

Colchester School Board

Meeting Agenda and Packet

April 18, 2017

**Colchester School District
Board of Education Meeting Agenda
Colchester High School – Media Center
April 18, 2017
7:00 PM**

5:30-7:00 PM	Discuss Negotiations (Executive Session)	CHS Room 114A
7:00 PM	General Session	CHS Media Center

Agenda

- I. Call to Order and Pledge of Allegiance**
- II. Citizen Participation***
- III. 2018 Costa Rica Trip Presentation** **Information**
- IV. Early Release Day Presentation and Proposal** **Action**
- V. Approval of Personnel Consent Agenda** **Action**
- VI. Approval of Minutes: April 4, 2017** **Action**
- VII. Approval of Minutes: April 10, 2017** **Action**
- VIII. Approval of Minutes: April 12, 2017** **Action**
- IX. Board/Administration Communication, Correspondence, Committee Reports** **Information**
- X. Possible Future Agenda Items** **Information**
- XI. Executive Session to Discuss Administrator Contracts, Teacher Negotiations, & Superintendent's Evaluation** **Action**
- XII. Adjournment**

On The Third Tuesday of Each Month*

During the meeting, the school board will review the top questions and themes submitted to them via email to SchoolBoard@colchestersd.org. Note: All submissions must be received before noon on the third Tuesday of every month.

PERSONNEL CONSENT AGENDA

Board Date: April 18, 2017

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Administrator	Erica	LeClair	New Hire	Assistant Principal	1.0 FTE	CHS	Request to Hire	Justin Brown	Yes	Yes
Teacher	Jennifer	Loiseau	Additional FTE	French Teacher	0.4 FTE	CHS	Request FTE increase to 1.0 (current 0.6 FTE)	Mary Romary	Yes	Yes

Non-Licensed Employees (Support Staff), *Informational*

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Co-Curricular	Erika	Ekstrom	New Hire	Assistant Track Coach		CMS	Notice of Hire	John Helme	Yes	Yes
Co-Curricular	Robert	Yarnell	New Hire	"B" Softball Coach		CMS	Notice of Hire			Yes
Support Staff	Andrew	Capone	End of Employment	Paraeducator-EEE/Paraeducator-Preschool	16.25 hr/ 16.25 hr	MBS	Notice of End of Employment			Yes
Support Staff	Wendy	Colgrove	Leave of Absence	Food Service Worker	21.25 hr	CMS	Request Leave of Absence beginning April 2017			
Support Staff	Brittany	Dunn	New Hire	Paraeducator - Special Education	32.5 hr	PPS	Notice of Hire	Katy Hannah	Yes	Yes

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
CHS Room 114A
Colchester High School Media Center

Tuesday, April 4, 2017
5:30 p.m. (Executive Session)
7:00 p.m. (General Session)

MINUTES (Executive Session)

The Colchester Board of Education held an Executive Session to discuss contract negotiations on Tuesday, April 4, 2017, in CHS Room 114A. Those in attendance were: Directors Curt Taylor, Craig Kieny, and Director Lincoln White attended via phone; Superintendent Amy Minor; and Business and Operations Manager George Trieb.

Director Lincoln White moved to enter Executive Session, seconded by Director Craig Kieny. Director White called the meeting to order at 5:30 p.m. to have a discussion regarding negotiations. The motion passed unanimously, 3-0.

Board Chair Mike Rogers entered the meeting at 6:14 p.m.

No decisions were made.

Director White moved to exit Executive Session at 6:56 p.m., seconded by Director Kieny. The motion passed unanimously, 4-0.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, April 4, 2017, at the Colchester High School Media Center. Those in attendance were: Board Chair Mike Rogers; Directors: Craig Kieny, Curt Taylor, and Lindsey Cox; Superintendent Amy Minor; Business and Operations Manager George Trieb; Director of Special Education Carrie Lutz; Director of Curriculum & Instruction Gwen Carmolli; Principals Carolyn Millham, Chris Antonicci, and Julie Benay.

There were 2 people in the audience.

I. Call Meeting to Order and Pledge of Allegiance

Board Chair Mike Rogers called the meeting to order at 7:02 p.m. Board Chair Rogers led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Hear Nominations for Board Vice Chair and Clerk

With only three board members present at the last meeting, not all of the nominations could be completed. The Board held nominations for the remaining open seats.

Director Kienny moved to nominate Lincoln White as Board Vice Chair, seconded by Director Cox. The motion passed unanimously, 4-0

Director Cox moved to nominate Craig Kienny as Board Clerk, seconded by Director Taylor. The motion passed unanimously, 3-0.

IV. Report from Building Principals

Nothing of note to report.

V. K-5 Early Release Day Presentation

This year was the first time CSD implemented early release days as a way for faculty to gain professional development hours. There were three in total. The principals of the K-5 buildings provided information through a joint presentation on how they have implemented faculty workshops during the first two early release days.

One of the primary goals for the early release days is to collaborate in vertical teaming, which allows teachers of varying grades levels and buildings to work together; learning new techniques and opening the communication to ease the transition through the grade levels. Within the vertical teams, teachers overwhelmingly chose to explore how to further include technology in their classrooms. Some of these applications included Seesaw, Mystery Skype, Lightbot, Explain Everything, and Kid Blog. Having the early release days spread out throughout the year allowed the teachers to learn the applications, utilize it in their classrooms, and then circle back at the next session to discuss and share experiences. Also included in their presentation was feedback from teachers regarding their thoughts on the effectiveness of the early release days. Overall, the feedback was positive.

Superintendent Amy Minor showed data of what other districts in the county are doing for early release/late arrival times. The results ranged from none at all, once or twice a year, once or twice a month, and two districts have weekly schedule adjustments. At the next meeting, the principals from grades 6-12 will give a presentation on how they utilized the early release days and Superintendent Minor will present a proposal for the '17-'18 school year.

VI. Second and Final Reading of Acceptable and Responsible Computer, Network & Internet Use Policy (AUP): G10

Superintendent Amy Minor shared the final version of the revised AUP policy.

Director Kienny moved to approve the second and final reading of the Acceptable Use Policy, seconded by Director Taylor. The motion passed unanimously, 4-0.

VII. Second and Final Reading of Employee Harassment Policy: D12

Superintendent Amy Minor shared the final version of the revised Employee Harassment policy.

Director Taylor moved to approve the second and final reading of the Employee Harassment Policy, seconded by Director Cox. The motion passed unanimously, 4-0.

VIII. Approval of Personnel Consent Agenda

The following Personnel Consent Agenda was presented for April 4, 2017.

PERSONNEL CONSENT AGENDA

Board Date: April 4, 2017 Revised

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	Erica	DeDell	End of Employment	Early Childhood Education Teacher	1.0 FTE	MBS	Notice of Resignation effective June 30, 2017			Yes
Teacher	Brian	Hunt	End of Employment	Physical Education Teacher	1.0 FTE	MBS	Notice of Resignation effective June 30, 2017			Yes
Teacher	Jake	Orr	End of Employment	Math Teacher	1.0 FTE	CHS	Notice of Resignation effective June 30, 2017			Yes
Teacher	Kerry	Plunkett	End of Employment	Elementary Teacher	1.0 FTE	PPS	Notice of Resignation effective June 30, 2017			Yes
Teacher	Mary	Romary	End of Employment	French Teacher	1.0 FTE	CHS	Notice of Resignation effective June 30, 2017			Yes

Non-Licensed Employees (Support Staff), *Informational*

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Carleen	Landry	Leave of Absence	Food Service Worker	30.0 hr	MBS	Request Leave of Absence beginning March 2017			
Support Staff	Mary	Tilley	End of Employment	Custodian	40.0 hr	MBS	Notice of End of Employment			Yes

Director Cox moved to approve the personnel consent agenda for April 4, 2017, seconded by Director Kienny. The motion passed unanimously, 4-0.

IX. Approval of Minutes: March 21, 2017

Director Kienny moved to approve the minutes of March 21, 2017, seconded by Director Taylor. The motion passed unanimously, 4-0.

X. Approval of Minutes: March 22, 2017

Director Taylor moved to approve the minutes of March 22, 2017, seconded by Director Cox. The motion passed unanimously, 4-0.

XI. Approval of Minutes: March 28, 2017

Director Cox moved to approve the minutes of March 28, 2017, seconded by Director Taylor. The motion passed unanimously, 4-0.

XII. Board/Administration Communications, Correspondence, Committee Reports

- Board Spring Retreat set for May 20th at 8:00 a.m.
- Gwen Carmolli, Director of Curriculum & Instruction, updated the board on two conferences attended by CSD administration and faculty.

XIII. Possible Future Agenda Items

- Board Spring Retreat Agenda
- Early Release Day Presentation by CMS and CHS
- CHS Costa Rica Trip Request
- Early Education Committee Update
- Upcoming Policies (weapons, tobacco, building use)
- District Initiatives for '18-'19

XIV. Executive Session

Director Cox moved to enter executive session at 8:11 p.m. to discuss administrator contracts, seconded by Director Kienny. The motion passed unanimously, 4-0.

XV. Adjournment

Director Kienny moved to adjourn at 9:03 p.m., seconded by Director Taylor. The motion passed unanimously, 4-0.

Recorder:

Board Clerk:

Meghan Baule
Communications Specialist

Craig Kienny
Board Clerk

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Central Office, Conference Room

Monday, April 10, 2017
5:30 p.m. (Executive Session)

**MINUTES
(Executive Session)**

The Colchester Board of Education held an Executive Session to discuss contract negotiations on Monday, April 10, 2017 in the Central Office Conference Room. Those in attendance were: Directors: Craig Kieny, Lincoln White and Curt Taylor; Superintendent Amy Minor and Business and Operations Manager George Trieb.

Director White moved to enter Executive Session, seconded by Director Kieny. Director White called the meeting to order at 5:30 p.m. to have a discussion regarding negotiations. Motion passed unanimously, 3-0.

No decisions were made.

Director White moved to exit Executive Session, seconded by Director Kieny at 6:45 p.m. Motion passed unanimously, 3-0.

Recorder:

Board Clerk:

Amy Minor
Superintendent

Craig Kieny
Board Clerk

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Media Center

Wednesday, April 12, 2017
6:00 p.m. (Open Session)

MINUTES

The Colchester Board of Education held a meeting to discuss contract negotiations with Colchester Education Association on Wednesday April 12, 2017, in the Colchester High School Media Center.

The School Board members in attendance were: Directors: Lincoln White, Craig Kieny, and Curt Taylor. The Colchester Education Association members were: Joe Cheney, MBS Teacher and CEA President; Tara Sharkey, CHS Teacher; and Kate Ellingson, MBS Teacher. Also in attendance was Superintendent Amy Minor and Business and Operations Manager, George Trieb. There were 7 people in the audience.

I. Call Meeting to Order

Director Lincoln White called the meeting to order at 6:01 p.m.

II. Negotiations with the Colchester Education Association

- Invitation to community members in attendance to ask questions or give comments. None requested.
- The School Board discussed most recent proposal and concerns on compensation – particularly salary. The School Board suggested declaring impasse and going to mediation to move the process forward.
- CEA offered a new proposal on compensation. Both sides discussed the proposal.
- The School Board did not bring forth any new proposals.
- The School Board declared impasse. Next step will be mediation.
- Discussed what will happen moving forward.
 - Select a mediator and schedule mediation
 - Send out a community update from the School Board. The Board will share it with the CEA before it is published.

III. Adjournment

Director Lincoln White moved to adjourn at 8:08 p.m., seconded by Director Craig Kieny. Motion passed unanimously, 3-0.

Director Lincoln White moved to enter Executive Session at 8:08, seconded by Director Curt Taylor. Motion passed unanimously, 3-0.

Director Lincoln White moved to exit Executive Session and adjourn at 8:49 p.m, seconded by Director Craig Kieny. Motion passed unanimously, 3-0.

Recorder:

Board Clerk:

Lincoln White
Board Vice Chair

Craig Kieny
Board Clerk