

Colchester School Board

Meeting Agenda and Packet

December 6, 2016

**Colchester School District  
Board of Education Meeting Agenda  
Colchester High School – Media Center  
December 6, 2016  
7:00 PM**

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<b>6:00-7:00 PM</b>	<b>Discuss Negotiations (Executive Session)</b>	<b>CHS Room 114B</b>
<b>7:00 PM</b>	<b>General Session</b>	

**Agenda**

- |              |  |                    |
|--------------|--|--------------------|
| <b>I.</b>    | <b>Call to Order and Pledge of Allegiance</b>                                |                    |
| <b>II.</b>   | <b>Citizen Participation*</b>  |                    |
| <b>III.</b>  | <b>CHS School Report Presentation</b>  | <b>Information</b> |
| <b>IV.</b>   | <b>Science NECAP Comparision Presentation</b>                                | <b>Information</b> |
| <b>V.</b>    | <b>Performing Arts Center - Invitation to the Community</b>                  | <b>Information</b> |
| <b>VI.</b>   | <b>School Budget Discussion</b>  | <b>Information</b> |
| <b>VII.</b>  | <b>Approval of Personnel Consent Agenda</b>                                  | <b>Action</b>      |
| <b>VIII.</b> | <b>Approval of Minutes: November 15, 2016</b>                                | <b>Action</b>      |
| <b>IX.</b>   | <b>Approval of Minutes: November 29, 2016</b>                                | <b>Action</b>      |
| <b>X.</b>    | <b>Board/Administration Communication, Correspondence, Committee Reports</b> | <b>Information</b> |
| <b>XI.</b>   | <b>Possible Future Agenda Items</b>  | <b>Information</b> |
| <b>XII.</b>  | <b>Executive Session</b>   | <b>Information</b> |
| <b>XIII.</b> | <b>Adjournment</b>   |                    |

**On The Third Tuesday of Each Month\***

During the meeting, the school board will review the top questions and themes submitted to them via email to [SchoolBoard@colchestersd.org](mailto:SchoolBoard@colchestersd.org). Note: All submissions must be received before noon on the third Tuesday of every month.

# PERFORMING ARTS CENTER

— at Colchester High School —

★ GRAND OPENING ★

Ribbon Cutting

Student Performance

Appreciation Video

**FRIDAY  
DEC 9TH  
7:00 PM**

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Colchester Community Chorus  
to perform at 7:30 PM

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**PERSONNEL CONSENT AGENDA**

**Board Date: December 6, 2016**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Rationale</b>	<b>Admin Support</b>
Teacher	Ashlee	Rubinstein	New Hire	Humanities Teacher, Long-Term Substitute	1.0 FTE	CAP	Request to Hire	Megan Gagne		Yes
Support Staff	Catherine	Carstens	New Hire	Paraeducator - Special Education	32.5 hr	UMS	Notice of Hire	Nichole FitzGerald		Yes
Support Staff	Scott	DeMeo	New Hire	Technology Help Desk Specialist	40.0 hr	DW	Notice of Hire	Shari Amour		Yes
Support Staff	Nadezhda	Donnell	New Hire	Autism Interventionist	35.0 hr	UMS	Notice of Hire	Kinglsey Sdankus		Yes
Support Staff	Dale	Lyman	New Hire	Paraeducator - Preschool	12.0 hr	MBS	Notice of Hire	New	Student Need	Yes
Support Staff	Dale	Lyman	New Hire	Paraeducator - EEE Bus	4.0 hr	MBS	Notice of Hire	Mitchell Thayer		Yes
Support Staff	Louis	Merola	New Hire	Paraeducator-Regular/SPED	32.5 hr	PPS	Notice of Hire	Zachary Whitcomb		Yes
Support Staff	Nichole	FitzGerald	End of Employment	Paraeducator - Special Education	32.5 hr	UMS	Notice of End of Employment			Yes
Support Staff	Daari	Harris	End of Employment	Paraeducator - Special Education	32.5 hr	CHS	Notice of End of Employment			Yes
Support Staff	Kingsley	Sdankus	End of Employment	Autism Interventionist	35.0 hr	UMS	Notice of End of Employment			Yes

## COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
CHS Room 114B  
Colchester High School Media Center

Tuesday, November 15, 2016  
5:30 p.m. (Executive Session)  
7:00 p.m. (General Session)

### MINUTES (Executive Session)

The Colchester Board of Education held an Executive Session to discuss contract negotiations on Tuesday, November 15, 2016, in CHS Room 114B. Those in attendance were: Directors: Craig Kieny, Lincoln White and Curt Taylor; and Business & Operations Manager George Trieb. Absent: Board Chair Mike Rogers; Director Lindsey Cox; and Superintendent Amy Minor.

*Director Kieny moved to enter Executive Session, seconded by Director Taylor. Director White called the meeting to order at 5:42p.m. to have a discussion regarding negotiations. Motion passed unanimously, 3-0.*

No decisions were made.

*Director Taylor moved to exit Executive Session, seconded by Director Kieny at 6:56 p.m. Motion passed unanimously, 3-0.*

### MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, November 15, 2016, in the Colchester High School Media Center. Those in attendance were: Directors: Craig Kieny, Curt Taylor, Lindsey Cox and Lincoln White; Business & Operations Manager George Trieb, Director of Curriculum & Instruction Gwen Carmolli; Principal Michele Cote.

Absent: Board Chair Mike Rogers; Superintendent Amy Minor; Director of Special Education Carrie Lutz; Student Board Member Jaclyn Cline; Principals: Chris Antonicci, Heather Baron, Julie Benay, and Carolyn Millham.

There were six people in the audience.

#### **I. Call Meeting to Order and Pledge of Allegiance**

Director White called the meeting to order at 7:05 p.m. Director White led in the Pledge of Allegiance.

#### **II. Citizen Participation**

None.

#### **III. Report from CMS Principal**

Principal Michele Cote gave a brief update on things happening at CMS. She spoke about the chrome books being in place, they're at a 1:1 ratio and the students will now be taking them home.

#### **IV. Science NECAP Data Report**

Director of Curriculum, Gwen Carmolli, gave a detailed report on the NECAP Science assessment results. The test was given last spring. She included several examples of questions/experiments that were asked of the students. NECAP Science is a statewide assessment of state science standards for students in grades 4, 8 and 11.

#### **V. CMS Annual School Report Presentation**

Principal Michele presented the annual school report for CMS. The report included enrollment numbers, average class size, demographics, test scores, behavior stats, and self-assessment survey results. The full report will be posted on the district website.

#### **VI. Consolidated Federal Programs Review**

Business and Operations Manager, George Trieb, informed the board that the CFP grants and the Medicaid funding were simply brought to the school board for informational purposes. It is important for the school board to see the funds that reside outside of the voter budget and to know that it is “soft money” which can ebb and flow from year to year. Director of Curriculum, Gwen Carmolli, further discussed the CFP grants and how the amounts can fluctuate and how the allocation process works from year to year. Trieb explained that he would later show the board how they relate to the overall baseline budget.

#### **VII. Budget Planning Discussion**

Business and Operations Manager George Trieb presented the first round of the baseline budget, focusing primarily on compensation and benefits, as they represent roughly 78% of the overall budget. Trieb reviewed the compensation expenditures line by line and discussed the assumptions related to each as the teacher and support staff contracts expire at the end of FY'17. It was noted by Trieb that all other non-compensation and benefit expenditures required further review and refinement. The overall increase in the baseline budget was 3.46%. Trieb noted that he was not necessarily looking for feedback at this point in time. The purpose of the exercise was simply to give the school board an idea as to the starting point. The baseline budget will be further refined and brought for review back to the first meeting in December. Superintendent Minor will bring her recommended budget to the board during the second meeting in December.

#### **VIII. Approval of Personnel Consent Agenda**

The following Personnel Consent Agenda was presented for November 15, 2016.

**PERSONNEL CONSENT AGENDA**

**Board Date: November 15, 2016**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Rationale</b>	<b>Admin Support</b>
Co-Curricular	Thomas	Corbett Jr.	New Hire	Girls Basketball, JV Coach		CHS	Notice of Hire	Hilary Carter		Yes
Co-Curricular	Andrew	Corran	New Hire	Boys Hockey, Head Coach		CHS	Notice of Hire	Greg Murray		Yes
Co-Curricular	Ethan	Goss	New Hire	Nordic Ski, Head Coach		CHS	Notice of Hire	Cheryl Aley		Yes
Co-Curricular	Samuel	Pollock	New Hire	Alpine Ski, Assistant Coach		CHS	Notice of Hire	Matthew Gile		Yes
Co-Curricular	Joshua	Thibault	New Hire	Girls Hockey, Assistant Coach		CHS	Notice of Hire	Timothy Yager		Yes
Support Staff	Sara	Harding	End of Employment	Paraeducator-Regular/SPED	32.5 hr	PPS	Notice of End of Employment			Yes
Support Staff	Craig	James	New Hire	Paraeducator - Special Education	32.5 hr	CMS	Notice of Hire	Vacant		Yes
Support Staff	Amanda	Santor	New Hire	Food Service Worker	15.0 hr	CHS	Notice of Hire	Thelma Sanville		Yes
Teacher	Rachel	Alling	New Hire	Elementary Teacher, Long-Term Substitute	1.0 FTE	MBS	Request to Hire	Ashley Laurent Marlow		Yes
Teacher	Nichole	FitzGerald	New Hire	Title I Teacher	0.6 FTE	UMS	Request to Hire	Hannah Trieb		Yes
Teacher	Hillary	Nuttall	New Hire	Elementary Teacher, Long-Term Substitute	1.0 FTE	MBS	Request to Hire	Stephanie Miller		Yes

*Director Taylor moved to approve the personnel consent agenda for November 15, 2016, seconded by Director Craig. Motion passed unanimously, 4-0.*

**IX. Approval of Minutes: November 1, 2016**

*Director Kieny moved to approve the minutes of November 1, 2016, seconded by Director Taylor. Motion passed unanimously, 4-0.*

**X. Board/Administration Communications, Correspondence, Committee Reports**

- Performing Arts Center Grand Opening: December 9 at 7:00 pm.

**XI. Possible Future Agenda Items**

- CHS School Report, 12/6
- Consent Agenda Support Staff Discussion
- Tuition Student Discussion
- PPS/UMS Building Assessments
- Budget Expenditures Continued
- Superintendent's Recommended Budget
- CAP Building Update

**XII. Adjournment**

*Director Taylor moved to adjourn at 8:28 p.m, seconded by Director Cox. Motion passed unanimously, 4-0.*

Recorder:

Board Clerk:

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George Trieb  
Business & Operations Manager

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Craig Kieny  
Board Clerk



**COLCHESTER SCHOOL DISTRICT**

Board of Education Meeting  
CHS Room 114B

Tuesday, November 29, 2016  
5:30 p.m. (Executive Session)

**MINUTES  
(Executive Session)**

The Colchester Board of Education held an Executive Session to discuss contract negotiations on Tuesday, November 29, 2016, in CHS Room 114B. Those in attendance were: Directors: Craig Kieny, Lincoln White and Curt Taylor; and Superintendent Amy Minor. Absent: Business & Operations Manager George Trieb; Board Chair Mike Rogers; and Director Lindsey Cox.

*Director Kieny moved to enter Executive Session, seconded by Director Taylor. Director White called the meeting to order at 5:39 p.m. to have a discussion regarding negotiations. Motion passed unanimously, 3-0.*

No decisions were made.

*Director Taylor moved to exit Executive Session, seconded by Director White at 7:27 p.m. Motion passed unanimously, 3-0.*

Recorder:

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Amy Minor  
Superintendent

Board Clerk:

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Craig Kieny  
Board Clerk