

Colchester School Board

Meeting Agenda and Packet

October 18, 2016

**Colchester School District
Board of Education Meeting Agenda
Colchester High School – Media Center
October 18, 2016
7:00 PM**

5:30-7:00 PM **Discuss Negotiations (Executive Session)** **CHS Room 114A**

7:00 PM **General Session**

Agenda

- I. Call to Order and Pledge of Allegiance**
- II. Citizen Participation***
- III. Report from Building Principals** **Information**
- IV. Quarterly Financial Report** **Information**
- V. Special Education Quarterly Report** **Information**
- VI. Approval of Switch Purchase** **Action**
- VII. PPS and UMS School Report Presentation** **Information**
- VIII. District Safety Plan** **Information**
- IX. First Reading of Wellness Policy** **Action**
- X. Approval of Personnel Consent Agenda** **Action**
- XI. Approval of Minutes: October 4, 2016** **Action**
- XII. Board/Administration Communication, Correspondence, Committee Reports** **Information**
- XIII. Possible Future Agenda Items** **Information**
- XIV. Adjournment**

On The Third Tuesday of Each Month*

During the meeting, the school board will review the top questions and themes submitted to them via email to SchoolBoard@colchestersd.org. Note: All submissions must be received before noon on the third Tuesday of every month.

COLCHESTER SCHOOL DISTRICT

POLICY: WELLNESS POLICY

DATE ADOPTED: April 1, 2014

PURPOSE

The intent of this Policy is to ensure compliance with the local policy requirements of the federal Child Nutrition and WIC Reauthorization Act of 2010. This Policy is also to ensure alignment with the Colchester School District's Vision and Strategic Plan 2012-2017, "Pathway F: Wellness-Oriented, Balanced, and Healthy Learners."

POLICY STATEMENT

It is the policy of the Colchester School District to establish goals for nutrition education and nutritious promotion, nutrition and food service, physical activity, social and emotional wellness, and other school based activities that are designed to promote student wellness. With the objective of promoting student health and reducing childhood obesity, the District will also establish nutrition guidelines for all foods offered at school during the school day.

I. Goals for Nutrition Education and Nutritious Promotion

- A. The School District shall provide nutrition education programs as required by state law and regulations of the State Board of Education. In particular, the District shall provide a nutrition component in its Comprehensive Health Education program and shall develop curricular programs intended to accomplish applicable goals enumerated in the Vermont Framework of Standards and Learning Opportunities.
- B. Nutrition education programs shall be conducted by appropriately licensed staff members.
- C. To the extent practicable, nutrition education shall be integrated into core curricula in areas, such as science and family and consumer science courses. Schools should engage in nutrition promotion that:
 - includes enjoyable, developmentally-appropriate, culturally-relevant, participatory activities, such as contests, promotions, taste testing, farm visits, and school gardens;
 - promotes fruits, vegetables, whole grain products, low-fat and fat-free dairy products, healthy food preparation methods, and health-enhancing nutrition practices.

Legal Reference: 16 V.S.A. § 131 & 906 (b) (3)
 Richard B. Russell Nation School Lunch Act
 Child Nutrition Act of 1966
 Child Nutrition Act and WIC Reauthorization Act of 2010

Last Adopted: October 4, 2011
 Date Warned: March 14, 2014
 First Reading: March 18, 2014
 Second Reading: April 1, 2014

- D. The School District shall encourage nutritious foods to be included at any time foods are sold or offered during the school day.
- a. Foods sold in vending machines, school stores, or a la carte lines meet Vermont nutrition standards for all foods sold outside of reimbursable school meals.
 - b. School administration shall inform parents, guardians or other school volunteers to consider nutritional quality when selecting any food for donation, class parties or other celebrations.

II. Goals for Nutrition and Food Services Offerings

- A. The District shall ensure that guidelines for reimbursable school meals are not less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to sections (a) and (b) of section 10 of the Child Nutrition Act and section 9(f) (1) and 17a of the Richard B. Russell National School Lunch Act as those regulations and guidance apply to schools.
- B. The District shall strive to provide adequate space for eating and serving school meals.
- C. The District shall provide a clean and safe meal environment for students.
- D. The District shall strive to establish meal periods that provide adequate time to eat and are scheduled at appropriate hours.

III. Goals for Physical Activity

- A. The District shall provide physical education classes for all students as required by Vermont School Quality Standards.
- B. The District shall provide other physical activity opportunities for students through recess periods in appropriate grades and, as appropriate, before or after school activities such as interscholastic athletics and physical activity clubs or intramural sports.
- C. The District discourages restricting recess or other physical activity as a punishment.

IV. Goal for Social and Emotional Wellness

The District shall provide a variety of activities and opportunities that promote students' social and emotional wellness.

V. Goals for Other School Based Activities

- A. School administration shall designate school-based Wellness Leaders or a Wellness Committee to oversee the implementation of the Wellness Policy within the school.
- The Wellness Leader/Committee may also plan and implement activities to promote safety, health and wellness within the school.

- The Wellness Committee/Leader should meet at least once a year with school administration.
- B. District staff is discouraged from using food as a reward or punishment.
- C. The District encourages nutritious foods to be included at any time foods are sold at school to raise funds.
- D. School administration shall encourage school volunteers (such as boosters, PTO, etc.) to
- consider non-food options for school fundraising efforts;
 - include foods of high nutritional quality when using foods in school fundraising efforts.
- E. The District shall strive to provide training opportunities as appropriate for food service and other staff members in areas of nutrition and wellness.
- **Staff Wellness:** The Colchester School District highly values the health and well-being of every staff member and encourages activities and policies that support personal efforts by staff to maintain a healthy lifestyle.
 - **Qualifications of School Food Service Staff:** Qualified nutrition professionals will administer the school meal programs. As part of the School District's responsibility to operate a food service program, we will provide continuing professional development for all nutrition professionals in schools. Staff development programs should include appropriate certification and/or training programs for child nutrition directors, school nutrition managers, and cafeteria workers, according to their levels of responsibility.
- VI. The Superintendent of Schools will develop guidelines and procedures that support the wellness of students and staff.**

PERSONNEL CONSENT AGENDA

Board Date: October 18, 2016

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Rationale	Admin Support
Support Staff	Pasqualina	Maceri	End of Employment	Food Service Worker	30.0 hr	MBS	Notice of End of Employment			Yes
Support Staff	Nguyen	Nguyen	End of Employment	Custodian	40.0 hr	CHS	Notice of End of Employment			Yes
Support Staff	Zachary	Whitcomb	End of Employment	Paraeducator-SPED/Regular	32.5 hr	PPS	Notice of End of Employment			Yes
Support Staff	Ken	Paquette	New Hire	Behavior Interventionist	35.0 hr	UMS	Notice of Hire	Kevin Wolozynski		Yes
Support Staff	Doris	Trainque	New Hire	Food Service Worker	25.5 hr	MBS	Notice of Hire	Rebecca Adams		Yes
Teacher	Kari	Giroux	New Hire	Language Arts (Grade 7 & 8), Long-Term Substitute	1.0 FTE	CMS	Request to Hire	Aubrey Garrison		Yes
Teacher	Hannah	Trieb	Transfer	Kindergarten Teacher (One-Year Only)	1.0 FTE	UMS	Request to Hire	Allison Curkov		Yes

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
CHS Room 114A
Colchester High School Media Center

Tuesday, October 4, 2016
5:30 p.m. (Executive Session)
7:00 p.m. (General Session)

MINUTES (Executive Session)

The Colchester Board of Education held an Executive Session to discuss contract negotiations on Tuesday, October 4, 2016, in CHS Room 114A. Those in attendance were: Board Chair Mike Rogers; Directors: Craig Kieny, Curt Taylor, and Lincoln White; Superintendent Amy Minor, Business & Operations Manager George Trieb, and Pietro Lynn. Absent: Director Lindsey Cox.

Director Lincoln White moved, seconded by Director Curt Taylor, to enter Executive Session at 5:34 p.m. to have a discussion regarding negotiations. Motion passed unanimously, 4-0.

Director Craig Kieny moved, seconded by Director Lincoln White, to exit Executive Session at 6:51 p.m. Motion passed unanimously, 4-0.

No decisions were made.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, October 4, 2016, in the Colchester High School Media Center. Those in attendance were: Board Chair Mike Rogers; Directors: Lindsey Cox, Craig Kieny, Curt Taylor, and Lincoln White; Superintendent Amy Minor, Business & Operations Manager George Trieb, Director of Special Education Carrie Lutz, Director of Curriculum & Instruction Gwen Carmolli; Principals: Heather Baron and Michele Coté. Absent: Principals Christ Antonicci, Julie Benay, and Carolyn Millham. There were 25 senior seminar students, one employee, and one community member in attendance.

I. Call Meeting to Order and Pledge of Allegiance

Chair Mike Rogers called the meeting to order at 7:00 p.m. Chair Mike Rogers led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Report from CMS and CHS Principals

Principal Baron and Principal Cote provided the school board with a brief update on the upcoming calendar of events in their buildings.

IV. Approval of Andros Trip

Every two years since the early 1980's Colchester School District has supported a small group of high school students going to Andros Island in the Bahamas. This trip is funded solely by the

families and no district funds are used to pay for the Trip. Chris Lang and Rachel Wood will be chaperoning the trip if approved by the school board. This is the sixth trip to Andros for Chris and second for Rachel to lead. This trip is sponsored by the International Field Studies and it provides students with a hands on intensive field and cultural experience. Each student participates in their own original research in a field of their choosing.

Director Curt Taylor moved, seconded by Director Lincoln White, to approve the Andros Trip, as presented. One abstention. Director Craig Kieny abstained. Motion passed, 4-0 with 1 abstention.

V. Approval of Digital Control System Purchase

Director Lindsey Cox moved, seconded by Director Curt Taylor, to approve the purchase of the Digital Control System, as presented. Motion passed unanimously, 5-0.

VI. CAP Building Update

Superintendent Amy Minor provided an update on the purchase price for the CAP Building. The building is currently not on the market, but it will soon be listed at 925K. We currently have a signed three year lease for the second floor. The board will obtain a more current building appraisal before we determine next steps.

VII. Early Education Center Update

Superintendent Amy Minor provided an update on the concept of building an Early Education Center. The school board has eliminated the possibility of building a PreK-1 and has charged a committee with researching the benefits and challenges of renovating Porters Point and Union Memorial Schools to become PreK-2 buildings. The committee will also research the benefits and challenges of selling PPS/UMS and building a new PreK-2 Early Education Center. The committee will have all stakeholders represented and they will begin their work in December. The purpose of this committee is to plan for the long term *space, facility* and *learning* needs, in order to determine the best course of action for our *PreK - 2* students keeping in mind our responsibility to be good stewards of the *financial resources* bestowed to us by the Colchester community.

VIII. Personnel Consent Agenda

Superintendent Amy Minor presented the following Personnel Consent Agenda for October 4, 2016.

PERSONNEL CONSENT AGENDA

Board Date: October 4, 2016

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Rationale	Admin Support
Support Staff	Rebecca	Adams	End of Employment	Food Service Worker	25.0 hr	MBS	Notice of End of Employment			Yes
Support Staff	Shari	Amour	End of Employment	Technology Help Desk Specialist	40.0 hr	CHS	Notice of End of Employment			Yes
Support Staff	Meghan	Baule	New Hire	Communications Specialist/Executive Administrative Assistant	40.0 hr	CO	Notice of Hire			Yes
Support Staff	Debra	Campbell	New Hire	Paraeducator - EEE Bus	7.5 hr	MBS	Notice of Hire	Christopher Coleman		Yes
Support Staff	Lori	Giannuzzi	New Hire	Paraeducator - Special Education	32.5 hr	UMS	Notice of Hire			Yes
Support Staff	Adam	Repash	End of Employment	Paraeducator - Special Education	32.5 hr	CMS	Notice of End of Employment			Yes
Support Staff	Amanda	Segovia	New Hire	Paraeducator - Special Education	32.5 hr	CMS	Notice of Hire	Sarah Taylor		Yes
Support Staff	Jonathan	Thompson	New Hire	Paraeducator- CAP	32.5 hr	CAP	Notice of Hire	Patty Gillespie		Yes
Support Staff	Kevin	Woloszynski	End of Employment	Behavior Interventionist	35.0 hr	UMS	Notice of End of Employment			Yes
Teacher	Allison	Curkov	End of Employment	Elementary Teacher	1.0 FTE	UMS	Request to be released from contract 10/21/16			Yes
Teacher	Meghan	Tiernan Fisher	Leave of Absence	Spanish Teacher	1.0 FTE	CMS	Leave of Absence Request from November 14, 2016 to June 30, 2016		Extend Current Approved Leave of Absence	
			Job Description	Communications Specialist/Executive Administrative Assistant						

Director Craig Kieny moved, seconded by Director Lincoln White to approve the personnel consent agenda for October 4, 2016. Motion passed unanimously, 5-0.

IX. Approval of Minutes: September 20, 2016

Director Lindsey Cox moved to approve the minutes of September 20, 2016, seconded by Director Curt Taylor. Motion passed unanimously, 5-0.

X. Approval of Minutes: Board Executive Session, September 24, 2016

Director Craig Kieny moved to approve the minutes of September 24, 2016, seconded by Director Lindsey Cox. Motion passed unanimously, 5-0.

XI. Board/Administration Communication, Correspondence, Committee Reports

- Theatre Update acoustical panels are in the process of being installed.

XII. Possible Future Agenda Items

- UMS and PPS School Report 10/18
- MBS School Report District Nursing Report 11/1
- CHS, CMS School Report 11/15

Director Curt Taylor moved, seconded by Director Craig Kieny, to adjourn general session and move to executive session at 8:52 p.m. Motion passed unanimously, 5-0.

Those in attendance were: Board Chair Mike Rogers; Directors: Lindsey Cox, Craig Kieny, Curt Taylor, Lincoln White; Superintendent Amy Minor, and Principal Heather Baron.

Director Curt Taylor moved, seconded by Director Craig Kieny, to enter executive session at 8:53 p.m. to discuss a student matter. Motion passed unanimously, 5-0.

Director Lindsey Cox moved, seconded by Director Craig Kieny, to exit executive session at 9:11 p.m. Motion passed unanimously, 5-0.

No decisions were made.

XIII. Adjournment

Director Lindsey Cox moved, seconded by Director Craig Kieny, to adjourn 9:11 p.m. Motion passed unanimously, 5-0.

Recorder:

Board Clerk:

Amy Minor
Superintendent of Schools

Craig Kieny
Board Clerk