

# COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School - Cafeteria

Tuesday, July 15, 2014  
7:00 p.m. (General Session)

## MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, July 15, 2014, in the Colchester High School Cafeteria. Those in attendance were: Board Chair, Mike Rogers; Directors: Lindsey Cox, Craig Kieny, Christine Shepard, and Lincoln White; Superintendent, Larry Waters; Business & Operations Manager, George Trieb; Principals: Dawn Gruss and Amy Minor. Absent: Director of Curriculum & Instruction, Gwen Carmolli; Director of Special Education, Carrie Lutz; Principals: Chris Antonicci, Julie Benay, and Carolyn Millham. There were no members of the community in attendance.

### **I. Call to Order**

Chair Mike Rogers called the meeting to order at 7:00 p.m.

### **II. Pledge of Allegiance**

Chair Mike Rogers led in the Pledge of Allegiance.

### **III. Citizen Participation**

There was no citizen participation.

### **IV. Approval of Minutes: June 17, 2014 and June 26, 2014**

*Director Christine Shepard moved to approve the minutes of June 17 and June 26, 2014, seconded by Director Lincoln White. Motion passed unanimously, 4-0.*

[Director Lindsey Cox arrived.]

### **V. Board/Administration Communication, Correspondence, Committee Reports**

Superintendent Larry Waters reviewed the tentative School Board Meeting Schedule for the 2014-2015 school year and discussed the meeting schedule for August. No changes were made to the schedule. The board will meet on August 5 and August 19.

Superintendent Waters discussed eliminating Family & Consumer Science at Colchester Middle School with the possibility of a replacement class in Science, Technology, Engineering and Math (STEM). After discussion, the board agreed to eliminate Family & Consumer Science at Colchester Middle School.

### **VI. Approval of District Replacement Computer Purchases**

*Director Christine Shepard moved, seconded by Director Craig Kieny, to authorize the Business & Operations Manager to purchase IT equipment as outlined in the July 10, 2014, memo. Motion passed unanimously, 5-0.*

## **VII. Policy Update Information**

Cathy Ward, Office Coordinator, completed a review of all district policies and when they were last updated. Superintendent Waters discussed reviewing and updating the first section of the older policies such as Management of Policies, School Board, Board Relations with School Employees, Personnel: Recruitment, Selection and Appointment, Job Descriptions, Resignations, Harassment of Employees, and Health Insurance Portability and Accountability Act Compliance.

## **VIII. Personnel Consent Agenda**

Superintendent Larry Waters presented the following Personnel Consent Agenda for July 15, 2014.

**PERSONNEL CONSENT AGENDA**

**Board Date: July 15, 2014 Updated**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Rationale</b>	<b>Admin Support</b>
Job Description				STEM (Science Technology Engineering & Mathematics) Middle Level Teacher						Yes
Support Staff	Joan	Allaire	End of Employment	Paraeducator - EEE	12.75 hr	MBS - EEE	Notice of End of Employment			Yes
Support Staff	James	Caswell	New Hire	Paraeducator	32.5 hr	PPS	Notice of Hire	Michelle Benedict		Yes
Support Staff	Janet	Cormier	End of Employment	Autism Interventionist	35.0 hr	PPS	Notice of End of Employment			Yes
Support Staff	Sara	Ensey	End of Employment	Communications Specialist	20.0 hr	DW	Notice of End of Employment			Yes
Support Staff	Nichole	FitzGerald	New Hire	Paraeducator - Special Education	32.5 hr	UMS	Notice of Hire	Kingsley LaPointe		Yes
Support Staff	Amanda	Mackney	End of Employment	Paraeducator - Speech	32.5 hr	CHS	Notice of End of Employment			Yes
Support Staff	Jennifer	Puttlitz	End of Employment	Wellness Coordinator	20.0 hr	DW	Notice of End of Employment			Yes
Support Staff	Marjorie	Troia	End of Employment	Administrative Assistant	40.0 hr	PPS	Notice of End of Employment			Yes
Teacher	David	Dabney	New Hire	Alternative Education Teacher	1.0 FTE	CMS/Infinity	Approval for Hire	Evenlyn Stenroos		Yes
Teacher	Jessica	Murray	New Hire	504 Teacher, Long-Term Substitute	1.0 FTE	CHS	Approval for Hire	Candace Condry-Bowles		Yes
Teacher	Devon	Robbie	New Hire	English Language Learner, Long-Term Substitute	1.0 FTE	UMS/PPS/MBS	Approval for Hire	Jennie Hoenigsberg		Yes

Superintendent Waters highlighted the resignations of Sara Ensey, Communications Specialist; Jennifer Puttlitz, Wellness Coordinator; and Marjorie Troia, Administrative Assistant at Porters Point School.

Superintendent Waters also acknowledged the STEM (Science, Technology, Engineering, and Math) job description.

*Director Christine Shepard moved, seconded by Director Lincoln White, to approve the personnel consent agenda as provided for July 15, 2014. Motion passed unanimously, 5-0.*

#### **IX. Possible Future Agenda Items**

- August 5 School Board Meeting
- Scheduling of Summer Retreat on August 23 from 8:00 AM to 12:00 PM
- School Reports K-12 by School
- Superintendent's Evaluation

#### **X. Science Center and Lab Project Tour**

Principal Amy Minor gave a tour of the renovations to the science center and labs. The next tour will be when the project is complete.

#### **XI. Executive Session Discuss: Update on Teacher Negotiations**

Those in attendance were: Board Chair, Mike Rogers; Directors: Lindsey Cox, Craig Kieny, Christine Shepard, and Lincoln White; Superintendent, Larry Waters; and Business & Operations Manager, George Trieb.

*Director Christine Shepard moved, seconded by Director Craig Kieny, to enter executive session to discuss teacher negotiations at 8:28 p.m. Motion passed unanimously, 5-0.*

[Director Lindsey Cox departed executive session.]

*Director Christine Shepard moved, seconded by Director Lincoln White, to exit executive session at 9:50 p.m. Motion passed unanimously, 4-0.*

No motions were made.

#### **XII. Adjournment**

*Director Christine Shepard moved, seconded by Director Lincoln White, to adjourn at 9:50 p.m. Motion passed unanimously, 4-0.*

Recorder:

Board Clerk:

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Erin Dye  
Reporting Secretary

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Lincoln White  
Board Clerk