

## COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Library

Tuesday, April 19, 2011  
7:00 p.m. (General Session)

### MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, April 19, 2011 at the Colchester High School Library. Those in attendance were: Board Chair: Dirk Reith, Directors: Steve Cormier, Dick Pecor, Christine Shepard and Paul Smith; Superintendent, Larry Waters; Business and Operations Manager, George Trieb; Director of Curriculum and Instruction, Gwen Carmolli; Special Education Director, Carrie Lutz. Principals: Julie Benay and Carolyn Dickinson. There were 4 members of the community in attendance.

#### **I. Call to Order**

Board Chair Dirk Reith called the meeting to order at 7:00 p.m.

#### **II. Pledge of Allegiance**

Board Chair Dirk Reith led in the Pledge of Allegiance.

#### **III. Approval of Minutes: April 5, 2011**

Director Paul Smith moved to approve the minutes for April 5, seconded by Director Christine Shepard. Motion passed unanimously.

#### **IV. Citizen Participation**

No citizen participation.

#### **V. School Board Communication, Committee Reports & Correspondence**

Business and Operations Manager George Trieb presented the quarterly financial report. He briefly reviewed revenues and expenses. If the current trend continues, Mr. Trieb anticipates that we will carry forward a fund balance of \$202,467. Mr. Trieb also gave an update on personnel changes in our Information Technology Department.

Superintendent Larry Waters stated the Teacher Evaluation Leadership Team will be conducting a survey of teachers to measure the effectiveness of the program as implemented this year. A summarized report will be presented sometime this summer. Mr. Waters also informed the Board that the teacher contracts went out on Friday, April 22, to be returned by Friday, May 6, 2011.

Superintendent Waters presented an update on the Colchester Middle School assessment. He will present his recommendation by the end of the school year.

**VI. Reduction in Staff Notice**

Superintendent Waters presented the reduction in staff report to the Board. No questions or comments were given from the Board regarding the report.

**VII. Approval for Purchase for Guided Reading Program with School Improvement Grant**

Malletts Bay School Principal Julie Benay presented information about a Guided Reading program developed by Fountas and Pinnell and published by Scholastic that the school would like to purchase through a school improvement grant. The program includes over 4,000 books that would provide differentiated, high interest readers matched to student reading levels.

Director Dick Pecor moved, seconded by Chair Dirk Reith to approve the purchase of the Guided Reading Program at Malletts Bay School for \$18,526.13. Motion passed unanimously.

**VIII. Approval to Reinstate Positions with Education Jobs Funds Grant**

Superintendent Waters presented a request to reinstate positions next year with money from an Education Job Funds Grant. In addition, Mr. Waters asked if the Board wanted to approve future reallocations or if they would allow the administration to approve them and then notify the Board. A discussion ensued and it was concluded that anything of major programmatic change or financial impact should have Board input.

Director Paul Smith moved, seconded by Director Pecor to approve the addition of the positions for grade 7/8 and Infinity at Colchester Middle School, the district literacy and math coordinators, and the reallocation of the Special Education positions at Porters Point School and Colchester Middle School. Motion passed unanimously.

**IX. Personnel Consent Agenda**

Superintendent Waters presented the following consent agenda:

**PERONNEL CONSENT AGENDA**

**Board Date: April 19, 2011**

<b>Board Date</b>	<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>FTE/Hours</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Rationale</b>	<b>Admin Support</b>
04/19/11	Teacher	Jennifer	Butler	New Hire	LTS - English	1.0 FTE	CHS	Notice of LTS	Sean MacArdle		Yes
04/19/11	Teacher	Amanda	Schoen	New Hire	LTS - Guidance	1.0 FTE	CHS	Notice of LTS	Claire Cantwell-Jones		Yes
04/19/11	Teacher	Meghan	Tiernan-Fisher	New Hire	Spanish Teacher	0.2	CHS	Approval for hire	Cecilia Miga's LOA	Currently covering LOA	Yes
04/19/11	Support Staff	David	Boucher, Sr.	Transfer	Lead Custodian	40 hrs	CHS	Notice of Transfer	Tracy LaPan		Yes
04/19/11	Support Staff	Julie	Smith	Resignation	Paraeducator - SPED	32.5	UMS	Notice of end of employment			Yes
04/19/11	Co-Curricular	Kristopher	Balfour	New Hire	Coach - Track		CMS	Notice of hire			Yes

Director Paul Smith moved, seconded by Director Christine Shepard to approve the personnel consent agenda for April 19, 2011. Motion passed unanimously.

**X. Possible Future Agenda Items**

- School Reports (June)
- UMS Video on Differentiated Instruction
- NEASC Report (June)
- School Board Retreat on April 30, 2011

School Board added the following items for discussion:

- Structure of School Day at CMS and CHS
- Length of School Day
- Starting Times for Schools
- Virtual High School Program Review
- STEM

**XI. Executive Session: Discuss a Student Matter**

Director Dick Pecor moved, seconded by Director Paul Smith to adjourn from general session and to enter executive session at 8:20 p.m. to discuss a student matter. Motion passed unanimously.

Director Christine Shepard moved, second by Director Dick Pecor to exit executive session at 8:35 p.m. Motion passed unanimously.

**XII. Adjournment**

Director Christine Shepard moved, seconded by Director Dick Pecor to adjourn at 8:36 p.m. Motion passed unanimously.

Recorder:

Board Clerk:

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Cathy Ward

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Paul Smith  
Board Clerk