

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Central Office Conference Room

Tuesday, June 17, 2008
7:00 p.m. (Retreat)

The Colchester Board of Education held a School Board Retreat on Tuesday, June 17, 2008, at the Colchester School District Central Office. Those in attendance were: Chair, Dirk Reith; Directors: Dick Pecor, Dan Carver, Mike Rogers, and Paul Smith; Superintendent, Larry Waters; Business and Operations Manager, George Trieb; Director of Curriculum and Instruction, Gwen Carmolli; Director of Special Education, Carrie Lutz; Principals: Amy Minor, and Carolyn Dickinson.

MINUTES (Retreat)

I. Call to Order

Chair Reith called the meeting to order at 7:00 p.m.

II. Act on Minutes of May 6, 2008

Director Dick Pecor moved, seconded by Director Mike Rogers to approve the minutes of June 3, 2008. Motion passed unanimously.

III. FTE Approval Process – Clarification

The Board and Superintendent Larry Waters discussed ways to make the changes clearer regarding FTE's, whether it is an increase or decrease. Director Paul Smith addressed his concern in the addition of FTE's without the Board's approval. Superintendent Waters confirmed that the Board always has the chance to approve an increase or decrease in FTE's within the Personnel Consent Agenda. The Board came to a consensus that the Personnel Consent Agenda needs to be more detailed (describing each position that is being filled, along with the corresponding FTE).

IV. Review and Approval of Debt Obligations

Business and Operations Manager, George Trieb informed the Board of the necessary borrowing which the district will have to engage in order to operate for the upcoming year. Director Mike Rogers moved, seconded by Director Dick Pecor "that we borrow \$3.2 million for the Tax Anticipation note, \$240,000. for the Athletic Facilities note, \$110,000. for the Telecom project note, and \$100,000. for the CMS remodeling note from the Chittenden Bank and that we sign the documents necessary to make this happen". Motion passed unanimously.

V. Hear and Discuss the CMS Administration Model

Superintendent, Larry Waters notified the Board that due to the level of applicants in the pool for Assistant Principal at CMS, he is recommending that the current structure of the administration be adjusted. Superintendent Waters outlined the current and proposed model including an estimated cost for both. The Board agreed the proposed model is very proactive on the part of the Superintendent and the consensus was that due to the experience level of the

Administration at CMS, the proposal was a very good idea.

VI. Review CHS Athletic Director Position

Superintendent Waters outlined the three different FTE options for the Athletic Director position at Colchester High School including the anticipated cost of each option. Superintendent Waters along with the Colchester High School Principal Amy Minor recommended the .80 FTE. Mr. Waters reminded the Board that this position would not require a teaching license and would not be included in the CEA; it would be a “Handbook Employee” position. The Board came to the consensus to recommend the Athletic Director position at CHS for 1.0 FTE, with consideration to the athletic program at CMS as an option. A new position description will be created to fulfill the Board’s recommendation.

VII. Hear Update and Authorization of Consolidated School Grants

Director of Curriculum and Instruction Gwen Carmolli gave an outline of the allocation of the grant monies for fiscal year 08-09.

Director Paul Smith moved, seconded by Mike Rogers to accept the outlined spending of the Consolidated Grants. Motion passed unanimously.

VIII. UMS Electrical Improvements

Business and Operations Manager George Trieb outlined a proposal to obtain the Board’s approval of an electrical upgrade project at UMS that would cost approximately \$30,000.

Director Paul Smith moved, seconded by Chair Dirk Reith to allow the Business and Operations Manager to move forward with the electrical/insulation upgrade at UMS as outlined spending approximately \$30,000. on the project. Motion passed unanimously.

IX. Act on Personnel Consent Agenda:

Superintendent Waters presented the following consent agenda:

Personnel Consent Agenda

Dated: June 17, 2008

ADMINISTRATOR

NEW HIRES:

Name	Position	Building
-------------	-----------------	-----------------

RESIGNATIONS:

Name	Position	Building	Effective Date
-------------	-----------------	-----------------	-----------------------

LEAVE REQUEST:

Name	Position	Building
-------------	-----------------	-----------------

TEACHER

NEW HIRES:

Name	Position	Building
-------------	-----------------	-----------------

Courtney Hall	Physical Education Teacher .80 FTE	MBS
---------------	------------------------------------	-----

Katherine Powell	English Language Learner Teacher .20 FTE	UMS
------------------	--	-----

Constance Gavin	Family Consumer Science Teacher	CMS
Ashley Klein	Elementary Teacher (one year only)	CMS
Gerald "Glenn" Fuller	Mathematics Teacher	CMS
Heather Toohill	Spanish Teacher .80 FTE (one year only)	CMS
Wayne Youngmans	Mathematics Teacher	CHS

RESIGNATIONS:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective Date</u>
-------------	-----------------	-----------------	-----------------------

NON-RENEWAL

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective Date</u>
-------------	-----------------	-----------------	-----------------------

CHANGE IN FULL TIME EQUIVALENCY:

<u>Name</u>	<u>Position</u>	<u>Building</u>
-------------	-----------------	-----------------

LEAVE REQUEST:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Admin Support</u>
-------------	-----------------	-----------------	----------------------

CO-CURRICULAR

CONTRACT OFFER:

<u>Name</u>	<u>Position</u>	<u>Building</u>
Michelle Hayley	JV Field Hockey Coach	CHS

RESIGNATIONS:

<u>Name</u>	<u>Position</u>	<u>Building</u>
-------------	-----------------	-----------------

SUPPORT STAFF

LEAVE REQUEST

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Admin. Support</u>
-------------	-----------------	-----------------	-----------------------

POSITION DESCRIPTION(S)

SUPPORT STAFF INFORMATION

NEW HIRES

<u>Name</u>	<u>Position</u>	<u>Building</u>
-------------	-----------------	-----------------

RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Building</u>
Sherrianna Lapierre	Secretary - Main Office	CHS

TERMINATIONS

<u>Name</u>	<u>Position</u>	<u>Building</u>
-------------	-----------------	-----------------

CHANGES

<u>Name</u>	<u>Position</u>
-------------	-----------------

Director Dick Pecor moved, seconded by Director Dan Carver to accept the personnel consent agenda as presented. Motion passed unanimously

X. Hear Possible Future Agenda Items

- August Retreat with Administrators
- Kelly Services
- Scheduling Socials with Administrators, Town, and CEA

XI. Adjourn

Chair Dirk Reith moved, seconded by Director Paul Smith to adjourn at 9:42 p.m.. Motion passed unanimously.

Recorder:

Board Clerk:

Mark Ellingson
Reporting Secretary

Paul Smith
Board Clerk