

**Colchester School District  
Device Contract**

Students in grades K - 12 will be offered a device to use in school or during remote learning. Students may use district devices following their agreement of the Colchester School District's ("CSD") **Acceptable Use Policy ("AUP")**. This is an annual requirement. Students should review this form with a parent/guardian. Students will not be given a school issued device without a signed AUP and device contract on file.

**If using a district device, parents/guardians and students agree to the following:**

- Students are expected to bring their fully charged device and charger to school.
- Students are responsible for their assigned device at all times. The device issued to them is for their use only; information stored and sent from the device is their responsibility.
- The device and its content is the property of CSD and it may be inspected at any time.
- The device has an asset tag and label which should not be removed.
- The device is not to be altered. This includes the addition of stickers, programs, software, apps, extensions and add-ons. These are not to be installed without permission from a teacher and may be removed by CSD at any time.
- If the device is damaged, please notify the CSD Technology Help Desk immediately. Families may be responsible for the cost of repairs.
- If the device, battery, or adapter is lost or stolen families may be responsible for the full replacement. The cost of the chromebook replacement is \$300 and the cost of the laptop replacement is \$650. The replacement cost of a battery or adapter is \$25.
- If fees associated with the repair or replacement of the device are not paid, students may not be allowed to participate in the CHS graduation or in the 8th grade recognition ceremony.
- Upon graduation from Colchester High School, there will be an opportunity for students to purchase their device from the district at the fair market value.
- Devices must be turned in at the end of the school year or if the student withdraws from school.

**Student User Agreement:**

I agree and understand that the use of technology and the Internet at CSD is a privilege, not a right, and that inappropriate use may result in loss of privileges. I agree to abide by the district's AUP and the terms in this contract.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Parent/Guardian User Agreement:**

I will encourage my child to abide by the device contract and the CSD AUP. I understand that the use of technology and the Internet at CSD is a privilege, not a right, and that inappropriate use may result in loss of privileges. I understand that I will be responsible for the cost of repairs and lost or stolen equipment.

Parent/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_