

## COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Media Center

Tuesday, June 20, 2017  
7:00 p.m. (General Session)

### MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, June 20, 2017, at the Colchester High School Media Center. Those in attendance were: Board Chair Mike Rogers; Directors: Craig Kieny and Curt Taylor; Superintendent Amy Minor; Business and Operations Manager George Trieb; Director of Special Education Carrie Lutz; and Director of Curriculum & Instruction Gwen Carmolli.

There was no one in the audience.

#### **I. Call Meeting to Order and Pledge of Allegiance**

Board Chair Mike Rogers called the meeting to order at 7:00 p.m. Board Chair Rogers led in the Pledge of Allegiance.

#### **II. Citizen Participation**

None.

#### **III. Transportation Contract**

The RFP for a transportation contract was issued on May 24<sup>th</sup> with bids due on June 14<sup>th</sup>. The District received one bid from the current vendor, Mountain Transit. The RFP was issued for a 3-year contract, Mountain Transit submitted a bid for a 5-year contract. The bid shows a 4.5% increase for FY'18, and a 12% increase annually for years 2-5. The primary reason for the increase is to secure and retain drivers by significantly increasing the wages they offer. The board engaged in a discussion around the costs associated with the District purchasing and operating buses themselves. They decided the capital and ongoing costs would be out of reach given the approved budget. A student had written to the School Board asking about activity buses. CSD did have activity buses at one point, but they had very low ridership and it was a substantial cost to offer then. The lack of ridership did not warrant the cost.

*Director Kieny moved to accept the bid from Mountain Transit for a 5-year contract and authorized the Business & Operations Manager to sign the necessary documents to make it happen, seconded by Director Taylor. The motion passed unanimously, 3-0.*

#### **IV. Approval of FY'18 Tax Anticipation Note**

In order to start the next fiscal year, the districts need to borrow funds from a lending institution until the revenue arrives from the state. This is an annual requirement. Business and Operations Manager, George Trieb, provided the forms and lending documents to the board.

*Director Taylor moved to approve the Tax Anticipation Note for the Colchester School District as recommended by the Business & Operations Manager, seconded by Director Kieny. The motion passed unanimously, 3-0.*

## **V. Approval of New Flooring in the MBS Gym**

Business and Operations Manager, George Trieb, requested the board approve the installation of new flooring in the Malletts Bay School gymnasium. The existing tile floor is old, slippery, and had deteriorated significantly in several areas. The floor is well used by the school, recreation department and many other community groups. There were three bids received to do the work.

*Board Chair Rogers moved to accept the bid from Precision Athletic Surfaces as recommended and authorized the Business & Operations Manager to sign the necessary documents to make it happen, seconded by Director Kieny. The motion passed unanimously, 3-0.*

## **VI. Second and Final Reading of Child Find Policy: F32**

Director Taylor suggested several grammatical changes to the procedures. The board agreed to the changes and approved the policy as provided.

*Director Kieny moved to approve the second and final reading of the Child Find Policy, seconded by Director Taylor. The motion passed unanimously, 3-0.*

## **VII. Second and Final Reading of Pilot Projects Policy: G11**

No revisions requested.

*Director Taylor moved to approve the second and final reading of the Pilot Projects Policy, seconded by Director Kieny. The motion passed unanimously, 3-0.*

## **VIII. Approval of Personnel Consent Agenda**

The following Personnel Consent Agenda was presented for June 20, 2017.

**PERSONNEL CONSENT AGENDA**

**Board Date: June 20, 2017**

**Licensed Employees (Teacher/Administrator)**

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

**Non-Licensed Employees (Support Staff), *Informational***

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Joanne	Benjamin	End of Employment	Food Service Worker	21.25 hr	CHS	Notice of End of Employment as of June 16, 2017			Yes
Support Staff	Hannah	Borochoff-Porte	End of Employment	Paraeducator - Special Education	32.5 hr	UMS	Notice of End of Employment as of June 16, 2017			Yes
Support Staff	Shanley	Brown	End of Employment	Paraeducator - Special Education	32.5 hr	PPS	Notice of End of Employment as of June 16, 2017			Yes
Support Staff	Colleen	Charnley	End of Employment	Paraeducator - Special Education	32.5 hr	PPS	Notice of End of Employment as of June 16, 2017			Yes
Support Staff	Anna	Chojolan-Flores	End of Employment	Paraeducator - 504	32.5 hr	CHS	Notice of End of Employment as of June 19, 2017			Yes
Support Staff	Alexandra	Dusablon	End of Employment	Paraeducator - Special Education	32.5 hr	MBS	Notice of End of Employment as of June 16, 2017			Yes
Support Staff	Lori	Giannuzzi	End of Employment	Paraeducator - Special Education	32.5 hr	UMS	Notice of End of Employment as of June 16, 2017			Yes
Support Staff	Rachel	Hutchinson	End of Employment	Intensive Needs Interventionist	37.50 hr	CHS	Notice of End of Employment as of July 27, 2017			Yes
Support Staff	Shannon	Jankowski	End of Employment	Behavior Interventionist	17.50 hr	UMS	Notice of End of Employment as of June 16, 2017			Yes
Support Staff	Dale	Lyman	End of Employment	Paraeducator - Preschool	12.0 hr	MBS	Notice of End of Employment as of June 14, 2017			Yes
Support Staff	Dale	Lyman	End of Employment	Paraeducator - EEE Bus	3.0 hr	MBS	Notice of End of Employment as of June 14, 2017			Yes
Support Staff	Brittany	Moore	End of Employment	Paraeducator - Special Education	32.5 hr	UMS	Notice of End of Employment as of June 16, 2017			Yes

Support Staff	Lisa	Palmer	End of Employment	Paraeducator - Special Education	32.5 hr	UMS	Notice of End of Employment as of June 16, 2017				Yes
Support Staff	Elizabeth	Paul	End of Employment	Autism Interventionist	35.0 hr	MBS	Notice of End of Employment as of June 16, 2017				Yes
Support Staff	Charles	Wise	End of Employment	Paraeducator - Special Education	32.5 hr	CMS	Notice of End of Employment as of June 16, 2017				Yes

*Director Kieny moved to approve the Personnel Consent Agenda for June 20, 2017, seconded by Director Taylor. The motion passed unanimously, 3-0.*

#### **IX. Approval of Minutes: June 6, 2017**

*Director Taylor moved to approve the minutes of June 6, 2017, seconded by Director Kieny. The motion passed unanimously, 3-0.*

#### **X. Board/Administration Communications, Correspondence, Committee Reports**

- Superintendent Minor reported out on the last day of school activities, communication work to be done over the summer, and a recent retirement celebration held at Central Office.

#### **XI. Possible Future Agenda Items**

- District-wide Health Services Report in August
- Report on Concussion Law with CSD Data and Procedures in August
- Upcoming Policies (wellness, weapons, tobacco, building use) in July
- Possible Board Retreat in August

#### **XII. Executive Session**

*Director Kieny moved to enter executive session at 7:48 p.m. to discuss negotiations and a student matter as permitted by Vermont Statute Title 1: Section 313, seconded by Director Taylor. The motion passed unanimously, 3-0.*

#### **XIII. Adjournment**

*Director Taylor moved to adjourn at 8:32 p.m., seconded by Director Kieny. The motion passed unanimously, 3-0.*

Recorder:

Meghan Baule  
Meghan Baule  
Communications Specialist

Board Clerk:

Craig Kieny  
Craig Kieny  
Board Clerk

Lincoln White  
Lincoln White  
VICE CHAIR