

## COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Library

Tuesday, August 19, 2008  
7:00 p.m. (General Session)  
8:30 p.m. (Work Session)

The Colchester Board of Education held a regular board meeting on Tuesday, August 19, 2008 at the Colchester High School Library. Those in attendance were: Chair, Dirk Reith; Directors: Dan Carver, Mike Rogers, Dick Pecor, and Paul Smith; Superintendent, Larry Waters; Business and Operations Manager, George Trieb; Director of Curriculum and Instruction, Gwen Carmolli; Principals: Amy Minor, Barbara Nason, Jim Marshall, Chris Antonicci; and 2 members of the community.

### MINUTES (General Session)

#### **I. Call to Order: Pledge of Allegiance**

Chair Reith called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

#### **II. Act on Minutes of July 22. & August 1, 2008**

Director Dick Pecor moved, seconded by Director Dan Carver to approve the minutes of July 22 and August 1, 2008, as amended. Motion passed unanimously.

#### **III. Citizen Participation**

CHS Athletic Director Bernie Cieplicki introduced himself to the Board and the community and expressed his enthusiasm for the Athletic Program at Colchester High School.

#### **IV. School Board Communication, Committee Reports, Correspondence**

Superintendent, Larry Waters noted that item VI has been changed to an action item. He wanted to remind the Board of the in-service day on Friday, and service awards will be presented, which will be followed by the "Superintendent's Thoughts", and Keynote Speaker Carol Ann Tomlinson. Mr. Waters also spoke about the Board/Administration Social Retreat on August 22 at 5:00 p.m. at Chair Reith's home.

#### **V. 2008-2009 School Board Meeting Schedule and Format**

Superintendent, Larry Waters provided the Board with a calendar of the upcoming year's Board Meetings. The Board looked over the calendar and made some minor adjustments. The Board meeting scheduled for March 3 will be moved to March 10 due to the town meeting on March 3. The Board meeting scheduled for April 21 will be moved to April 14 due to spring break. The Board also noted that they were very happy with the format of the meetings, including the revamped Personnel Consent Agenda.

**VI. Financial Report and Update FY '08 Budget Fund Balance, Capital Reserve Account**

Superintendent, Larry Waters gave a quick overview of the Capital Reserve Account and the FY '08 funds to be added to the account.

Business and Operations Manager, George Trieb added the fund balance was a little larger than anticipated, due to June spending being down.

The Board looked over the numbers as they are broken down by subject to see the exact cause of the surplus.

Director Mike Rogers voiced his concern about the boiler at CMS. Business Manager George Trieb informed the Board that different options were being looked into, and there is a possibility of getting something done before the cold weather hits.

Chair Dirk Reith moved, seconded by Director Dick Pecor to authorize the Business and Operations Manager to move \$613,592 from the fund balance to the Capital Reserve Account, per the request of the voters. Motion passed unanimously.

**VII. Policies for Review and New Policies**

Superintendent, Larry Waters indicated the need for some new policies at CSD. Currently, there is no free standing Bullying Policy at CSD. Each school has procedures for managing bullying; however the policy is included in the Harassment Policy for Students. Superintendent Waters added that the State requires a bullying policy for each school district. Director Paul Smith inquired about the difference between bullying and harassment? Mr. Waters indicated there is a huge difference between bullying and harassment; however it is misunderstood by the public.

Superintendent Waters also addressed the need for a Green Policy. A new policy will be developed by the Facilities Committee before being presented to the Board.

Superintendent Waters believes that the School Sponsored Trips Policy needs to be revisited, and the guidelines need to be rewritten. He believes that some trips are being approved without proper authorization.

The last policy that Superintendent Waters feel needs to be adjusted is the Grade Advancement Policy. He would like to review the guidelines for acceleration of students particularly in mathematics.

**VIII. Lunch and Milk Prices for 2008-2009**

Superintendent, Larry Waters asked the Board to consider an increase in meal and drink prices. He informed the Board that there could be a delay in the implementation of the increase if the Board thought it was necessary, in order to give parents more time to adjust their budgets. Business and Operations Manager, George Trieb supplied the Board with a memo outlining the increasing food costs for CSD, along with the proposed changes in prices. There would be no increase for any free or reduced students. The increase would be \$ .25 for all students and adults for breakfast and lunch. In addition, milk and juice prices would increase \$ .05. The Board asked the principals for their feelings regarding a delay in the implementation of the increase? The Principals came to a consensus that time should be given before the increase is put into place.

Director Dick Pecor moved, seconded by Director Mike Rogers to approve the outlined increase in meal and drink prices effective October 1, 2008. Motion passed unanimously.

**IX. Superintendent's Goals for 2008-2009**

Superintendent, Larry Waters outlined his professional goals for the 2008-2009 school year. He noted that the District Vision plan helped determine his goals for the upcoming year. His goals consist of improvement for the following programs: Differentiated Instruction, Professional Development, Teacher Evaluation, Data Management, Special Education, providing the Board and the community updated information on the 09/10 budget, and staying connected in the School and Community

**X. Act on Personnel Consent Agenda:**

Superintendent Waters presented the attached consent agenda:

Director of Curriculum and Instruction, Gwen Carmolli informed the Board that the Math Coordinator position is a one year position funded by grant money, and the cost to CSD would be somewhere around \$6,000 for FICA and payroll taxes.

Director Paul Smith moved, seconded by Director Dan Carver to accept the personnel consent agenda. Motion passed unanimously

**XI. Hear Possible Future Agenda Items**

- Differentiated Instruction Presentation (Sept. & Oct)
- Cost Analysis for CSD Mathematics Program
- Action Plan and Approval
- Approval for CEA/Board Master Contract
- New Teacher Evaluation Program
- Curriculum Matrix Update
- District Professional Development Plan

**XII. Adjourn**

Chair Dirk Reith moved, seconded by Director Mike Rogers to adjourn at 8:25 p.m., Motion passed unanimously.

The Board  
Recorder:

Board Clerk:

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Mark Ellingson  
Reporting Secretary

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Paul Smith  
Board Clerk

**Personnel Consent Agenda**

**Dated: August 19, 2008**

**ADMINISTRATOR**

NEW HIRES:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>FTE Change</u>	<u>Person Leaving</u>	<u>Rationale</u>
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RESIGNATIONS:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective Date</u>
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LEAVE REQUEST:

<u>Name</u>	<u>Position</u>	<u>Building</u>
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**TEACHER**

NEW HIRES:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>FTE Change</u>	<u>Person Leaving</u>	<u>Rationale</u>
Katherine Dyer	ELL Teacher 1 year only	CHS			Katherine Powell .20 FTE/Christine Sealey .60 FTE Leave
Danielle Grise	Planning Room Teacher	CHS		Dovid Yagoda	

RESIGNATIONS:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective Date</u>	<u>Admin Support</u>
Marie de la Bruere	Mathematics Teacher .40 FTE	CHS	7/1/08	Yes

NON-RENEWAL

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective Date</u>
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CHANGE IN FULL TIME EQUIVALENCY:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>FTE Change</u>	<u>Person Leaving</u>	<u>Rationale</u>
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LEAVE REQUEST:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Admin Support</u>
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**CO-CURRICULAR**

CONTRACT OFFER:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Building</u></b>
Phillip Chapman	Girls "B" Team Soccer Coach	CMS
Kelly McClintock	JV Field Hockey Coach	CHS

RESIGNATIONS:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Building</u></b>
Michele Hayley	JV Field Hockey Coach	CHS

**SUPPORT STAFF**

LEAVE REQUEST

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Building</u></b>	<b><u>Admin. Support\</u></b>
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**POSITION DESCRIPTION(S)**

**Math Coordinator**

**SUPPORT STAFF INFORMATION**

NEW HIRES

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Building</u></b>	<b><u>Hours Change</u></b>	<b><u>Person Leaving</u></b>	<b><u>Rationale</u></b>
Erik Acanfora	Instructional Tutor – SPED	MBS		New Position	
Kelly Bourgea	Instructional Tutor – Kindergarten	PPS		New Position	
Matthew Engberg	Instructional Tutor – SPED	CHS		Eugene Yarnchak	
Amy Hegreness	Instructional Tutor – SPED			New Position	
Lori Henry	Instructional Tutor – Kindergarten	UMS		New Position	
Sandy Lane	Food Service – Worker	PPS		Beatriz Zamora	
Kimberly Lawrence	Instructional Tutor – SPED	CMS		New Position	
Mary Ann Palumbo	Instructional Tutor – SPED	CHS		Jean Ward	
Almin Piric	Instructional Tutor – ELL	MBS/CMS		Katherine Powell	
Tricia Reynolds	Instructional Tutor – Kindergarten	PPS		New Position	
Kristina Shields	Food Service Worker	MBS		Rosemary Pichianti	
Beatriz Zamora	Food Service Worker	CMS	20 to 40	Beverly Brown	

RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Building</u>
Joungmin Comfort	ELL Tutor	CHS
Marie de la Bruere	Math Tutor	CHS
Dwayne Doner	Head Cook	CHS
Becky Loftus	Instructional Tutor – SPED	CMS
Eugene Yarnchak	Instructional Tutor – SPED	CHS

TERMINATIONS

<u>Name</u>	<u>Position</u>	<u>Building</u>
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CHANGES

<u>Name</u>	<u>Position</u>
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