

## COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Media Center

Tuesday, August 2, 2016  
7:00 p.m. (General Session)

### MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, August 2, 2016, in the Colchester High School Media Center. Those in attendance were: Board Chair Mike Rogers; Directors: Lindsey Cox, Craig Kieny, Curt Taylor and Lincoln White; Superintendent Amy Minor and Director of Special Education Carrie Lutz. Absent: Business & Operations Manager George Trieb; Curriculum & Instruction Gwen Carmolli; Principals Chris Antonicci, Heather Baron, Julie Benay, Michele Coté, and Carolyn Millham. There were no members of the community in attendance.

#### **I. Call Meeting to Order and Pledge of Allegiance**

Chair Mike Rogers called the meeting to order at 7:00 p.m. Chair Mike Rogers led in the Pledge of Allegiance.

#### **II. Citizen Participation**

None.

#### **III. Hear Presentation on InfoSnap**

Superintendent Minor and Data Manager Michelle Devino provided an overview of the new component of PowerSchool that all CSD schools will begin to use mid-August. InfoSnap will allow parents to update their demographic information and enroll new students electronically. The addition of the program to our systems will increase our efficiency and data accuracy.

#### **IV. Approval of Acoustics RFP**

The acoustic bid process was managed by Wright & Morrissey. Superintendent Minor reviewed the most economical proposal. Two other companies that bid the project had significantly higher bids.

*Director Lindsey Cox moved, seconded by Director Lincoln White, to approve the acoustics RFP from Creative Woodworks LLC. Motion passed unanimously, 5-0.*

#### **V. Hazing, Harassment, Bullying Policy Review**

Colchester School District's current Hazing Policy and Harassment Policy are out dated. Superintendent Minor reviewed a DRAFT of a new policy that would encompass Hazing, Harassment, Bullying and Retaliation. This would increase district-wide consistency in implementation of the policy. During the administrative retreat on July 21, all district administrators were provided training.

*Director Curt Taylor moved, seconded by Director Lindsey Cox, to approve the first reading of the Hazing, Harassment, and Bullying Policy as amended. Motion passed unanimously, 5-0.*

**VI. Exposure to Animals Policy Review**

Superintendent Minor reviewed the first reading of the Exposure to Animals Policy.

*Director Curt Taylor moved, seconded by Director Lincoln White, to approve the first reading of the Exposure to Animals Policy as amended. Motion passed unanimously, 5-0.*

**VII. Hear Discussion of Agenda for August 12<sup>th</sup> School Board Retreat**

The school board discussed possible agenda items for the board retreat on August 12.

**VIII. Personnel Consent Agenda**

Superintendent Amy Minor presented the following Personnel Consent Agenda for August 2, 2016.

**PERSONNEL CONSENT AGENDA**

**Board Date: August 2, 2016 - Revised**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Rationale</b>	<b>Admin Support</b>
Support Staff	Justin	Chamberlin	End of Employment	Paraeducator - Special Education	32.5 hr	CMS	Notice of End of Employment			Yes
Support Staff	Keri	Comi	End of Employment	Food Service Worker	30.0 hr	MBS	Notice of End of Employment			Yes
Support Staff	Margaret	Martin	End of Employment	Autism Interventionist	35.0 hr	PPS	Notice of End of Employment			Yes
Support Staff	Dana	Brooks	New Hire	Paraeducator - Special Education	32.5 hr	CMS	Notice of Hire	New		Yes
Support Staff	Michael	Brown	New Hire	Behavior Interventionist	32.5 hr	CMS	Notice of Hire	Megan Jarominski		Yes
Support Staff	Bonnie	Domachowski	New Hire	Paraeducator - Math Center	15.0 hr	CHS	Notice of Hire	Michael Opperman		Yes
Support Staff	Jessy	Lamphere	New Hire	Paraeducator - Special Education	32.5 hr	UMS	Notice of Hire	Robin Hart		Yes
Support Staff	Laurie	Ose	New Hire	Paraeducator	32.5 hr	UMS	Notice of Hire	Hannah Trieb		Yes
Support Staff	Lacey	Potter	New Hire	Paraeducator	32.5 hr	PPS	Notice of Hire	Kay Shutt		Yes
Support Staff	Janet	Previti	New Hire	Paraeducator - Special Education	32.5 hr	CHS	Notice of Hire	Sean Clarke		Yes
Support Staff	Kingsley	Sdankus	New Hire	Autism Interventionist	35.0 hr	UMS	Notice of Hire	New		Yes
Support Staff	Kathryn	Stankiewicz	New Hire	Paraeducator - Special Education	32.5 hr	CMS	Notice of Hire	Sarah Taylor		Yes
Support Staff	Rachel	Hutchinson	Transfer	Intensive Needs Interventionist	37.5 hr	CHS	Notice of Transfer	Joanne Rice		Yes
Support Staff	Melanie	Moore	Transfer	Food Service Worker	30.0 hr	MBS	Notice of Transfer	Keri Comi		Yes
Teacher	Lynn	Spencer	Additional FTE	Speech & Language Pathologist	0.4 FTE	MBS	Request FTE increase to 1.0 (current 0.6 FTE)			Yes
Teacher	Megan	Rupert	End of Employment	Speech & Language Pathologist	0.4 FTE	MBS	Request to End Employment			Yes
Teacher	Brian	Hunt	Leave of Absence	Physical Education Teacher	1.0 FTE	MBS	Leave of Absence Request for the 2016-2017 SY			
Teacher	Debra	DeMulder	New Hire	Special Education Teacher, Long-Term Substitute	1.0 FTE	CHS	Request to Hire	Helen-Marie Jurnak		Yes
Teacher	Joanne	Kalisz	New Hire	Art Teacher, Long-Term Substitute, One-Year Only	1.0 FTE	MBS	Request to Hire	Katherine Decoff		Yes
Teacher	Ryan	Kluk	New Hire	Physical Education Teacher, Long-Term Substitute, One-Year Only	0.8 FTE	MBS	Request to Hire	Brian Hunt		Yes
Teacher	Ryan	Kluk	New Hire	Paraeducator	6.5 hr	MBS	Notice of Hire	Brian Hunt		Yes
Teacher	Elliot	Lafferty	New Hire	Spanish Teacher, Long-Term Substitute	1.0 FTE	CMS	Request to Hire	Meghan Tiernan Fisher		Yes

*Director Curt Taylor moved, seconded by Director Lindsey Cox, to approve the personnel consent agenda for August 2, 2016, with the exception of the leave of absence request. Motion passed unanimously, 5-0.*

**IX. Approval of Minutes: July 19, 2016**

*Director Lincoln White moved to approve the minutes of July 19, 2016, seconded by Director Curt Taylor. Motion passed unanimously, 5-0.*

**X. Board/Administration Communication, Correspondence, Committee Reports**

- Vigilant Guard Report
- Kindergarten Enrollment
- Building Updates

**XI. Possible Future Agenda Items**

- High School Trip to Washington DC
- CHS Partnership with Centerpoint
- Continued Policy Work

*Director Lincoln White moved, seconded by Chair Mike Rogers, to adjourn general session and move to Executive Session at 8:40 p.m. Motion passed unanimously, 5-0.*

**XII. Executive Session**

Those attending Executive Session: Board Chair Mike Rogers, Directors Lindsey Cox, Craig Kieny, Curt Taylor, Lincoln White, Superintendent Amy Minor, and Director of Special Education Carrie Lutz.

*Director Lindsey Cox moved, seconded by Director Curt Taylor, to enter executive session at 8:41 p.m. to discuss a residency appeal, academic records of students in out of district placements, and leave of absence request on the Personnel Consent Agenda in compliance with Open Meeting Law. Motion passed unanimously, 5-0.*

*[Director Lincoln White departed the meeting]*

*Director Lindsey Cox moved, seconded by Director Curt Taylor, to exit executive session at 9:51 pm. Motion passed unanimously, 4-0.*

*Director Lindsey Cox moved, seconded by Director Craig Kieny, to deny the residency appeal. Motion passed unanimously, 4-0.*

*Chair Mike Rogers moved, seconded by Director Craig Kieny, to approve the leave of absence request on the personnel consent agenda. Motion passed unanimously, 4-0.*

**XIII. Adjournment**

*Director Lindsey Cox moved, seconded by Director Curt Taylor, to adjourn at 9:56 p.m. Motion passed unanimously, 4-0.*

Recorder:

Board Clerk:

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Erin Dye  
Reporting Secretary

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Craig Kieny  
Board Clerk