

Colchester School Board

Meeting Agenda and Packet

June 6, 2017

**Colchester School District  
Board of Education Meeting Agenda  
Colchester High School – Media Center  
June 6, 2017  
7:00 PM**

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**Agenda**

- |              |  |                    |
|--------------|--|--------------------|
| <b>I.</b>    | <b>Call to Order and Pledge of Allegiance</b>                                |                    |
| <b>II.</b>   | <b>Citizen Participation*</b>  |                    |
| <b>III.</b>  | <b>Report from Building Principals</b>                                       | <b>Information</b> |
| <b>IV.</b>   | <b>CMS Google Expedition Presentation</b>                                    | <b>Information</b> |
| <b>V.</b>    | <b>Approval for Purchase of Special Education Vans</b>                       | <b>Action</b>      |
| <b>VI.</b>   | <b>First Reading of Child Find Policy: F32</b>                               | <b>Action</b>      |
| <b>VII.</b>  | <b>First Reading of Pilot Projects and Experimental Programs Policy: G11</b> | <b>Action</b>      |
| <b>VIII.</b> | <b>Approval of Personnel Consent Agenda</b>                                  | <b>Action</b>      |
| <b>IX.</b>   | <b>Approval of Minutes: May 16, 2017</b>                                     | <b>Action</b>      |
| <b>X.</b>    | <b>Board/Administration Communication, Correspondence, Committee Reports</b> | <b>Information</b> |
| <b>XI.</b>   | <b>Possible Future Agenda Items</b>  | <b>Information</b> |
| <b>XII.</b>  | <b>Executive Session to Discuss Support Staff Negotiations</b>               | <b>Action</b>      |
| <b>XIII.</b> | <b>Adjournment</b>   |                    |

**On The Third Tuesday of Each Month\***

During the meeting, the school board will review the top questions and themes submitted to them via email to [SchoolBoard@colchestersd.org](mailto:SchoolBoard@colchestersd.org). Note: All submissions must be received before noon on the third Tuesday of every month.

# Colchester School District

“A great place to live & learn”



## Memo

TO: School Board  
FROM: Carrie A. Lutz, Director of Special Education  
DATE: June 1, 2017  
RE: Special Education Van Purchases  
Cc:

At this time the district owns two vans and a small bus for the purpose of transporting students in special education to and from alternative programs and school. In addition, we contract out additional transportation needs to both Mountain Transit and local taxi companies.

Of our current vans:

2009 Caravan	106,606 miles
2012 Caravan	51,096 miles

In reviewing our transportation needs and our current fleet, the 2009 van should be replaced sooner rather than later. The 2012 van will probably need some action in the next couple of years. We also know that we have more transportation needs than we can currently cover in-house.

We were able to secure and get approval to use federal funds for the purchase of three vans. With this plan, we could replace the two current vans and add an additional one to our fleet. This would allow us to serve more of our transportation needs in house and rely less on taxi companies. By serving the transportation needs in house we can provide more consistent service at the same price or potentially cost savings.

The district received a bid from Goss Dodge using the State Bid for \$22,000 for a 2017 Dodge Grand Caravan SE. Requesting three vans would be a total of \$66,000.

An appropriate motion would be “ **I move that we approve the purchase of new vans for the purpose of transporting students and to authorize the Business and Operations Manager to execute the necessary documents to make this happen.**”



485 Shelburne Rd • P.O. Box 2122 So. Burlington, VT 05407 • V 802. 658. 0120 • F 802. 864. 0447 • [GOSSCARS.com](http://GOSSCARS.com)

**COLCHESTER SCHOOL DISTRICT  
2017 GRAND CARAVAN SE**

To whom it may concern

Thank you for the opportunity to earn your business on these vehicles.

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2017 Dodge Grand Caravan SE:

Your price (based on State Bid):	\$21,982.00	✓
Trade values:		
2009 Caravan:	\$2,000.00	(51,096 Miles)
2012 Caravan:	\$6,000.00	(106,606 Miles)

This price is based on ordered units.

Warranty:

3 year/ 36,000 mile basic

5 year/ 100,000 mile powertrain

Optional extended warranty:

7 year/ 100,000 mile full coverage: \$2,440.00

Lifetime maxcare full coverage: \$3,880.00

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Thanks Again

Lee Priddy

Fleet Sales Manager

GOSS DODGE CHRYSLER  
 1485 SHELBURNE RD  
 SOUTH BURLINGTON, VT 054037714

Configuration Preview

Date Printed: 2017-03-03 8:22 AM VIN:  
 Estimated Ship Date: VON:

Quantity: 1  
 Status: BA - Pending order  
 FAN 1: 51689 State of Vermont  
 FAN 2:  
 Client Code:  
 Bid Number: TB7095  
 PO Number:

Sold to:  
 GOSS DODGE CHRYSLER (42124)  
 1485 SHELBURNE RD  
 SOUTH BURLINGTON, VT 054037714

Ship to:  
 GOSS DODGE CHRYSLER (42124)  
 1485 SHELBURNE RD  
 SOUTH BURLINGTON, VT 054037714

Vehicle: 2017 GRAND CARAVAN SE (RTKH53)

	Sales Code	Description	MSRP(USD)
Model:	RTKH53	GRAND CARAVAN SE	23,995
Package:	29E	Customer Preferred Package 29E	0
	ERB	3.6L V6 24V VVT Engine	0
	DG2	6-Speed Automatic 62TE Transmission	0
Paint/Seat/Trim:	PRV	Octane Red Pearl Coat	0
	APA	Monotone Paint	0
	'H7	Cloth Low-Back Bucket Seats	0
	-X1	Black/Lt Graystone	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	HAD	Front Driver & Pass Air Conditioning	-475
	4P4	Sirius Radio No Coverage Waiver	-195
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	132	Zone 32-New York	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB7095	Government Incentives	0
Discounts:	YGE	5 Additional Gallons of Gas	0
Destination Fees:			995

Total Price: 24,320

Order Type: Fleet PSP Month/Week:  
 Scheduling Priority: 1-Sold Order Build Priority: 99  
 Customer Name:  
 Customer Address:  
 USA  
 Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

## COLCHESTER SCHOOL DISTRICT

### **POLICY: CHILD FIND**

**DATE ADOPTED:** September 7, 2004

### **POLICY STATEMENT – (SECTION 504)**

It is the policy of the Colchester School District to undertake annually to identify and locate every qualified handicapped person residing in the District who is not receiving public preschool, elementary or secondary education, and to take appropriate steps to notify qualified handicapped persons and their parents and guardians of their rights under Section 504 of the Rehabilitation Act of 1973.

The Superintendent or his/her designee shall develop and implement procedures necessary to implement this policy.

### **POLICY STATEMENT – (IDEA)**

It is the policy of the Colchester School District to ensure that all children with disabilities, aged birth – 21, residing in the District, and who are in need of special education and related services are identified, located and evaluated.

The Superintendent or his/her designee shall develop and implement procedures to carry out this policy. The procedures shall include a description of the practical efforts to be made annually to locate children with disabilities, and to inform their parents of the availability of special education services, including those who are not enrolled in school; those who turn 3 years of age at any time after the school year begins and prior to the beginning of the next school year; those who may be suspected to have a disability and be in need of special education, although advancing from grade to grade; those who are attending private schools or approved programs of home study; and those who are highly mobile (such as migrant and homeless children).

The child find procedures shall provide for a number of different methods of locating children with disabilities, such as employing print media, oral communications (by presentations, radio, telephone, or similar efforts), and methods involving notices sent to others who provide services to children and families, (for example: hospitals, pediatricians' and psychologists' offices, and/or similar providers, social services agencies, parent advocacy groups, etc). Child find efforts for children with disabilities birth – 2.9 shall be co-coordinated with other public agencies serving those children.

Date Warned: July 30, 2004  
 First Reading: August 3, 2004  
 Second Reading: August 17, 2004  
 Third Reading: September 7, 2004

**CHILD FIND PROCEDURES  
UNDER SECTION 504 AND THE IDEA**

Annually, the Colchester School District shall engage in the following child find procedures, in order to implement its Child Find Policies under Section 504 and the IDEA.

1. The Nondiscrimination Coordinator shall cause the attached child find notice to be published in the month of August in at least one newspaper in general circulation in Colchester. The Notice or similar information shall also be posted on the Colchester School District website.
2. Each school in the Colchester School District which publishes a Parent or Student handbook shall include in it a copy of the Child Find Notice, together with the name and office phone number of the person within the school building who can be contacted for questions and or for copies of the policies/parental rights.
3. The Nondiscrimination Coordinator shall also coordinate child find efforts annually, targeting the following groups of Colchester residents:
  - a. Homeless students who are temporarily residing in Colchester;
  - b. Children enrolled in programs of home study and/or in independent schools;
  - c. Children who will turn 3 in the coming school year;
  - d. Children aged birth to 2.9 (these efforts shall be coordinated with appropriate agencies who share the responsibility for serving these children);
  - e. Children suspected of having a disability and being in need of special education, although they are passing from grade to grade.
4. Child find means shall be reasonably calculated to reach the target groups, and may include:
  - a. Dissemination of the Child Find Notice for posting in local doctors' offices, social service agencies that provide services to children and families; parent advocacy or support groups; libraries, homeless shelters, and other public places frequented by children and their parents;
  - b. Preparation and distribution of brochures describing the various support services available in the District or in a particular school in the District;
  - c. Mailings to parents;
  - d. Radio and television announcements;
  - e. Information meetings to which parents are invited.

**COLCHESTER SCHOOL DISTRICT****Policy: Child Find**

**Date Adopted:** September 7, 2004

**POLICY STATEMENT – (SECTION 504)**

It is the policy of Colchester School District to undertake annually to identify and locate every qualified handicapped person residing in the District who is not receiving public preschool, elementary or secondary education, and to take appropriate steps to notify qualified handicapped persons and their parents and guardians of their rights under Section 504 of the Rehabilitation Act of 1973.

The Superintendent or his/her designee shall develop and implement procedures necessary to implement this policy.

**POLICY STATEMENT –(IDEA)**

It is the policy of the Colchester School District to identify, locate and evaluate all children with disabilities, aged birth-21, residing in the District, regardless of the severity of disability, including those who are homeless, vulnerable adults or wards of the State, and those who are attending independent schools or programs of home study in the District, and who are in need of special education and related services. This effort includes identifying, locating, and evaluating highly mobile children, including migrant children, as well as children suspected of having disabilities who are in need of special education, even though they are advancing from grade to grade.

**IMPLEMENTATION.**

The Superintendent or his/her designee shall develop and implement procedures to carry out this policy. The procedures shall include a description of the practical effort to be made annually to locate children with disabilities, and to inform their parents of the availability of special education services, including those who are not enrolled in school; those who turn 3 years of age at any time after the school year begins and prior to the beginning of the next school year; those who may be suspected to have a disability and be in need of special education, although advancing from grade to grade; those who are attending private schools or approved programs of home study; and those who are highly mobile (such as migrant and homeless children).

The child find procedures shall provide for a number of different methods of locating children with disabilities, such as employing print media, oral communications (by presentations, radio, telephone, or similar efforts), and methods involving notices sent to others who provide services to children and families, (for example: hospitals, pediatricians' and psychologists' offices, and/or similar providers, social services agencies, parent advocacy groups, etc). Child find efforts for children with disabilities birth-2.9 shall be co-coordinated with other public agencies serving those children.

Date Warned:

First Reading:

Second Reading:

Third Reading:



**Draft: March 17, 2017**

**COLCHESTER SCHOOL DISTRICT CHILD FIND PROCEDURES**

1. **Annual Notices under the IDEA and Section 504 of the Rehabilitation Act of 1973.** The District shall annually provide notice to Colchester residents, in the forms attached as Child Find Notices Forms A and B, of the District’s duty to identify, locate and evaluate children between the ages of birth to 22, who have disabilities or are suspected of having disabilities, to determine whether the children have rights to services and other supports as individuals with disabilities under the Individuals with Disabilities Education Act (IDEA) and/or Section 504 of the Rehabilitation Act of 1973 (Section 504).
  
2. **Distribution of Annual Notices.**
  - a. **Implementation of these child find procedures for the District** shall be overseen by [the District’s special education director] (“Director”), with the principals of Colchester schools carrying out building-specific child find efforts.
  
  - b. **Notice Before Any Significant Child Find Activity.** The Director shall ensure that there is public notice before any significant activity is conducted to identify, locate or evaluate children ages birth through 21.
  
  - c. **Publication of Notices.** The Child Find Notices shall be disseminated to the public as follows:

**District-wide (Director):**

- By publication on the District’s website;
- By including the Notices in all District parent/student handbooks;
- By publication in at least one newspaper circulated in Colchester;
- By including in any mailings that are sent to parents of students in attendance
- By mailing to the headmaster of each independent school in Colchester
- By mailing to DCF and mental health agencies that serve Colchester residents, for posting
- By mailing to Colchester day care facilities for posting;
- By mailing to doctors’ offices in Colchester for posting;
- By mailing to local radio and television stations for public service announcements.
- By mailing to the Colchester Library and Colchester Town Offices for posting

**Each Colchester School (Principal):**

By posting prominently on a bulletin board(s) seen by parents and members of the public, and on a bulletin board in the faculty room;  
By including in the school's website;  
By including in the school's parent/student handbook;  
By including in any mailings that are sent to parents of students in attendance

- d. **Target Groups for Child Find.** Child find efforts, including methods of disseminating the annual child find notices, shall be designed so as to locate (in addition to others):
- Children who are not enrolled in schooled;
  - Children enrolled in independent schools or programs of home study in the district;
  - Students who are suspected of having a disability even though they are advancing from grade to grade;
  - Children who are highly mobile such as migrant children;
  - Children who are homeless or in State custody or who are vulnerable adults; and
  - Those who turn 3 years of age at any time after a school year begins and prior to the beginning of the next school year
- e. **Notice in Native Languages.** The Director shall ensure that the child find notices are available in the native languages of major population groups in the District.
- f. **FERPA Rights and Protections.** The annual notice and the notice with respect to a planned child find activity should include a statement that any information gathered through child find activities shall remain confidential as required by the Family Educational Rights and Privacy Act, and shall direct parents and guardians to the school's Student Records Policy and procedures for a full description of those protections.
- g. **Child Count Reporting.** Annually, the Director shall submit to the AOE in the AOE's specified electronic format, data requested regarding students ages 3 through 21 who have been found eligible for special education under the IDEA.

**3. Handling of Referrals:**

**a. Employee Responsibilities:**

All employees shall be responsible for forwarding to the Director, within

2 calendar days of receipt, every referral, inquiry or request regarding identification and evaluation of a child suspected of having a disability. If the referral, inquiry or request was not made in writing, the referring employee shall prepare a written record identifying the requesting party (including contact information) and the date and substance of the referral, inquiry or request, and forward it to the Director.

**b. Review and Action on Referral:**

- i. The Director shall review the referral, inquiry or request to determine whether it constitutes a request for evaluation under either 504 or the IDEA, and if so, shall forward the request at once to the appropriate EPT or 504 team. (Where a referral is for a special education evaluation, an EPT meeting to determine whether there is a reason to suspect a disability must be held within 15 days of receipt of the initial request,) (See (ii) immediately below.) The parents shall be provided with Parental Rights in Special Education or 504 Student/Parent Rights, as applicable, and make a record of providing the Rights to the parents.
- ii. If the Director determines that the request is not a request for an evaluation, the Director shall follow up with the person who made the request, and make sure that an appropriate response is provided.
- iii. After gathering sufficient information, the EPT or 504 team shall follow its usual procedures to determine at a Team meeting, whether there is reason to suspect a disability. At the meeting, the parent shall be provided with Parental Rights in Special Education and/or 504 Student/Parent Rights, and a record shall be made of provision of rights. If the Team concludes that there is a reason to suspect a disability, the Team shall follow its usual evaluation planning and disability determination procedures, to determine whether the student is eligible under the IDEA or protected by Section 504, as the case may be.
- iv. If the Team concludes that there is no reason to suspect a disability, the Team shall notify the parents of the decision and the reasons for the decision. In the case of an EPT decision, a Prior Written Notice of Refusal shall be completed for this purpose and provided to the parents. All information provided to the Team by the parent and other sources shall be noted and preserved. A copy of Parental Rights (IDEA or 504 as applicable) shall be provided to the parents, and make a record that Parental Rights were provided.

**Notice**  
**Colchester School District Seeks to Identify Children with Disabilities for Special Education Services**

Federal and State law provide that all qualifying children with disabilities have a right to a free, appropriate public education, including, where appropriate, special education and related services.

The Colchester School District has a duty to identify and locate all children or youths who have disabilities or are suspected to have disabilities, who live the Colchester School District, and who are between the ages of 3 through 21, in order to evaluate them and engage in planning of services, as appropriate, under the federal special education law, the Individuals with Disabilities Education Act (IDEA). The District seeks to identify all such children, including those who are homeless, are wards of the State, are vulnerable adults, or are highly mobile (such as migrant children), and those who are attending private school or programs of home study in the District.

Colchester School District also must to identify and locate all infants, birth to age 3, who may have disabilities, for evaluation and services under Part C of the federal special education law, Individuals with Disabilities Act.

If you have or know of such a child in your school, home, or neighborhood, please write or phone the **Superintendent of Schools, 125 Laker Lane, Colchester, VT, Tel. 264-\_\_\_**, for further information.

**COLCHESTER SCHOOL DISTRICT CHILD FIND NOTICE:  
SECTION 504 OF THE REHABILITATION ACT OF 1973**

The Colchester School District (CSD) has a duty to identify and locate any children, aged 3 through 21 (including children who are homeless or wards of the State), who reside in the CSD, have disabilities and are not receiving a public education, in order to evaluate such children to determine whether they have disabilities under Section 504 of the Rehabilitation Act of 1973 and/or under Title II of the Americans with Disabilities Act of 1990, and to notify them of their rights under those laws.

If you have or know such a child in your home, school, or neighborhood, please write or phone:

**Superintendent of Schools**  
**[Address]**  
**[Phone Number]**

**Attachment B**

**COLCHESTER SCHOOL DISTRICT****POLICY: PILOT PROJECTS AND EXPERIMENTAL PROGRAMS****DATE ADOPTED:** May 16, 2001**POLICY STATEMENT**

It is the policy of the Colchester School Board to encourage professional staff to seek improvement of the educational program through all appropriate means, including carefully designed experimental and pilot projects.

Experimental and pilot projects may originate at the individual classroom, grade level, building, or district level. Such projects must be consistent with school district goals and mission, the district wide curriculum development/revision plan, and should support action plans.

**PROCEDURES**

In the case of a project involving an individual teacher, classroom, or small groups of teachers, approval must be obtained from the building Principal. The Principal may, at her/his discretion, notify the Superintendent of Schools of the project.

In the case of a project at a grade level, building, or district level, prior approval must be obtained from the Superintendent of Schools and/or designee, who will inform the School Board of the approval. Plans for any new project must be submitted to the Superintendent by May 1 preceding the school year in which it is to be implemented.

Projects that may have a significant impact on school operations or future budgets must have School Board approval. Those to be supported by local funds must obtain approval during the budget development process. Those to be supported by consolidated grant funds must be included in the CFP application submitted annually in June.

For projects approved by the School Board, the Superintendent of Schools and/or designee will present an evaluation report to the board detailing the effectiveness of the project. This report will be completed in writing on a standard format and will include an evaluation of the outcomes, including specific information from professional staff responsible for implementation.

If—upon completion and evaluation of the pilot—the recommendation is made to proceed with the program, a revised summary of financial implications will be presented to the Superintendent of Schools and to the School Board.

Date Warned: April 26, 2001  
First Reading: May 2, 2001  
Second Reading: May 16, 2001

**COLCHESTER SCHOOL DISTRICT****POLICY: PILOT PROJECTS****DATE ADOPTED: DRAFT****POLICY STATEMENT**

It is the policy of the Colchester School Board to encourage professional staff to seek improvement of the educational program through all appropriate means, including carefully designed experimental and pilot projects.

Experimental and pilot projects may originate at the individual classroom, grade level, building, or district level. Such projects must be consistent with school district goals and mission, the district wide curriculum development/revision plan, and should support action plans.

**PROCEDURES**

In the case of a project involving an individual teacher or classroom, approval must be obtained from the building Principal. The Principal is required to notify the Superintendent of the project.

In the case of a project at a grade level, in a program, at a building, or district level, prior approval must be obtained from the Superintendent and/or designee, who will inform the School Board of the approval. Plans for any new project must be submitted to the Superintendent by May 1 preceding the school year in which it is to be implemented.

Projects that may have a significant impact on school operations or future budgets must have School Board approval. Those to be supported by local funds must obtain approval during the budget development process.

For projects approved by the School Board, the Superintendent and/or designee will present an evaluation report to the board detailing the effectiveness of the project. This report will be completed in writing on a standard format and will include an evaluation of the outcomes, including specific information from professional staff responsible for implementation.

If—upon completion and evaluation of the pilot—the recommendation is made to proceed with the program, a revised summary of financial implications will be presented to the Superintendent and to the School Board.

Last Adopted: May 16, 2001  
Date Warned:  
First Reading:  
Second Reading:

**PERSONNEL CONSENT AGENDA**

**Board Date: June 6, 2017**

**Licensed Employees (Teacher/Administrator)**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Teacher	Yara	Hanna	New Hire	French Teacher	0.6 FTE	CHS	Request to Hire	Mary Romary		Yes
Teacher	Courtney	White	Leave of Absence	Elementary Teacher	1.0 FTE	UMS	Leave of Absence Request from November 20 - December 22, 2017			

**Non-Licensed Employees (Support Staff), Informational**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Support Staff	Kelly	Baker	End of Employment	Paraeducator-Preschool	32.5 hr	MBS	Notice of End of Employment as of June 16, 2017			Yes
Support Staff	Scott	DeMeo	End of Employment	Technology Help Desk Specialist	40.0 hr	DW	Notice of End of Employment as of June 23, 2017			Yes
Support Staff	Anila	Lawrence	End of Employment	Paraeducator/Paraeducator-SPED	16.25 hr/16.25 hr	PPS	Notice of End of Employment as of June 16, 2017			Yes
Support Staff	Elisse	Linari	End of Employment	Paraeducator - ELL	32.5 hr	CMS	Notice of End of Employment as of June 16, 2017			Yes
Support Staff	Karen	Spear	End of Employment	Paraeducator - Special Education	32.5 hr	CHS	Notice of End of Employment as of June 19, 2017			Yes
Support Staff	Jane	West	End of Employment	Paraeducator - Special Education	32.5 hr	MBS	Notice of End of Employment as of June 16, 2017			Yes



# COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Media Center

Tuesday, May 16, 2017  
7:00 p.m. (General Session)

## MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, May 16, 2017, at the Colchester High School Media Center. Those in attendance were: Board Chair Mike Rogers; Directors: Craig Kieny, Curt Taylor and Lindsey Cox; Student Member Jaclyn Cline, Superintendent Amy Minor; Business and Operations Manager George Trieb; Director of Special Education Carrie Lutz; Director of Curriculum & Instruction Gwen Carmolli; Principals Michele Cote and Heather Baron.

There were no people in the audience.

### **I. Call Meeting to Order and Pledge of Allegiance**

Board Chair Mike Rogers called the meeting to order at 7:05 p.m. Board Chair Rogers led in the Pledge of Allegiance.

### **II. Citizen Participation**

None.

### **III. Report from Building Principals**

The CHS prom is this weekend and state-wide testing is occurring both at CMS and CHS this week. On Friday, May 19 CHS is having their pre-prom mock trial assembly.

### **IV. CMS Vision Presentation**

Principal Michele Cote provided the school board with an outlines of the goals that CMS will be working on next school year. She will also reported out on their work and outcomes with the Tarrant Institute. This presentation will be posted on the district website.

### **V. Community Connections and Mental Health Resources Presentation**

Carrie Lutz provided a brief presentation regarding the community connections in our schools and the greater Chittenden County community surrounding mental health resources and programs that are in place. As part of the presentation, she also shared with the board the funding sources for these resources. This presentation will be posted on the district website.

### **VI. Second and Final Reading of Naming of Facilities Policy: H7**

*Director Kieny moved to approve the second and final reading of Naming of Facilities policy, seconded by Director Taylor. The motion passed unanimously, 4-0.*

### **VII. Approval of Personnel Consent Agenda**

The following Personnel Consent Agenda was presented for May 16, 2017.

**PERSONNEL CONSENT AGENDA**

**Board Date: May 16, 2017**

**Licensed Employees (Teacher/Administrator)**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Teacher	Sarah	Carilo	New Hire	Elementary Teacher	1.0 FTE	PPS	Request to Hire	Kerry Plunkett	Yes	Yes
Teacher	Lauren	Kellar	Resignation of FTE	Title I Reading Teacher	0.2 FTE	MBS	Approval for .20 FTE Resignation (current 1.0 FTE)			Yes
Teacher	Erika	Merrell	New Hire	ELL Teacher	1.0 FTE	MBS/CMS	Request to Hire	Sona Iyengar	Yes	Yes
Teacher	Joshua	Parker	New Hire	Math Teacher	1.0 FTE	CHS	Request to Hire	Jake Orr	Yes	Yes

**Non-Licensed Employees (Support Staff), *Informational***

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Co-Curricular	Megan	Olson	New Hire	JV Girls Tennis Coach		CHS	Notice of Hire		Yes	Yes

*Director Cox moved to approve the personnel consent agenda for May 16, 2017, seconded by Director Kieny. The motion passed unanimously, 4-0.*

**VIII. Approval of Minutes: May 2, 2017**

*Director Taylor moved to approve the minutes of May 2, 2017, seconded by Director Kieny. The motion passed unanimously, 4-0.*

**IX. Board/Administration Communications, Correspondence, Committee Reports**

- Board Spring Retreat set for May 20<sup>th</sup> at 8:00 a.m.
- Facilities Capital Plan for PreK-2
- Board Goals and Work Plan for 2017-2018
- District Initiatives for 2018-2019

**X. Possible Future Agenda Items**

- Upcoming Policies (weapons, tobacco, building use)
- Transportation and Busing
- Purchases for Next School Year
- CSD Administrator Equity Training

**XI. Executive Session**

*Director Kieny moved to enter executive session at 8:44 p.m. to discuss negotiations with the Association of Colchester Administrators, seconded by Director Cox. The motion passed unanimously, 4-0.*

**XII. Adjournment**

*Board Chair Rogers moved to adjourn at 9:22 p.m., seconded by Director Kieny. The motion passed unanimously, 4-0.*

Recorder:

Board Clerk:

\_\_\_\_\_  
Amy Minor  
Superintendent

\_\_\_\_\_  
Craig Kieny  
Board Clerk