

Colchester School Board

Meeting Agenda and Packet

November 21, 2017

**Colchester School District
Board of Education Meeting Agenda
Colchester High School – Media Center
November 21, 2017
7:00 PM**

AGENDA

- | | |
|--|--------------------|
| I. Call to Order and Pledge of Allegiance | |
| II. Citizen Participation* | |
| III. Annual School Report Presentation: CMS | Information |
| IV. Science NECAP Scores and the Future Presentation | Information |
| V. FY19 Budget Discussion | Information |
| VI. Approval of Copier Replacement Lease | Action |
| VII. Approval of Personnel Consent Agenda | Action |
| VIII. Approval of Minutes: November 7, 2017 | Action |
| IX. Board/Administration Communication, Correspondence, Committee Reports | Information |
| X. Possible Future Agenda Items | Information |
| XI. Adjournment | |

On The Third Tuesday of Each Month*

During the meeting, the school board will review the top questions and themes submitted to them via email to SchoolBoard@colchestersd.org. Note: All submissions must be received before noon on the third Tuesday of every month.



CANON SOLUTIONS AMERICA

Colchester School District

Location	Lease Cost	Service Rate	Annual Volume	Total Ann. Cost
Current Canon Fleet	\$7,870.69	\$0.0036	8,000,000	\$28,800.00
Generation 2				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTALS	\$7,870.69		8,000,000	\$28,800.00
Annual Service Cost				\$28,800.00
Annual Lease Cost				\$94,448.28
Total Annual Copier Cost				\$123,248.28

Annual Current Costs	\$123,248.28
-----------------------------	---------------------

Proposed Canon Equipment

Location	Lease Cost	Service Rate	Annual Volume	Total Ann. Cost
Current Canon Fleet	\$7,449.00	\$0.0034	8,000,000	\$27,200.00
Generation 2				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTALS	\$7,449.00		8,000,000	\$27,200.00
Annual Service Cost				\$27,200.00
Annual Lease Cost				\$89,388.00
Total Annual Copier Cost				\$116,588.00

Annual Proposed Costs	\$116,588.00
Annual Current Costs	\$123,248.28
Difference per Year	-\$6,660.28

Year 1 Savings 90 Days Defered - \$23,612.07 + \$6,660.28=	\$30,272.14
Year 2 Savings	\$6,660.28
Year 3 Savings	\$6,660.28
Total Savings	\$43,592.70

PERSONNEL CONSENT AGENDA

Board Date: November 21, 2017

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Robyn	Schenck	Leave of Absence	Employment Specialist	1.0 FTE	CHS	Leave of Absence Request, 4 unpaid days, dates TBD			

Non-Licensed Employees (Support Staff), *Informational*

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Micah	Barritt	New Hire	Paraeducator - Special Education	32.5 hrs	CHS	Notice of Hire	New	Yes	Yes
Support Staff	Gaelan	Chutter-Ames	End of Employment	Paraeducator-504	32.5 hrs	CHS	Notice of End of Employment			Yes
Support Staff	Wendy	Colley	End of Employment	Paraeducator/Paraeducator-Special Education	32.5 hrs	PPS	Notice of End of Employment			Yes
Support Staff	Craig	James	Leave of Absence	Paraeducator -Special Education	32.5 hrs	CMS	Leave of Absence Request from 10/26/2017-12/7/2017			

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Media Center

Tuesday, November 7, 2017
7:00 p.m. (General Session)

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, November 7, 2017, at the Colchester High School Media Center. Those in attendance were Directors: Lincoln White, Craig Kieny, Lindsey Cox, and Curt Taylor; Student Board Member Robert Davis; Superintendent Amy Minor; Business and Operations Manager George Trieb; Director of Special Education Carrie Lutz; Director of Curriculum & Instruction Gwen Carmolli; and Principals Heather Baron and Julie Benay.

There were several dozen audience members including students, CSD employees, and a reporter from The Colchester Sun.

I. Call Meeting to Order and Pledge of Allegiance

Vice Chair Lincoln White called the meeting to order at 7:01 p.m. and led in the Pledge of Allegiance.

II. Citizen Participation

Patty Ward who is a Colchester resident, CSD employee and a negotiations representative for the CEA Support Staff Union requested the board reconsider the impending salary adjustment for support staff. With the ratified union agreement in place, this adjustment is scheduled to take effect later in November. She spoke of not only the financial impact on employees but the impact the district will also feel as a result. She stated several employees have already found other work and finding qualified replacements will place a burden on the district.

Vice Chair Lincoln White clarified for the audience what Patty Ward was speaking to. The Support Staff Union Agreement expired on June 30, 2017, while both sides were still negotiating a new agreement. With no contract immediately in place, the district instituted a salary increase consistent with the increase applied for the last contract year of the previous agreement. The support staff union ultimately negotiated a lower salary increase for the 2017-2018 school year which means the district will be retroactively collecting back the extra funds paid to employees beginning from July 1, 2017.

There were no further public comments on the matter and it was noted that it would be discussed in executive session.

III. 2018 CHS Toronto Trip Presentation

CHS music directors Melissa Towle and Evan Peltier shared the projected itinerary and intended learning outcomes for a music department trip for juniors and seniors to Toronto, Ontario in May of 2018. They shared the logistics of transportation, safety, costs, chaperone to student ratios, as well as some of the highlights of the trip. Director Kieny asked what would happen if a low-income student was not able to raise their individual funds. They stated they have many years of successful fundraising experience and in the past they have found that there are several avenues for financial assistance when needed which can include scholarships from Friends of Colchester

Music and donations from community members. A copy of the presentation will be made available online.

Director Taylor moved to approve the Colchester High School Music Department trip to Toronto as presented, seconded by Director Kiemy. The motion passed unanimously, 4-0.

IV. CHS Cross Country Running Trip to Maine

CHS Principal Heather Baron shared the details of the proposed trip for the Girls Cross Country Team who qualified for the New England Championship. The meet takes place on November 11th.

Director Kiney moved to approve the Colchester High School Girls Cross Country Team Running Trip to Maine as presented, seconded by Director Taylor. The motion passed unanimously, 4-0.

V. Annual School Report Presentation: MBS

Principal Julie Benay presented the board with the annual report for Malletts Bay School which houses pre-k and grades 3-5. Her report was specifically generated from grades 3-5 data and included enrollment and attendance numbers, average class size, demographics, assessment scores, behavior statistics, PBIS information, and climate survey results. The full presentation will be made available online.

Following the presentation, community member Mary Fran Holly remarked on the high class size in grades 4 and 5. She stated she is a teacher in a different district and the social and emotional demands of students have evolved over the years. Principal Benay stated the class sizes are within Vermont AOE School Quality Standards but agreed that they are high.

VI. Annual School Report Presentation: CHS

Principal Heather Baron presented the board with the annual report for Colchester High School. The report included enrollment numbers, graduation rate, demographics, assessment scores, flexible pathway options, behavior and health referrals, and climate survey results. The full presentation will be made available online.

VII. Approval of Personnel Consent Agenda

The following Personnel Consent Agenda was presented on November 7, 2017.

PERSONNEL CONSENT AGENDA

Board Date: November 7, 2017

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Nichole	FitzGerald	New Hire	Title I Math Teacher	0.4 FTE	UMS	Request to Hire	New	Yes	Yes
Teacher	Christine	Sharp	New Hire	Art Teacher, Long-Term Substitute	1.0 FTE	UMS/PPS	Request to Hire	Amanda Vella	N/A	Yes

Non-Licensed Employees (Support Staff), *Informational*

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Co-Curricular	Tim	Barden	End of Employment	Drama Director		CHS	Notice of End of Employment			Yes
Co-Curricular	Amy	Riley	New Hire	Drama Director		CHS	Notice of Hire	Tim Barden	Yes	Yes
Co-Curricular	Sierra	Tebeau-Sherry	End of Employment	Assistant Varsity Field Hockey Coach		CHS	Notice of End of Employment			Yes
Co-Curricular	Robert	Toms	New Hire	Drama Coach		CMS	Notice of Hire	Glen Wallace	Yes	Yes
Support Staff	Faye	Graham	Leave of Absence	Paraeducator-Special Education	32.5 hrs	CMS	Leave of Absence Request 1/3/18-1/12/18			
Support Staff	Danielle	Hammond	End of Employment	Paraeducator-Special Education	32.5 hrs	MBS	Notice of End of Employment			Yes
Support Staff	Kathleen	Pellegrino	End of Employment	Paraeducator-Special Education	32.5 hrs	MBS	Notice of End of Employment			Yes
Support Staff	Francesca	Martinelli	New Hire	Paraeducator-Special Education	32.5 hrs	UMS	Notice of Hire	Amanda Riley	Yes	Yes
Support Staff	Maggie	Monaco	New Hire	Paraeducator-Special Education	32.5 hrs	UMS	Notice of Hire	Nichole FitzGerald	Yes	Yes

Director Kieny moved to approve the Personnel Consent Agenda for November 7, 2017, seconded by Director Taylor. The motion passed unanimously, 4-0.

VIII. Approval of Minutes: October 5, 2017

Director Taylor moved to approve the minutes of October 5, 2017, seconded by Director Kieny. The motion passed unanimously, 4-0.

IX. Approval of Minutes: October 17, 2017

Director Taylor moved to approve the minutes of October 17, 2017, seconded by Director Kieny. The motion passed unanimously, 4-0.

X. Board/Administration Communications, Correspondence, Committee Reports

- Superintendent Minor gave an update on the MBS principal search process. A community survey was sent out to MBS staff as well as parents in grades 2-6.
- The Board confirmed their upcoming retreat date of November 28th. A full agenda will be released prior to the retreat.

XI. Possible Future Agenda Items

- CMS School Report
- Budget discussion
- Continued policy work

XII. Executive Session

Director Kieny moved to enter executive session at 8:47 p.m. to discuss a CEA Support Staff Union request connected to support staff negotiations, seconded by Director Taylor. The motion passed unanimously, 4-0.

Director Taylor moved to exit executive session at 9:29 p.m., seconded by Director White. The motion passed unanimously, 4-0.

Director Kieny moved to enter open session at 9:31 p.m., seconded by Director Taylor. The motion passed unanimously, 4-0.

Director Cox moved to honor the existing support staff agreement and to delay the salary adjustment until February of 2018, seconded by Director Taylor. The motion passed unanimously, 4-0.

XIII. Adjournment

Director Taylor moved to adjourn at 9:40 p.m., seconded by Director Cox. The motion passed unanimously, 4-0.

Recorder:

Board Clerk:

Meghan Baule
Communications Specialist

Craig Kieny
Board Clerk