

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
CHS Room 114A
Colchester High School Media Center

Tuesday, October 18, 2016
5:30 p.m. (Executive Session)
7:00 p.m. (General Session)

MINUTES (Executive Session)

The Colchester Board of Education held an Executive Session to discuss contract negotiations on Tuesday, October 18, 2016, in CHS Room 114A. Those in attendance were: Board Chair Mike Rogers; Directors: Craig Kieny and Curt Taylor; Superintendent Amy Minor and Business & Operations Manager George Trieb. Absent: Director Lindsey Cox and Lincoln White.

Director Kieny moved to enter Executive Session, seconded by Director Taylor. Chair Rogers called the meeting to order at 5:31 p.m. to have a discussion regarding negotiations. Motion passed unanimously, 3-0.

No decisions were made.

Director Taylor moved to exit Executive Session, seconded by Director Kieny at 6:43p.m. Motion passed unanimously, 3-0.

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, October 18, 2016, in the Colchester High School Media Center. Those in attendance were: Board Chair Mike Rogers; Directors: Craig Kieny and Curt Taylor; Superintendent Amy Minor, Business & Operations Manager George Trieb, Director of Special Education Carrie Lutz, Director of Curriculum & Instruction Gwen Carmolli; Principals: Carolyn Millham and Chris Antonicci. Absent: Principals: Heather Baron, Julie Benay and Michele Cote. There were 23 senior seminar students in attendance.

I. Call Meeting to Order and Pledge of Allegiance

Chair Mike Rogers called the meeting to order at 7:01 p.m. Chair Mike Rogers led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Report from PPS and UMS Principals

Principal Carolyn Millham and Principal Chris Antonicci provided the school board with a brief update on the upcoming calendar of events in their buildings. PPS has partnered with the library via a raffle with the prize being a gift card to the upcoming book fair. UMS saw 87% turnout for their open house which is on pace from last year. They added a shuttle this year to help with parking. Principal Antonicci also noted the school has started using Twitter, Facebook and Instagram and are working to gain followers.

IV. Quarterly Financial Report

Business and Operations Manager, George Trieb, presented the first quarterly report of the school year. The district has spent 17.38% of the budget versus spending 18.53% last year at this time. The district's total commitments to date are 58.20% versus 59.95% last year.

V. Special Education Quarterly Report

Director of Special Education, Carrie Lutz, advised the projections are still on target from her report last week. She advised they are still 10 paraeducators over the originally budgeted amount. It was noted that the money which will pay for the additional educators is part of a reimbursement fund and the district will get back a percentage. Carrie stated the number of students in out-of-district placements remain on the low side, however the intensity of the needs are increasing.

VI. Approval of Switch Purchase

Business and Operations Manager, George Trieb requested the approval of a \$123K equipment purchase. The equipment is a number of switches throughout the five schools which are aging and need to be replaced. The equipment would be purchased to update the district's existing equipment and leverages e-rate funding.

Director Kiemy moved to approve the purchase of IT equipment as outlined in the memorandum, seconded by Director Taylor. Motion passed unanimously, 3-0.

VII. PPS and UMS School Report Presentation

Principals Chris Antonicci and Carolyn Millham presented a joint school report for UMS and PPS. The two K-2 schools have worked to build more cohesion between them and this was the first time the schools reported together as a team. Their report included enrollment numbers, average class size, demographics, test scores and both schools reported excellent daily attendance of 96%.

VIII. District Safety Plan

Superintendent Amy Minor has been working directly with Doug Allen from Colchester Police Department to assess the strengths and needs of the district's overall current safety plan as well as individual plans for the seven buildings. Superintendent Minor introduced ALICE (Alert, Lockdown, Inform, Counter, Evacuate) which is a new safety training program that many Chittenden County schools will start using in the near future. The next step for CSD will take place in November and will involve retraining the administration on the new policies and procedures of ALICE. In December a School Safety Committee will form. Members will encompass a number of agencies including: Howard Center, First Call, CSD Administrators, Red Cross, Police, Fire and Rescue.

IX. First Reading of Wellness Policy

The State has released new Wellness Policy requirements which will require updating CSD's current policy. The new CSD policy will be developed by a district wide committee to include parents and students. Superintendent Minor asked the board to continue to review the current policy and to provide feedback for the committee. There was concern over parents/teachers bringing in outside food for parties/rewards/testing times. Principals Antonicci and Millham volunteered a document they already provide to parents encouraging proper portion size, fruits, veggies, and other healthy

alternatives. Board members agreed the district should stay within the parameters of the new policy guidelines while still keeping flexibility and allowing for administrative discretion.

Director Taylor moved to approve the first reading of the Wellness Policy, seconded by Director Kieny. Motion passed, 3-0.

X. Approval of Personnel Consent Agenda

Superintendent Amy Minor presented the following Personnel Consent Agenda for October 18, 2016.

PERSONNEL CONSENT AGENDA
Board Date: October 18, 2016 (Revised)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Rationale	Admin Support
Support Staff	Pasqualina	Maceri	End of Employment	Food Service Worker	30.0 hr	MBS	Notice of End of Employment			Yes
Support Staff	Nguyen	Nguyen	End of Employment	Custodian	40.0 hr	CHS	Notice of End of Employment			Yes
Support Staff	Zachary	Whitcomb	End of Employment	Paraeducator-SPED/Regular	32.5 hr	PPS	Notice of End of Employment			Yes
Support Staff	Ken	Paquette	New Hire	Behavior Interventionist	35.0 hr	UMS	Notice of Hire	Kevin Wolozynski		Yes
Support Staff	Doris	Trainque	New Hire	Food Service Worker	25.0 hr	MBS	Notice of Hire	Rebecca Adams		Yes
Teacher	Kari	Giroux	New Hire	Language Arts (Grade 7 & 8), Long-Term Substitute	1.0 FTE	CMS	Request to Hire	Aubrey Garrison		Yes
Teacher	Elliot	Lafferty	New Hire	Spanish Teacher (One-Year Only)	1.0 FTE	CMS	Request to Hire	Meghan Tiernan Fisher		Yes
Teacher	Hannah	Trieb	Transfer	Kindergarten Teacher (One-Year Only)	1.0 FTE	UMS	Request to Hire	Allison Curkov		Yes

Director Kieny moved to approve the personnel consent agenda for October 18, 2016, seconded by Director Taylor. Motion passed unanimously, 3-0.

XI. Approval of Minutes: October 4, 2016

Director Kieny moved to approve the minutes of October 4, 2016, seconded by Director Taylor. Motion passed unanimously, 3-0.

XII. Board/Administration Communications, Correspondence, Committee Reports

- Theatre Update: Audio, lights, acoustic and curtains are nearly all complete.
- Starting to plan a Community Celebration for November, it will take place before an already scheduled performance.

XIII. Possible Future Agenda Items

- MBS Report and the District Nursing Report 11/1
- CHS, CMS School Report 11/15

XIV. Adjournment

Director Rogers moved to adjourn at 8:54 p.m, seconded by Director Kieny. Motion passed unanimously, 3-0.

Recorder:

Board Clerk:

Meghan Baule
Communications Specialist

Craig Kieny
Board Clerk