps for students in poverty or with a disability. She referred the board back to the coaching presentation earlier in the meeting to illustrate the positive effects of instructional coaches. Currently, the district has two coaches which work primarily with grades K-5 and are paid for by federal funds. The request for next year’s voter budget would be an additional coach to add support for grades 6-12.

Special Education Director Carrie Lutz and current English Language (EL) teachers Susan Rosato and Jennifer Hoenigsberg went over the identification, assessment, family support, consultation and service delivery that they provide to EL students in the district. They also included enrollment numbers and explained how students enter their program across a board spectrum of proficiency.

The Central Office Administrators also took time to go over several items on the second tier of the priority list including a social worker, money towards Next Generation Science Standards science kits, and money towards the Food Service Program.

VII. Approval of Personnel Consent Agenda

Action

The following Personnel Consent Agenda was presented for December 18, 2018.

PERSONNEL CONSENT AGENDA

Board Date: December 18, 2018

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

Non-Licensed Employees (Support Staff), *Informational*

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Co-Curricular	Chantel	Wilkin	New Hire	JV Girls Lacrosse Coach		CHS	Notice of Hire	Sophia Rocciatti	Yes	Yes
Support Staff	Natasha	Gibbs	End of Employment	Paraeducator - Special Education	32.5 hr	UMS	Notice of End of Employment			Yes
Support Staff	Lia	Giber	New Hire	Paraeducator - Special Education	32.5 hr	UMS	Notice of Hire	Natasha Gibbs	Yes	Yes
Support Staff	Ben	Mitchell	New Hire	Paraeducator - Special Education	32.5 hr	CMS	Notice of Hire	Elizabeth Cubit	Yes	Yes

Director Kieny approved the Personnel Consent Agenda as provided, seconded by Director White. The motion passed unanimously, 4-0

VIII. Approval of Minutes: December 4, 2018 Action

Director Cox moved to approve the minutes of December 4, 2018, seconded by Director Kieny. The motion passed unanimously, 4-0.

IX. Approval of Minutes: December 11, 2018 Action

Director White moved to approve the minute of December 11, 2018, seconded by Director Kieny. The motion passed unanimously, 4-0.

X. Board/Administration Communication, Correspondence, Committee Reports Information

- The board discussed dates film the LCATV budget roundtable.
- The board discussed the potential of adding a 3rd meeting date in January if needed.

XI. Possible Future Agenda Items Information

Future Meetings:

- Budget Discussions
- FCC Ruling
- Discipline Policies

XII. Adjournment

Director Cox made a motion to adjourn at 9:24 p.m., seconded by Director White. The motion passed unanimously, 4-0.

Recorder:

Board Clerk:

Meghan Baule
Recording Secretary

Craig Kieny
Board Clerk