

Colchester School District Cafeteria Plan

Welcome: participation in this plan allows you access to “myRSC,” a password protected web site, where you can keep up with various benefit news, including your year-to-date claims and payments.

To log in to *myRSC* for the first time, follow the steps below:

1. Go to www.myrsc.com.
2. Click **Register** under the First time logging in? paragraph.
3. Click the **myRSC Temporary Login ID and Employer Code** link in red.
4. Enter your **SSN** (no dashes or spaces) in the Login ID field and click **CONTINUE**.
5. Enter **38448707** in the Employer Code field and click **CONTINUE**.
6. Enter a login ID of your choice that is at least 6 but not more than 100 characters in length. Note: Since Social Security Numbers are no longer used as the login ID, the login ID you create may not be 9 characters in length.
7. Select an existing e-mail address or enter a new one to be used to e-mail forgotten passwords.
8. Enter a secret question or use a predefined secret question to prompt your memory of your password.
9. Enter the answer to the secret question.
10. Click **SUBMIT**.
11. Enter a new password in the New Password field.
12. Re-enter the password in the Confirm New Password field.
13. Click **CONFIRM PASSWORD**.
14. You are now logged into *myRSC*.

NEW: Mobile App: access your Flexible Benefit Plan’s account information on your smart-phone with the **Mobile “myRSC App.”** Search for the App online and load as you would any other app.