

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
CHS Room 114A
Colchester High School Media Center

Tuesday, March 21, 2017
5:30 p.m. (Executive Session)
7:00 p.m. (General Session)

MINUTES (Executive Session)

The Colchester Board of Education had planned to hold an Executive Session to discuss contract negotiations on Tuesday, March 21, 2017, in CHS Room 114A. Those in attendance were: Directors Lincoln White and Craig Kieny; Superintendent Amy Minor and Business and Operations Manager George Trieb.

With only two School Board Members present, there was no quorum.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, March 21, 2017, at the Colchester High School Media Center. Those in attendance were: Directors: Lincoln White, Craig Kieny, and Lindsey Cox; Superintendent Amy Minor; Business and Operations Manager George Trieb; Director of Special Education Carrie Lutz; and Director of Curriculum & Instruction Gwen Carmolli;

There were 29 people in the audience.

I. Call Meeting to Order and Pledge of Allegiance

Board Vice Chair Lincoln White called the meeting to order at 7:03 p.m. Vice Chair White led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Hear Nominations for School Board Reorganization and Approval of Newspaper of Record: Colchester Sun

Nominations were held for seats on the board (Chair, Vice Chair, and Clerk) and a newspaper of record. With only 3 board members present, not all of the nominations could be completed. Lincoln White was nominated for Vice Chair and Craig Kieny was nominated for Board Clerk. Both of those nominations will be voted on at the next meeting.

Director Kieny moved to nominate Mike Rogers as Board Chair, seconded by Director Cox. The motion passed unanimously, 3-0

Director White moved to approve the Colchester Sun as the official newspaper for the district for legal notices, seconded by Director Kieny. The motion passed unanimously, 3-0.

IV. Report on State Placed Students

Director of Special Education, Carrie Lutz provided the board an overview on what happens with students who are placed into a Colchester school by the Department of Children and Families (DCF) or a mental health agency. She explained how these placements interact with CSD's residency policies and the financial impacts they have on the district.

V. Approval of Recommendation for Administrator Contract Renewals 2017-2018

Superintendent Amy Minor provided the board with administrator contracts that she recommends to renew for the FY'18 school year.

Director Kieny moved to approve the Superintendent's recommendations for administrator contract renewals for FY'18 as provided, seconded by Director Cox. The motion passed unanimously, 3-0.

VI. First Reading of Acceptable use of Computer, Network & Internet Use Policy (AUP): G10

Superintendent Amy Minor shared the first draft version of the revised AUP policy. The revisions were drafted by a committee which was formed to research what needed to be modified to bring the policy into compliance with the Vermont School Boards Association recommended policy. Along with modifying the structure, they also added missing language in several places. Superintendent Minor also noted that the procedures have been removed from the policy itself and are currently being revised as a secondary document to the policy.

Director Cox moved to approve the first reading of the Acceptable Use Policy, seconded by Director Kieny. The motion passed unanimously, 3-0.

VII. First Reading of Employee Harassment Policy: D12

Superintendent Amy Minor shared the first draft version of the revised Employee Harassment policy. The revisions bring it into compliance with the Vermont School Boards Association recommended policy. Along with modifying the structure, they also added missing language in several places.

Director Kieny moved to approve the first reading of the Employee Harassment Policy, seconded by Director Cox. The motion passed unanimously, 3-0.

VIII. Reflection on Town Meeting Day

Superintendent Minor led the board in a discussion surrounding the efforts made to communicate the budget leading up to Town Meeting Day. Overall, the board was pleased with the town-wide mailing, the Your Vote Matters video series, and the community forums. Director Cox thought for future mailings we could link the district's investments directly to budget figures to be more transparent. Director Cox stated she'd also like to hear from alumni who are contributing to the town of Colchester. Superintendent Minor pointed out that although she held a number of community forums, there was low turnout. The board agreed that even though people didn't come, they were still aware it was an opportunity and believed the effort was appreciated by the community. The board discussed how to improve turnout next year by possibly scheduling a meeting in conjunction with an activity that's already going on (i.e just prior to a sporting game, etc). Director Kieny also suggested moving some of the community meetings up to December to encourage community turnout and input before the budget is warned. The board also discussed the

success of the video series and how it helped build momentum leading to the vote. They suggested a short series in the fall showcasing how the budget is built, and encouraging turnout at board meetings. Directly Kieny stated he'd like to explore how the district can communicate at other times of the year. Director Cox suggested maybe the board could write more letters throughout the year updating as the progress and or events happening.

IX. Approval of Personnel Consent Agenda

The following Personnel Consent Agenda was presented for March 21, 2017.

PERSONNEL CONSENT AGENDA

Board Date: March 21, 2017

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Teacher	C. Joseph	Johnston	End of Employment	Physical Education Teacher	1.0 FTE	CMS	Request to end Employment effective June 30, 2017			Yes
Teacher	Stephanie	Duncan	End of Employment	EEE Special Education Teacher	1.0 FTE	EEE	Request to end Employment effective June 30, 2017			Yes
Teacher	Hannah	Trieb	New Hire	Elementary Teacher	1.0 FTE	UMS	Request to Hire	Hannah Trieb	Yes (Replacing One-Year Only status; hired mid-year)	Yes

Non-Licensed Employees (Support Staff), *Informational*

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Support Staff	Tamarra	Lessor	End of Employment	Paraeducator - Special Education	32.5 hr	CHS	Notice of End of Employment			Yes
Support Staff	Laura	Rose	Leave of Absence	Paraeducator - Special Education	32.5 hr	CHS	Request Leave of Absence from March 13 - March 24, 2017			

Director White moved to approve the personnel consent agenda for March 21, 2017, seconded by Director Cox. The motion passed unanimously, 3-0.

X. Approval of Minutes: March 7, 2017

Director Kiemy moved to approve the minutes of March 7, 2017, seconded by Director White. The motion passed unanimously, 3-0.

XI. Board/Administration Communications, Correspondence, Committee Reports

- None

XII. Possible Future Agenda Items

- Reflection on Early Release Days
- Board Spring Retreat (Possibly May 20th)
- Policies for Next Meeting (tobacco, building use and weapons)
- Early Education Committee

XIII. Adjournment

Director Cox moved to adjourn at 8:07 p.m., seconded by Director Kiemy. The motion passed unanimously, 3-0.

Recorder:

Board Clerk:

Meghan Baule
Communications Specialist

Craig Kiemy
Board Clerk