

## COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Media Center

Tuesday, August 16, 2016  
7:00 p.m. (General Session)

### MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, August 16, 2016, in the Colchester High School Media Center. Those in attendance were: Board Chair Mike Rogers; Directors: Lindsey Cox, Craig Kieny, and Curt Taylor; Superintendent Amy Minor, Director of Special Education Carrie Lutz, Curriculum & Instruction Gwen Carmolli, and Principals Chris Antonicci, Heather Baron, Julie Benay, Michele Coté, and Carolyn Millham. Absent: Director Lincoln White and Business & Operations Manager George Trieb. There were no members of the community in attendance.

#### **I. Call Meeting to Order and Pledge of Allegiance**

Chair Mike Rogers called the meeting to order at 7:00 p.m. Chair Mike Rogers led in the Pledge of Allegiance.

#### **II. Citizen Participation**

None.

#### **III. Report from Building Principals On Opening of School**

Each building principal provided a quick report on the opening of school. Buildings are ready for students. Our custodial and maintenance crews did a tremendous job completing their tasks over the summer. The district will no longer permit cars, boats, trailers, campers etc. to be up for sale in the Union Memorial School parking lot.

#### **IV. Second Reading of Prevention of Harassment, Hazing, and Bullying of Students Policy and Repeal of Hazing Policy**

This is the second reading of this policy. Once approved, the district will inform parents, students, and ensure that all buildings are implementing consistent procedures and notification letters. All administrators have been trained on the new policy and procedures.

There are currently three policies that touch on this subject: F2 Bullying Prevention, F23 Prevention of Harassment of Students and F31 Hazing Policy. The recommended "new" policy rolls these three policies into one.

*Director Craig Kieny moved, seconded by Chair Mike Rogers, to accept the second reading of the Prevention of Harassment, Hazing, and Bullying of Students Policy. Motion passed unanimously, 4-0.*

*Director Lindsey Cox moved, seconded by Director Curt Taylor, to repeal the current Prevention of Harassment of Students (F23) and the Hazing Policy (F31) and to approve the second and final reading of the Prevention of Harassment, Hazing, and Bullying of Students Policy. Motion passed unanimously, 4-0.*

**V. Second Reading of Animals in the Classroom or on School Property Policy**

This is the second reading of this policy.

*Director Curt Taylor moved, seconded by Director Lindsey Cox, to approve the second reading and final reading of Animals in the Classroom or on School Property Policy. Motion passed unanimously, 4-0.*

**VI. First Reading of Health Insurance Portability and Accountability Act Compliance Policy (HIPPA)**

This is a legally required policy. Our current policy is consistent with the recommended required policy by the Vermont School Boards Association. Superintendent Minor recommended that the legal references that apply be added at the end of the policy.

This is the first reading of this policy.

*Director Lindsey Cox moved, seconded by Director Curt Taylor, to approve the first reading of the Health Insurance Portability and Accountability Act Compliance Policy. Motion passed unanimously, 4-0.*

**VII. First Reading of Animal Dissection Policy**

This is a legally required policy that is not represented in our current policies. Superintendent Minor recommended that the legal references that apply be added at the end of the policy. An important fact to note is that our procedures in our buildings were current with this policy.

This is the first reading of this policy.

*Director Lindsey Cox moved, seconded by Director Craig Kieny, to approve the first reading of the Animal Dissection Policy. Motion passed unanimously, 4-0.*

**VIII. First Reading of Substitutes Policy**

This is a legally required policy. Our current policy is fairly consistent with the recommended required policy by the Vermont School Boards Association. Superintendent Minor recommended that the district adopt the VSA's recommended policy and with the addition of the following language from our current policy:

“There is no guarantee of employment. Substitutes are employed “at will”, which means the individual or Superintendent may terminate employment at any time without reason. Substitutes shall not be considered district employees under the negotiated agreements between the District and Colchester Education Association.”

This is the first reading of this policy.

*Director Lindsey Cox moved, seconded by Director Curt Taylor, to approve the first reading of the Substitutes Policy. Motion passed unanimously, 4-0.*

**IX. VEHl By-Law Petition**

*Director Craig Kieny moved, seconded by Director Lindsey Cox, to approve the Colchester School Board signing the VEHl By-Law petition. Motion passed unanimously, 4-0.*

**X. Personnel Consent Agenda**

Superintendent Amy Minor presented the following Personnel Consent Agenda for August 16, 2016.

**PERSONNEL CONSENT AGENDA**

**Board Date: August 16, 2016**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Rationale</b>	<b>Admin Support</b>
Support Staff	Anna	Chojolan-Flores	New Hire	Paraeducator - 504	32.5 hr	CHS	Notice of Hire	Brian Varga		Yes
Support Staff	Alexandra	Dusablon	New Hire	Paraeducator - Special Education	32.5 hr	MBS	Notice of Hire	James Berry		Yes
Support Staff	Elisse	Linari	New Hire	Paraeducator - ELL	32.5 hr	CMS/CHS	Notice of Hire	Alice Batson		Yes
Support Staff	Ryan	McDonald	New Hire	Paraeducator - Special Education	32.5 hr	CMS	Notice of Hire	Justin Chamberlin		Yes
Support Staff	Brendan	Nelson	New Hire	Paraeducator - Special Education	32.5 hr	MBS	Notice of Hire	Sandra Dickin		Yes
Support Staff	Ian	Parker	New Hire	Paraeducator - Special Education	32.5 hr	CMS	Notice of Hire	Rachel Hutchinson		Yes
Support Staff	Kathleen	Seaman	End of Employment	Paraeducator-EEE/Paraeducator-Preschool	32.5 hr	MBS	Notice of End of Employment			Yes
Teacher	Greg	Kruger	End of Employment	Guidance Counselor	1.0 FTE	PPS	Request to End Employment			Yes

*Director Curt Taylor moved, seconded by Director Craig Kienny, to approve the personnel consent agenda for August 16, 2016. Motion passed unanimously, 4-0.*

**XI. Approval of Minutes: August 2, 2016**

*Director Lindsey Cox moved to approve the minutes of August 2, 2016, seconded by Director Craig Kienny. Motion passed unanimously, 4-0.*

**XII. Board/Administration Communication, Correspondence, Committee Reports**

- Theatre Update

**XIII. Possible Future Agenda Items**

- Continued Policy Work
- Draft of September School Board Retreat

**XIV. Adjournment**

*Director Craig Kienny moved, seconded by Director Lindsey Cox, to adjourn at 8:18 p.m. Motion passed unanimously, 4-0.*

Recorder:

Board Clerk:

---

Amy Minor  
Superintendent of Schools

---

Craig Kienny  
Board Clerk