

# COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Media Center

Tuesday, September 6, 2016  
7:00 p.m. (General Session)

## **AMENDED MINUTES** (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, September 6, 2016, in the Colchester High School Media Center. Those in attendance were: Board Chair Mike Rogers; Directors: Lindsey Cox, Craig Kieny, Curt Taylor, and Lincoln White; Superintendent Amy Minor, Business & Operations Manager George Trieb, Director of Special Education Carrie Lutz, Director of Curriculum & Instruction Gwen Carmolli, and Principals Chris Antonicci, Heather Baron, Julie Benay, Michele Coté, and Carolyn Millham. There were 16 senior seminar students in attendance.

### **I. Call Meeting to Order and Pledge of Allegiance**

Chair Mike Rogers called the meeting to order at 7:00 p.m. Chair Mike Rogers led in the Pledge of Allegiance.

### **II. Citizen Participation**

None.

### **III. Report from Building Principals On Opening of School**

Each building principal provided a quick report on the opening of school. Each of the five main School buildings opened successfully and both students and teachers were excited to be back. Principals encouraged parents to attend their Open Houses. Smart Start programs in all of our buildings were very successful.

### **IV. Student Field Trip**

Rachel Cohen, CHS Social Studies Teacher, and Ryan Strobel, CHS Special Education Teacher, presented trip details for a group of students to attend the presidential inauguration on January 20, 2017. Students will earn credit for this course and Rachel will bring one or two final projects back to the school board in the spring. Please note this trip costs approximately \$2,000 and will be funded by families. No school district funds will be used for this trip. WorldStrides, an outside organization, is facilitating the trip. WorldStrides is responsible for safety plans, hotels, routes, and facilitating any medical care if necessary.

*Director Craig Kieny moved, seconded by Director Lindsey Cox, to approve the student field trip. Motion passed unanimously, 5-0.*

### **V. CAP Building**

The building that the CAP program is in will be going up for sale. The school board outlined the information that they need in order to discuss next steps for the program. The information will be gathered and discussed at the next school board meeting.

## **VI. Financial Report**

George Trieb presented the financial report for the closing school year.

## **VII. Second Reading of Health Insurance Portability & Accountability Act Compliance Policy (HIPPA)**

This is a legally required policy and no changes were made since its last adoption. This policy is in compliance with law. This policy was originally drafted by the Vermont School Boards Association.

*Director Curt Taylor moved, seconded by Director Lindsey Cox, to approve and adopt the second reading of the Health Insurance Portability and Accountability Act Compliance Policy. Motion passed unanimously, 5-0.*

## **VIII. Second Reading of Animal Dissection Policy**

This is a legally required policy and even though Colchester School District did not have a previous policy on this matter our practices at both CMS and CHS were compliant with the law. This policy was originally drafted by the Vermont School Boards Association.

*Director Craig Kieny moved, seconded by Director Lindsey Cox, to approve and adopt the second reading of the Animal Dissection Policy. Motion passed unanimously, 5-0.*

## **IX. Second Reading of Substitutes Policy**

This is a legally required policy and a few small changes were made since its last adoption. The changes spelled out a few of the legal requirements more specifically so that this policy was more accessible to the public. This policy is in compliance with law. This policy was originally drafted by the Vermont School Boards Association.

*Director Craig Kieny moved, seconded by Director Curt Taylor, to approve and adopt the second reading of the Substitutes Policy. Motion passed unanimously, 5-0.*

## **X. Personnel Consent Agenda**

Superintendent Amy Minor presented the following Personnel Consent Agenda for September 6, 2016.

**PERSONNEL CONSENT AGENDA**

**Board Date: September 6, 2016**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Rationale</b>	<b>Admin Support</b>
Co-Curricular	Reece	Tanguay	New Hire	Boys "B" Soccer Coach		CMS	Notice of Hire	Charlie Wise		Yes
Support Staff	Melissa	Lauzon	End of Employment	Paraeducator - Head Start	37.5 hr	MBS	Notice of End of Employment			Yes
Support Staff	Susan	Morrisette	End of Employment	Food Service Worker	27.5 hr	UMS	Notice of End of Employment			Yes
Support Staff	Fay	Pelletier	End of Employment	Custodian	40.0 hr	CMS	Notice of End of Employment			Yes
Support Staff	Kelly	Baker	New Hire	Paraeducator-EEE/Preschool	32.5 hr	MBS	Notice of Hire			Yes
Support Staff	Andrew	Capone	New Hire	Paraeducator - Preschool	32.5 hr	MBS	Notice of Hire	Sara Downes		Yes
Support Staff	William	Collins	New Hire	Custodian	40.0 hr		Notice of Hire	Fay Pelletier		Yes
Support Staff	Molly	Finnigan	New Hire	Autism Interventionist	35.0 hr	MBS	Notice of Hire	Nancy Mock		Yes
Support Staff	Katy	Hannah	New Hire	Autism Interventionist	35.0 hr	PPS	Notice of Hire	Jessica Delibac		Yes
Support Staff	Joan	Kagan	New Hire	Paraeducator - Special Education	32.5 hr	MBS	Notice of Hire	Alicia Riggs		Yes
Support Staff	Hailey	Libbey	New Hire	Autism Interventionist	35.0 hr	MBS	Notice of Hire	Margaret Martin		Yes
Support Staff	Sandra	Martin	New Hire	Food Service Worker	30.0 hr	MBS	Notice of Hire	Susan Morrisette		Yes
Support Staff	Nguyen	Nguyen	New Hire	Custodian	40.0 hr	MBS	Notice of Hire	Dillon McGuire		Yes
Support Staff	Elizabeth	Paul	New Hire	Autism Interventionist	35.0 hr	MBS	Notice of Hire	Alaria Grella		Yes
Support Staff	Susan	St. Pierre	New Hire	Paraeducator - Head Start	37.5 hr	MBS	Notice of Hire	Melissa Lauzon		Yes
Support Staff	Kevin	Woloszynski	New Hire	Behavior Interventionist	35.0 hr	UMS	Notice of Hire	Nathan Hull		Yes
Teacher	Lori	Gear McBride	New Hire	Physical Education Teacher, Long-Term Substitute	1.0 FTE	CHS	Request to Hire	Courtney Boetsma		Yes
Teacher	Emma	Pedrin	New Hire	PLP Coordinator	0.2 FTE	CHS	Request to Hire			Yes
Teacher	Amanda	Schauwecker	New Hire	Guidance Counselor, One-Year Only	1.0 FTE	PPS	Request to Hire	Gregory Kriger		Yes

*Director Lincoln White moved, seconded by Director Lindsey Cox, to approve the personnel consent agenda for September 6, 2016. Motion passed unanimously, 5-0.*

**XI. Approval of Minutes: August 16, 2016**

*Director Craig Kieny moved to approve the minutes of August 16, 2016, seconded by Director Lindsey Cox. Motion passed unanimously, 5-0.*

**XII. Approval of Minutes: School Board Retreat, August 12, 2016**

*Director Craig Kieny moved to approve the minutes of August 12, 2016, seconded by Director Curt Taylor. Motion passed unanimously, 5-0.*

**XIII. Board/Administration Communication, Correspondence, Committee Reports**

- Theatre Update and Financial Update
- SBAC Preview
- Communications Position
- School Board Retreat Agenda
- Student on Town and School Boards

**XIV. Possible Future Agenda Items**

- SBAC Scores
- Special Education Enrollment and Staffing Impact
- Budget Timeline
- Continued Policy Work
- Negotiations
- Early Education Center – Timelines
- Special Education New Model Shift and Impact

**XV. Adjournment**

*Director Lincoln White moved, seconded by Director Craig Kieny, to adjourn at 8:59 p.m. Motion passed unanimously, 5-0.*

Recorder:

Board Clerk:

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Amy Minor  
Superintendent of Schools

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Craig Kieny  
Board Clerk