

## COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Media Center

Tuesday, September 3, 2013  
7:00 p.m. (General Session)

### MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, September 3, 2013, in the Colchester High School Media Center. Those in attendance were: Board Chair: Dick Pecor, Directors: Craig Kieny, Mike Rogers, and Lincoln White. Superintendent, Larry Waters; Business & Operations Manager, George Trieb; Director of Curriculum & Instruction, Gwen Carmolli; and Director of Special Education, Carrie Lutz. Principals: Chris Antonicci, Julie Benay, Dawn Gruss, Jim Marshall, and Amy Minor. Absent: Christine Shepard. There were 13 members of the community in attendance.

#### **I. Call to Order**

Board Chair Dick Pecor called the meeting to order at 7:00 p.m.

#### **II. Pledge of Allegiance**

Board Chair Dick Pecor led in the Pledge of Allegiance.

#### **III. Citizen Participation**

There was no citizen participation.

#### **IV. Approval of Minutes: August 20, 2013**

*Director Craig Kieny moved to approve the minutes of August 20, 2013, seconded by Director Mike Rogers. Motion passed unanimously, 4-0.*

#### **V. Board/Administration Communication, Correspondence, Committee Reports**

- Principal Amy Minor and Business & Operations Manager provided an update to the CHS Science Center/Lab
- Superintendent Larry Waters announced:
  - Enrollment numbers for grades K - 8.
  - His participation at WVMT regarding Calendar 2.0 on Wednesday, September 4 at 7:10 AM.
  - AYP Assurances for the Agency of Education
- Principal Dawn Gruss provided a schedule update for CMS. She stated CMS had a very strong start to the school year.
- Director of Special Education Carrie Lutz provided the board with a special education quarterly report. This report included a breakdown of staff and out-of-district placements.

#### **VI. Hear CSD Wellness Report**

Jaycie Puttlitz, CSD's Wellness Coordinator, provided the board and community with information on our wellness program. The program is designed to promote wellness for both students and

staff. Jaycie invited all to attend the Colchester Wellness Fair and Harvest Dinner on October 18, 2013 at CHS.

**VII. Hear Colchester Middle School Report 2012-2013**

Principal Dawn Gruss presented to the board and community the final school report for Colchester Middle School.

**VIII. Hear Colchester High School New Advisory Program**

By 2014, NEASC requires all high schools to have an advisory program. CHS has had an advisory program since 2003. Principal Amy Minor shared the new advisory program AT with the board and community. The new model includes an emphasis on academics and connecting with students' regular class day. AT will offer students a more consistent schedule, taking place 30 minutes per day, 4 days per week.

**IX. Approval for Union Memorial Easement to the Agency of Transportation**

Over the summer, the Agency of Transportation requested the district approve an easement in front of Union Memorial School to construct and maintain a recreational path.

*Director Mike Rogers moved, seconded by Director Lincoln White, to approve the Agency of Transportation and easement to the property noted and to authorize the Business Manager to sign the required documents. Motion passed unanimously, 4-0.*

**X. Personnel Consent Agenda**

Superintendent Larry Waters presented the following Personnel Consent Agenda for September 3, 2013.

**PERSONNEL CONSENT AGENDA**

**Board Date: September 3, 2013**

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Rationale</b>	<b>Admin Support</b>
Support Staff	Isaac	Colby	New Hire	Paraeducator - Special Education	32.5 hrs	MBS	Notice of Hire	Jean Ratta Roberts		Yes
Support Staff	Janet	Cormier	New Hire	Autism Interventionist	35.0 hrs	PPS	Notice of Hire	Meghan Calla		Yes
Support Staff	David	Fraboni	New Hire	Paraeducator - Special Education	32.5 hrs	CHS	Notice of Hire	New		Yes
Support Staff	Nicole	George	End of Employment	Behavior Interventionist	32.5 hrs	MBS	Notice of End of Employment			Yes
Support Staff	Kourtny	Gordon	New Hire	Autism Interventionist	35.0 hrs	MBS	Notice of Hire	Julia Hewitt		Yes
Support Staff	Sylvia	Kabusk	New Hire	Paraeducator - Special Education	32.5 hrs	MBS	Notice of Hire	New	Student Need	Yes
Support Staff	Linda	Kapusta	New Hire	Autism Interventionist	35.0 hrs	MBS	Notice of Hire	David Thompson		Yes
Support Staff	Ashley	Mitchell	New Hire	Paraeducator - Special Education	32.5 hrs	MBS	Notice of Hire	New	Student Need	Yes
Support Staff	Emma	Nelson	New Hire	Paraeducator - Speech	32.5 hrs	CMS	Notice of Hire	Whitney Noel		Yes
Support Staff	Kathleen	O'Reilly	End of Employment	Administrative Assistant	40.0 hrs	CMS	Notice of End of Employment			Yes
Support Staff	Spencer	Sahagian	New Hire	Behavior Interventionist	35.0 hrs	MBS	Notice of Hire	New	Student Need	Yes
Support Staff	Irene	Shagam	New Hire	Paraeducator - Special Education	32.5 hrs	CMS	Notice of Hire	Lindsay Bauman		Yes
Support Staff	Heather	Sheppard	New Hire	Paraeducator - Special Education	32.5 hrs	UMS	Notice of Hire	New	Student Need	Yes
Support Staff	Krista	Smith	New Hire	Paraeducator - Special Education	32.5 hrs	MBS	Notice of Hire	Jennifer Casto		Yes
Support Staff	Elizabeth	Stapleton	End of Employment	Intensive Needs Interventionist	16.25 hrs	CHS	Notice of End of Employment			Yes
Support Staff	Travis	Vigneau	New Hire	Technology Assistant	40.0 hrs	DW	Notice of Hire	New	Technology Need	Yes
Support Staff	Martha	Von Lehmen-Maher	New Hire	Food Service Worker	15.0 hrs	MBS	Notice of Hire	Ashley Sorrell		Yes
Teacher	Erica	Ervine-Treinis	New Hire	Teacher, Kindergarten	0.5 FTE	UMS	Approval for hire	New	Student Need	Yes

*Director Lincoln White moved, seconded by Director Craig Kieny, to approve the personnel consent agenda as provided for September 3, 2013. Motion passed unanimously, 4-0.*

**XI. Possible Future Agenda Items**

- Discussion for Calendar 2.0
- School Safety Systems Update
- Bill Smith – Enrollment Report
- 2014-2015 Intersession Proposed Budget
- Green Mountain Stars – Restructuring Plan for MBS and Central Office
- Wellness Policy
- Tardy Policy

*Director Lincoln White moved, seconded by Director Mike Rogers, to adjourn general session and move to executive session at 9:38 p.m. Motion passed unanimously, 4-0.*

**XII. Executive Session: Student Matter**

Those in attendance were: Board Chair Dick Pecor, Directors: Craig Kieny, Mike Rogers, Lincoln White, and Superintendent Larry Waters.

*Director Lincoln White moved, seconded by Director Mike Rogers, to enter executive session at 9:39 p.m. Motion passed unanimously, 4-0.*

*Director Lincoln White moved, seconded by Director Mike Rogers, to exit executive session at 9:45 p.m. Motion passed unanimously, 4-0.*

No action was taken.

**XIII. Adjournment**

*Director Lincoln White moved, seconded by Director Mike Rogers, to adjourn at 9:45 p.m. Motion passed unanimously, 4-0.*

Recorder:

Board Clerk:

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Erin Dye  
Reporting Secretary

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Christine Shepard  
Board Clerk