

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Media Center

Tuesday, June 19, 2018
7:00 p.m. (General Session)

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, June 19, 2018, at the Colchester High School Media Center. Those in attendance were Board Chair Mike Rogers; Directors: Craig Kieny, Curt Taylor and Lincoln White; Superintendent Amy Minor; Business and Operations Manager George Trieb; Director of Special Education Carrie Lutz; Director of Curriculum and Instruction Gwen Carmolli.

There was one audience member.

I. Call to Order and Pledge of Allegiance

Director Rogers called the meeting to order at 7:00 p.m.

II. Citizen Participation

None

III. Food Services Presentation

Information

Business and Operations Manager George Trieb started the presentation by reminding the board that they had requested to be informed prior to budget season if it might be necessary to help the food program financially. This year the food service program is asking that the board designate \$100,000.00 to upgrade the current CHS Food Service line to make it more efficient to students. He also explained that food service is losing money annually due to high food prices. He does not recommend raising the lunch prices since we are already one of the highest in Chittenden County. He would like to recommend that the board have a food service line item in future budgets to ensure that the program is not running in the red.

Director Rogers suggested that the Food Service Director come up with a list of items necessary each year to continue upgrading the current systems that are already in place. Business and Operations Manager Trieb said that he will have a more accurate estimate on the financial needs of the program in October or November. At that time he will make a recommendation for the food service line item for the next year's budget.

IV. Decision regarding the Municipal Sewer Project

Action

Colchester's Director of Public Works Bryan Osborne presented information on the town's proposed Municipal Sewer Project at the May 15th school board meeting. A discussion was had at that meeting as well as the meeting on June 5th. At both meetings, the school board allowed citizen input. The board continued to discuss but ultimately came to the decision that it would be much more costly for the school district to be a part of this program. The Superintendent will inform the town of the board's decision not to participate.

Director White moved to authorize the Superintendent of Schools to notify the town that we will not be participating in the municipal sewer project as presented, seconded by Director Kieny. The motion passed unanimously, 4-0.

V. Tuition Agreement for 2018-2019 with Grand Isle School District Action

Superintendent Minor announced that South Burlington, Essex and Colchester Superintendents have been approached by Don Van Nostrand the Superintendent of the Grand Isle School District. The Grand Isle School District is requesting that we enter into a one year modified tuition agreement of \$4,000.00 per pupil for the first year and normal tuition for the following years. The Grand Isle School District will be eliminating grades seven and eight beginning in the year 2019-2020. In order to lessen the amount of transitions a student would have to incur they would like to allow 7th grade students to present a proposal to the Grand Isle School Board requesting they be able to attend any one of these schools. If the Grand Isle School Board approves, it would then be up to the receiving school to accept individual students. Currently CMS 7th grade classrooms are at 26/27 students per classroom. Superintendent Minor stated she would monitor the enrollment to ensure that class sizes did not exceed 28. She also explained that if we say no to this proposal it could mean reduced revenues in the future if Grand Isle students end up attending other districts.

During the meeting, Superintendent Minor stated that Colchester would get the ADM for these students. Please note it was clarified after the meeting that the funding would be consistent with what occurs for all tuition students as the Grand Isle School District will keep the ADM for each student. Colchester will receive the \$4,000.00 in tuition for each student. The benefit for Colchester would be the additional tuition dollars for each student at the regular announced rates as the student moves through grades 8-12. Not participating in this agreement would result in a potential for less revenue as these students will select another district.

Director Kieny moved to authorize the Superintendent to enter into an agreement with the Grand Isle School District to offer reduced tuition for students in grade 7 for the 2018-2019 school year as presented, seconded by Director Taylor. The motion passed unanimously, 4-0.

VI. Approval of Tax Anticipation Note Action

Business and Operations Manager George Trieb presented the cash flow analysis that explains the necessity for a Tax Anticipation Note. It is necessary every year to borrow money in order to start the next fiscal year, until our revenue arrives from the state.

Director White moved to approve the Tax Anticipation Note for the Colchester School District as recommended by the business manager, seconded by Director Kieny. The motion passed unanimously, 4-0.

VII. Approval of Second Reading of Corporal Punishment Policy Action

There were no changes to this policy since the last meeting.

Director Kieny moved to approve the second reading of the Corporal Punishment Policy: F28, seconded by Director Taylor. The motion passed unanimously, 4-0.

VIII. Approval of Second Reading of Student Conduct and Discipline Policy **Action**

Director Taylor questioned the definition of School. He feels that "in vehicles" does not belong in the definition of school. Superintendent Minor explained that "school" pertains to any place a student is during school hours or during a school event. Sometimes the district has to transport students to and from some place and that means that in the vehicle is still considered school. The board decided to bring it back for a third reading. Superintendent Minor will also make a few other minor adjustments to some of the wording.

Director Kieny moved to approve the second reading of the Student Conduct and Discipline Policy: F1, seconded by Director Taylor. The motion passed unanimously, 4-0.

IX. Approval of Second Reading of Student Suspension Policy **Action**

This policy also has the same definition of school so the school board requested that this also come back for a third reading.

Director White moved to approve the second reading of the Student Suspension Policy: F33, seconded by Director Taylor. The motion passed unanimously, 4-0.

X. Approval of First Reading of Threats and Disruptions to School Operations Policy **Action**

Superintendent Minor explained that this policy has been drafted for school board review by Colchester School District's attorney. This attorney is the same attorney that drafts the policies for the Vermont School Boards Association. Currently the Vermont School Boards Association is in the process of revising all of the discipline policies and we are the first school district to review them. Superintendent Minor stated that the procedures would not be a part of the policy.

Director Taylor moved to approve the first reading of the Threats and Disruptions to School Operations Policy: F7, seconded by Director Kieny. The motion passed unanimously, 4-0.

XI. Approval of First Reading of School Search and Seizure Policy **Action**

Superintendent Minor stated that although this policy was adopted in 1999 it has served Colchester schools well and there are no recommended changes.

Director Taylor moved to approve the first reading of the School Search and Seizure Policy: F4, seconded by Director Kieny. The motion passed unanimously, 4-0.

XII. Approval of Personnel Consent Agenda **Action**

Superintendent Minor reviewed the Personal Consent Agenda. She stated that MBS is still in the process of hiring and still needs one 5th grade teacher.

PERSONNEL CONSENT AGENDA

Board Date: June 19, 2018

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Hilary	Carter	New Hire	TIPS Teacher, One-Year Only	0.2 FTE	CHS	Request to Hire	Patricia Schiller	Yes	Yes

Non-Licensed Employees (Support Staff), Informational

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Sophia	Adams	End of Employment	Paraeducator	32.5 hr	UMS	Notice of End of Employment			Yes
Support Staff	Donnalee	Barcomb	End of Employment	Paraeducator - Special Education	32.5 hr	CMS	Notice of End of Employment			Yes
Support Staff	Donnalee	Barcomb	End of Employment	Non-Instructional Aide - Breakfast	3.5 hr	CMS	Notice of End of Employment			Yes
Support Staff	Danielle	Cote	End of Employment	Paraeducator - Special Education	32.5 hr	CMS	Notice of End of Employment			Yes
Support Staff	Katy	Hannah	End of Employment	Behavior Interventionist	40.0 hr	PPS	Notice of End of Employment			Yes
Support Staff	Emily	McFadden	End of Employment	Behavior Interventionist	40.0 hr	MBS	Notice of End of Employment			Yes
Support Staff	Tamara	Meyer	End of Employment	Food Service Worker	21.25 hr	CHS	Notice of End of Employment			Yes
Support Staff	Ruth	Quintin	End of Employment	Head Cook	27.5 hr	CMS	Notice of End of Employment			Yes
Support Staff	Emily	Sikorski	End of Employment	Paraeducator - Special Education	32.5 hr	CMS	Notice of End of Employment			Yes

Director White moved to approve the personnel consent agenda as provided, seconded by Director Kieny. The motion was approved unanimously 4-0.

XIII. Approval of Minutes: June 5, 2018

Action

Director Taylor moved to approve the minutes from the meeting held on June 5, 2018, seconded by Director Kieny. The motion was passed unanimously 4-0.

XIV. Board/Administration Communication, Correspondence, Committee Reports Information

- Bussing and Private Roads Update - This affects 151 families in Colchester. The Colchester Select board met last week and worked with Mountain Transit to plow to a certain point on a few of the private roads in order for busses to get within one mile of a student's home.
- CMS and CHS Graduations were very successful.

XV. Possible Future Agenda Items

Information

July 17:

- Boilers Purchase
- CHS Trip to France
- Purchase of new truck
- Financial Policies
- Discipline Policies

Future Meetings:

- Upcoming Policy Work (Discipline: F7, F9, F3, F4)
- Upcoming Financial Policy Work (E10, D10, H3, H4)
- Innovation in Education Presentations

- Laker Learning Lab at CHS
- Proficiency Based Learning at CHS

XVI. Executive Session

Information

Director White moved to enter executive session at 8:28 p.m. to discuss the business manager's evaluation and negotiations for teachers and support staff as permitted by Vermont Statue: Title One, Section 313, seconded by Director Kieny. The motion passed unanimously 4-0.

Director Kieny motioned to exit executive session at 9:40 p.m., seconded by Director Taylor. The motion passed unanimously 4-0.

XVII. Adjournment

Director White motioned to adjourn the meeting at 9:41 p.m., seconded by Director Taylor. The motion passed unanimously 4-0.

Recorder:

Board Clerk:

Patty Ward
Recording Secretary

Craig Kieny
Board Clerk