

## COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
**SPECIAL MEETING**  
Central Office Conference Room

Saturday, November 8, 2008  
8:00 a.m. (Budget Work Session)

The Colchester Board of Education held a special Budget Board meeting on Saturday, November 8, 2008 in the Central Office conference room. Those in attendance were: Chair, Dirk Reith; Directors: Dan Carver, Dick Pecor, Mike Rogers, and Paul Smith; Superintendent, Larry Waters; and Business and Operations Manager George Trieb.

### MINUTES (Budget Work Session)

#### **I. Call to Order**

Chair Reith called the meeting (budget work session) to order at 8:12 a.m.

#### **II. School Board Approach to Budget – “What is our target for FY’10”**

Superintendent Waters and the Board discussed what would be an acceptable budget for the district and to present to the community. If the Board has a targeted percent range, then he and the administrators could begin to prepare their budgets and remain within that targeted amount. This will be discussed again at future Budget meetings.

#### **III. Organizational Chart for Professional Staff**

Superintendent Waters presented organizational charts of professional staff for each building. These charts help to keep an account of all professional teaching positions and FTE’s.

#### **IV. Article Funds Update – Non-consumable Instructional Supplies**

Superintendent Waters presented a plan for spending article funds for next year. Each year the total amount is \$150,000.

#### **V. Maintenance Projects Update and Needs**

Business and Operations Manager George Trieb, presented a summary of up-to-date maintenance projects by building with the rationale for each.

#### **VI. Enrollment Update and Projections**

Superintendent Waters spoke of the current and projected district enrollment for K-12.

#### **VII. Building Base Budgets**

Building and Operations Manager George Trieb presented a financial report respective to each school. In this memo he is asking each administrator to review their budget history along with their current budget and to specify on their report where they would like the dollars allocated. This information needs to be sent back to George by November 12, 2008.

**VIII. Other: Health Insurance Premium Rates for 2009/2010**

A discussion ensued regarding the health insurance premium rates for the next two years.

**IX. Adjourn**

Chair Reith moved to adjourn the meeting at 11:50 a.m. Seconded by Director Pecor. Motion passed unanimously.

**MINUTES**  
**(Work Session)**

**I. Call to Order**

Chair Reith called the work session meeting to order at 12:03 p.m.

**II. Hear and Discuss a Grievance Matter (Anticipated Executive Session)**

Director Pecor moved, seconded by Director Smith to enter Executive Session at 12:03 p.m. to hear and discuss a grievance matter. Motion passed unanimously.

Director Smith moved, seconded by Director Carver to exit Executive Session at 12:15 p.m. Motion passed unanimously.

**III. Action as a Result of Executive Session**

None.

**IV. Adjourn**

Director Rogers moved, seconded by Director Smith to adjourn at 12:15 p.m. Motion passed unanimously.

Recorder:

Board Clerk:

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Lee Washburn  
Administrative Assistant

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Paul Smith