

## COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Library

Tuesday, October 4, 2011  
5:00 p.m. (Executive Session)  
7:00 p.m. (General Session)

The Colchester Board of Education held an executive session board meeting on Tuesday, October 4, 2011 in the Central Office Conference Room. Those in attendance were: Board Chair: Dirk Reith; Directors: Steve Cormier, Dick Pecor and Paul Smith; Superintendent Larry Waters; Principals: Amy Minor and Dawn Gruss. Assistant Principals: Tim Emery, Peg Gillard and Dovid Yagoda.

### MINUTES (Executive Session)

Board Chair Dirk Reith called the executive session meeting to order at 5:06 p.m.

Director Dick Pecor moved, seconded by Director Paul Smith to enter executive session at 5:07 p.m. to hear two student discipline hearings. Motion passed unanimously.

Director Paul Smith moved, seconded by Director Steve Cormier to exit executive session 6:51 p.m. Motion passed unanimously.

Director Paul Smith moved, seconded by Director Steve Cormier to support the Administration's recommendation with regard to the two student matters. Motion passed unanimously.

Director Dick Pecor moved, seconded by Director Paul Smith to adjourn at 6:55 p.m. and reconvene the Board meeting in the Colchester High School Library. Motion passed unanimously.

### MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, October 4, 2011 at the Colchester High School Library. Those in attendance were: Board Chair, Dirk Reith, Directors: Steve Cormier, Dick Pecor, and Paul Smith. Superintendent Larry Waters; Business and Operations Manager George Trieb; Director of Curriculum and Instruction Gwen Carmolli; Director of Special Education Carrie Lutz. Principals: Christ Antonicci, Dawn Gruss, and Amy Minor. There were 18 members of the community in attendance.

#### **I. Call to Order**

Board Chair Dirk Reith called the meeting to order at 7:00 p.m.

#### **II. Pledge of Allegiance**

Board Chair Dirk Reith led in the Pledge of Allegiance.

### **III. Approval of Minutes: September 20, 2011**

Director Dick Pecor moved to approve the minutes for September 20, 2011, seconded by Director Dirk Reith. Motion passed unanimously.

### **IV. Citizen Participation**

No citizen participation.

### **V. Board/Administration Communication, Correspondence, Committee Reports**

Principal Amy Minor addressed the decorated hallways for spirit week. Additionally, Principal Minor spoke of the upcoming pep rally in which the students have raised money for cancer patients.

Principals Minor and Gruss addressed the upcoming NECAP test dates. Director of Instruction and Curriculum Gwen Carmolli reported exciting increases in NECAP test scores at the high school level.

Principal Chris Antonicci announced a scavenger hunt in which his students will participate.

Director Dick Pecor attended a Vermont Technical College Summit. He hopes to create a positive relationship as well as teach several courses. The college is interested in exposing students at a very early age to technical education.

### **VI. Hear and Act on Third Reading of Wellness Policy**

Superintendent Larry Waters reported on the third reading of the Wellness Policy. He is recommending an assessment of the food service programs at CHS and CMS. The hope is to assess workflow within the cafeterias, the quality of the facilities (space & equipment), and the overall quality of the food service program. Superintendent Waters is recommending that certain foods be removed from the CMS and CHS "a la carte", as overseen by Business and Operations Manager George Trieb. Additionally, the voices of the student population were genuine and honest and the Superintendent hopes to continue to use their ideas and suggestions as the district moves forward.

A discussion followed including board, community, administrator and staff members.

Director Paul Smith moved to approve the Third Reading of the Wellness Policy as well as the recommendations of the Superintendent, seconded by Director Dick Pecor. Motion passed unanimously.

### **VII. Hear and Act on the First Reading of the Restraint/Seclusion Policy**

The Vermont State Board of Education passed Rule 4500 which requires schools to conform to the new policy regulation regarding restraint and seclusion. The district has a policy regarding this issue from 2009. The Superintendent recommends the *new statement of purpose* as stated in the policy. He also recommends adopting some of the new definitions as defined in the

policy. He is recommending the elimination of timeout rooms. Additional recommendations were made.

Director Paul Smith moved to approve the first Reading of the Restrictive Behavioral Policy, seconded by Director Dick Pecor. Motion passed unanimously.

**VIII. Colchester School District Strategic Plan Draft 2011-16: “Many Voices, One Vision. Colchester Schools.”**

Superintendent Larry Waters reviewed the Strategic Plan Draft 2011-2016. The process was designed to gather multi-stakeholder input to learn about the strengths of the district and community and to brainstorm paths the district might take to accomplish their vision. The strategic plan is defined as the process of determining *what* the district wants to be/desires to achieve and *how* it intends to reach those goals. Superintendent Waters also reviewed the Core Documents within the plan.

**IX. Colchester Alternative Program Information**

Superintendent Larry Waters and Director of Special Education Carrie Lutz provided information regarding the current alternative program, the students it serves, the limits within its current location, and the costs associated with renting the space each year. The district is looking for guidance from the board for possible actions to pursue given the upcoming budget season. A lengthy discussion followed including board members and administrators.

Directors Paul Smith and Dick Pecor request the District return to the board with recommendations and creative ideas on moving forward, based upon information gathered from a study.

**X. Approval of Personnel Consent Agenda**

Superintendent Waters presented the following consent agenda:

**PERSONNEL CONSENT AGENDA**

**Board Date: October 4, 2011**

<b>Board Date</b>	<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Rationale</b>	<b>Admin Support</b>
10/04/11	Support Staff	Fay	Pelletier	Transfer	Lead Custodian	40.0 hrs	CHS	Notice of Transfer	David Boucher		Yes
10/04/11	Support Staff	Karen	Pelletier	New Hire	Custodian	40.0 hrs	MBS	Notice of Hire	Jennifer Hayden		Yes

Director Steve Cormier moved to approve the personnel consent agenda for October 4, 2011, seconded by Chairman Dirk Reith. Motion passed unanimously.

**XI. Possible Future Agenda Items**

- Preparation for the FY'13 Budget Calendar
- Positive Behavioral Intervention Support (PBIS)
- Fall Board Retreat (Possible Dates: October 8<sup>th</sup> or 14<sup>th</sup>, November 5<sup>th</sup>)
- Strategic Plan-Part II
- Act 62 (Request for Participation)
- Other Important Dates for October: October 6 & 12 Prep for Mediation with Attorney; October 19 Mediation with CEA

**XII. Executive Session: Discuss 2013-14 Contract for Superintendent**

Chairman Dirk Reith moved, seconded by Director Dick Pecor to adjourn general session and move to executive session at 8:48 p.m. Motion passed unanimously.

Chairman Dick Pecor moved, seconded by Paul Smith to exit executive session at 9:09 p.m. Motion passed unanimously.

**XIII. Adjournment**

Chairman Paul Smith moved, seconded by Director Dick Pecor, to adjourn at 9:10 p.m. Motion passed unanimously.

Recorder:

Board Clerk:

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Rachel Howes  
Reporting Secretary

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Paul Smith  
Board Clerk