

## COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Media Center

Tuesday, June 5, 2018  
7:00 p.m. (General Session)

### MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, June 5, 2018, at the Colchester High School Media Center. Those in attendance were Board Chair Mike Rogers; Directors: Craig Kieny, Curt Taylor and Lindsey Cox; Superintendent Amy Minor; Business and Operations Manager George Trieb; Director of Special Education Carrie Lutz; Director of Curriculum and Instruction Gwen Carmolli; Principals Heather Baron, Carolyn Millham, Chris Antonicci, Michele Cote and Assistant Principal Jordan Burke.

There was one audience members.

#### **I. Call Meeting to Order and Pledge of Allegiance**

Board Chair Mike Rogers called the meeting to order at 7:01 p.m. and led in the Pledge of Allegiance.

#### **II. Citizen Participation**

None.

#### **III. Report from Building Principals**

CHS Principal Heather Baron shared that the Jazz Band is performing on Church Street at Jazz Festival. The girls' softball lost in the semi-finals and the boys' baseball team is playing Brattleboro in the semi-finals. This evening about 75 students are presenting their Senior Seminar projects in the cafeteria and graduation is coming up.

Principal Cote shared that last week was the band concert in the Performing Arts Center and this week is the choral concert. Also for the very first time students from CMS were nominated for scholar leadership awards. The students, a few faculty members and Principal Cote will be traveling to Norwich University to watch the students receive their awards.

Current Assistant Principal of MBS Jordan Burke stated that MBS is in full swing with end of the year events. There has already been a volunteer tea and a field day. Field trips are coming up and students are going to the Vermont State House, Fort Ticonderoga and the Granite Quarry.

Principal Carolyn Millham of PPS shared her kindergarten numbers and they are as follows 64 have been screened and 9 have signed up to be screened in June. PPS is expecting 73 total but it could change over the summer.

Principal Antonicci shared UMS kindergarten numbers, they have screened 78 screened and usually pick up 10 over the summer so they are expecting approximately 86 by September.

**IV. Discussion regarding the Municipal Sewer Project** **Information**

The School Board had a discussion around the Municipal Sewer Project. Director Kieny stated that our current septic systems is a fifth of the cost of this project and he was leaning toward not joining the project. All other directors in attendance agreed. Director Rogers reminded the public that the whole purpose of the project was to improve water quality in the lake and it was confirmed that our system does not negatively affect the water quality. The Board will make a final decision at the next school board meeting at next school board meeting.

**V. Approval of CHS Parking Lot Paving Project** **Action**

Through consultation with our engineer, Mike Burke, from Krebs and Lansing, the district has determined that paving needs to occur relatively soon at CHS. A discussion was also had about potential restructuring of the parking lots for better traffic flow. Superintendent Minor mentioned that the town is considering putting in turning lanes at the CHS intersection to alleviate traffic. She also mentioned that usually AM traffic is very amicable about taking turns and letting people go but the afternoon is still challenging. Business and Operations Manager, George Treib stated that at this time there was no intention of restructuring for this year; however it could be looked at for the MBS and CMS traffic flow. The district solicited three bids and all were comparable however, none were local to Colchester. It was recommended by the Business & Operations Manager to take the lowest bid which is Rox Asphalt LLC at \$157,755.

*Director Cox moved to accept the bid from Rox Asphalt LLC, as recommended and authorize the Business & Operations Manager to sign the necessary documents to make this happen, seconded by Director Kieny. The motion passed unanimously, 4-0.*

**VI. Approval of First Reading of Corporal Punishment Policy** **Action**

In light of recent incidents happening across Vermont schools as well as recent court cases the District has decided to review policies to address these issues. This policy was warned in 2004. The lawyer has suggested no changes to this policy.

*Director Taylor moved to approve the first reading of the Corporal Punishment Policy: F28, seconded by Director Kieny. The motion passed unanimously, 4-0.*

**VII. Approval of First Reading of Student Conduct and Discipline Policy** **Action**

In this version of the policy, definitions have been added as well as other wording. The Student Responsibilities was separated into two parts, Parent Responsibilities and Student Responsibilities. In the old version, Parent Responsibilities was under Student Responsibilities and in our effort to be more transparent, the district divided the two. Director Taylor found some errors he would like corrected, he also questioned the definition of school. Superintendent Minor will rearrange the wording for the next reading.

*Director Taylor moved to approve the first reading of the Student Conduct and Discipline Policy: F1. seconded by Director Kieny. The motion passed unanimously, 4-0.*

**VIII. Approval of First Reading of Student Suspension Policy** **Action**

Similar to the Student Conduct and Discipline Policy, definitions were added as well as the Student/Parent section is more defined. There was discussion-surrounding students eligible for

special education and whether it should just state all students. Superintendent Minor will adjust the language.

*Director Taylor moved to accept the first reading of the Student Suspension Policy: F33 seconded by Director Kieny. The motion passed unanimously, 4-0.*

**IX. Approval of Personnel Consent Agenda**

**Action**

This is a very busy hiring season, CSD has been working hard to fill positions but does not want to rush the hiring process. Currently there are only 2 Full time and 1 part time positions still open.

*Director Taylor moved to accept the personnel consent agenda as provided. seconded by Director Cox. The motion passed unanimously, 4-0.*

# PERSONNEL CONSENT AGENDA

Board Date: June 5, 2018 Revised

## Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	James	Bean	New Hire	Elementary Teacher	1.0 FTE	MBS	Request to Hire	Neil Renner	Yes	Yes
Teacher	Erin	Brady	FTE Increase	Instructional Coach	.20 FTE	CHS	Request to Hire	Erin Brady	Yes	Yes
Teacher	Wayland	Cole	FTE Increase	English Teacher	.20 FTE	CHS	Request to Hire	Katherine Lenox	Yes	Yes
Teacher	Susanne	DiGrande	New Hire	Grade 6: Math/Science Teacher	1.0 FTE	CMS	Request to Hire	Ken Epstein	Yes	Yes
Teacher	Danielle	Hardy	End of Employment	Early Childhood Special Education Teacher	0.5 FTE	MBS	Request to end Employment effective June 30, 2018			Yes
Teacher	Katherin	L nox	FTE Increase	Instructional Coach	.20 FTE	CHS	Request to Hire	Katherine Lenox	Yes	Yes
Teacher	Katherin	L nox	Leave of Absence	English Teacher	.20 FTE	CHS	Leave of Absence 18/19 part of FTE			Yes
Teacher	Brittany	Moore	New Hire	Elementary Teacher	1.0 FTE	PPS	Request to Hire	Tessa Warren	Yes	Yes
Teacher	Kaia	Richards-Wilkes	New Hire	Physical Education Teacher	1.0 FTE	UMS	Request to Hire	Robert Traquair	Yes	Yes
Teacher	Hannah	Terracino	New Hire	Elementary Art Teacher, One-Year Only	1.0 FTE	MBS	Request to Hire	Katherine DeCoff	Yes	Yes

## Non-Licensed Employees (Support Staff), Informational

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Co-Curricular	Victor	Toman	New Hire	Drama Director		CHS	Notice of Hire	Allison Talis	Yes	Yes
Support Staff	Gabrielle	Brooks	New Hire	Main Office Secretary	40.0 hr	CHS	Notice of Hire	Amy Lighthill	Yes	Yes
Support Staff	Elizabeth	Clapp	New Hire	Paraeducator - ELL	32.5 hr	MBS	Notice of Hire	Sarah van Nostrand	Yes	Yes
Support Staff	Renee	DeCelle	End of Employment	Administrative Assistant - Guidance	40.0 hr	CHS	Notice of End of Employment			Yes
Support Staff	Zachary	Kelly	End of Employment	Behavior Interventionist	35.0 hr	MBS	Notice of End of Employment			Yes
Support Staff	Kendy	Mayo	Leave of Absence	Head Cook		UMS	Request for Leave of Absence through end of year.			

- X.      **Approval of Minutes: May 15, 2018**      **Action**

*Director Kieny moved to approve the minutes from the meeting held on May 15, 2018, seconded by Director Cox. The motion passed unanimously, 4-0.*

- XI.      **Approval of Minutes: May 21, 2018**      **Action**

*Director Taylor moved to approve the minutes from the meeting held on May 21, 2018, with additions seconded by Director Cox. The motion passed unanimously, 4-0.*

- XII.      **Board/Administration Communication, Correspondence, Committee Reports**      **Information**

Retirement Tea  
Kindergarten Numbers Update

- XIII.      **Possible Future Agenda Items**      **Information**

**June 19:**

- Food Service Presentation
- Funding
- Boilers
- Discipline Policies

**July 17:**

- CHS Trip to France
- Purchase of new truck
- Financial Policies

**Future Meetings:**

- Upcoming Policy Work (Discipline: F7, F9, F3, F4)
- Upcoming Financial Policy Work (E10, D10, H3, H4)
- Innovation in Education Presentations
  - Laker Learning Lab at CHS
  - Proficiency Based Learning at CHS

- XIV.      **Executive Session**      **Information**

*Director Cox moved to enter executive session at 8:00 p.m. to discuss out of district placements, a student matter and the Superintendent's Evaluation as permitted by Vermont Statute: Title One, Section 313 seconded by Director Kieny. The motion passed unanimously, 4-0.*

*Director Taylor moved to exit executive session at 9:44 p.m., seconded by Director Kieny. The motion passed unanimously, 4-0.*

- XV.      **Adjournment**

*Director Cox moved to adjourn at 9:46 p.m., seconded by Director Kieny. The motion passed unanimously, 4-0.*

Recorder:

A handwritten signature in cursive script, appearing to read "Patty Ward", written over a horizontal line.

Patty Ward  
Reporting Secretary

Board Clerk:

A handwritten signature in cursive script, appearing to read "Craig Kieny", written over a horizontal line.

Craig Kieny  
Board Clerk