

# Learning Model Guide

Colchester School District 2020-2021



Welcome to the 2020-2021 school year! This summer has been filled with planning based on guidelines from the Vermont Department of Education, Vermont Department of Health, and input from our school community. This guidance and input shaped the models and plans you will find in this document.

Our school district is committed to the health and safety, well-being, and academic growth of all of our students. Even through this challenging pandemic, we hold our vision of striving to prepare each student for success in life by providing an enriching, welcoming and safe environment. We look forward to having our learners back - in person or virtually, this fall!

#### Glossary

Academic Time (AT) - an instruction period for learning acceleration, advising, intervention, and support

Asynchronous Learning - instruction and learning that does not occur at the same time or place

Hybrid Learning - learning that takes place in-person at school (2 days) and at home (3 days) . Hybrid Learning in CSD is 2 days at school, 3 days at home

Intermittent Learning - learning that takes place remotely based on a short-term, unplanned closure

Learning Platform - a set of online tools with learning resources and information (ex. SeeSaw, Google Classroom)

Morning Meeting/Morning Message/Circle Time/Homebase/Teacher Advisory (TA) - community building routines that support social-emotional learning

Office Hours - a scheduled time for drop-in instructional support and or questions, may be virtual or in-person

Remote Learning - learning that takes place at home

Synchronous Learning - instruction and learning that occurs at the same time, but not in the same place.

Vermont Virtual Learning Cooperative (VTVLC) - online collaborative network of Vermont public school instructors and courses

Virtual Learning - learning that takes place at home, that is an option selected by the parents/caregivers

Weekly Assignment Sheet - a checklist of assignments for the week

Weekly Learning Plan - an overview of learning for the week, may include links to asynchronous instruction

#### Models

There are 3 instructional models planned and ready for the upcoming school year. These models reflect the steps for re-opening schools, outlined in the Vermont Agency of Education's guidance: A Strong and Healthy Start: Safety and Health Guidance for Reopening Schools, Fall 2020.

- Step 1 School is closed, learning is remote for all learners (Remote Learning)
- Step 2 School is open for smaller groups of students, following safety guidelines (Hybrid Learning)
- Step 3 In-Person School is open for all students, following safety guidelines
- Virtual Learning Family has opted for virtual learning, school may be in any step, 1-3.

Remote & Virtual Learning Model Step 1 (Remote) & Steps 1-3 (Virtual)

#### CSD will...

- Provide learning and assessment based on AOE guidance, state standard and CSD curriculum documents
- Promote a balance of academic and social-emotional learning
- Provide systems of support for students based on state guidelines
- Use CSD guidance for Remote, Hybrid, and Virtual Learning
- Provide predictable, consistent communication to parents/caregivers and students
- Provide opportunities for synchronous and asynchronous learning
- Align learning platforms within grade levels and across the district
- Provide feedback and progress of learning to students and families

Students will	Parents/Caregivers will	Teachers will
<ul> <li>Establish a daily learning routine</li> <li>Identify a comfortable, quiet space to work</li> <li>Check online communication on the learning platform daily (i.e.SeeSaw, Google Classroom) and e-mail</li> <li>Attend school/learning daily</li> <li>Complete and submit assignments in expected timeframe</li> <li>Conduct learning and assignments with integrity and academic honesty (i.e. Students should complete their own work)</li> <li>Take breaks, go outside and be active!</li> <li>Look for opportunities to learn without technology</li> <li>Follow school guidelines for technology and learning</li> </ul>	<ul> <li>Support your child in establishing a daily routine and finding a comfortable work space</li> <li>Monitor learning platform, Weekly Learning Plan and Weekly Assignment Sheet</li> <li>Connect with teachers for questions and support. Notify the teacher if your child struggles to complete work independently</li> <li>Check online communication regularly (learning platform, e-mail)</li> <li>Email your child's teacher with questions or concerns; Teachers will be available by email or weekly Office Hours.</li> <li>Contact CSD IT Help Desk with issues with school owned devices or technology concerns Help your child follow school guidelines for technology and learning</li> </ul>	<ul> <li>Provide opportunities for academic and social-emotional learning</li> <li>Take daily attendance</li> <li>Develop rigorous lessons for remote learning, based on CSD curriculum and proficiencies</li> <li>Provide Weekly Learning Plans and or Assignment Sheets (grades 6-8) for parents and students to follow learning and assignments</li> <li>Conduct synchronous and asynchronous remote lessons and provide follow-up independent learning activities/assignments</li> <li>Provide lessons, assignments and feedback on learning platform or classroom site</li> <li>Assess student learning and maintain student grades on PowerSchool</li> <li>Be available during specific times for synchronous learning and Office Hours</li> <li>Check online communication daily; respond to email within 24 hrs (M-F)</li> <li>Use district online platforms and technology guidelines for learning and communication</li> </ul>

	PreK	Elementary	Middle	High School
Curriculum	Remote  Academic and social-emotional learning Play-based curriculum	Remote & Virtual  Academic and social-emotional learning Lessons based on state standards, CSD curriculum maps, and grade level standards  Consistent learning across grade levels, planned collaboratively by grade level or content teams Prioritized curriculum to reflect grade level standards	Remote & Virtual  Academic and social-emotional learning  Lessons based on state standards, CSD curriculum maps, and course proficiencies  Consistent lessons across grade levels or content teams, planned collaboratively by grade level or content teams  Prioritized curriculum to reflect course proficiencies  Differentiated learning opportunities  Feedback and assessment of learning	Remote  Academic and social-emotional learning Lessons based on state standards, course curriculum, and discipline and course proficiencies Prioritized curriculum to reflect highest priority content to meet course proficiencies Feedback and assessment of learning Virtual VTVLC Curriculum, based on state standards, for academics
Instruction 5 days of instruction  Hours for learning	Remote Synchronous and asynchronous learning Circle Time (PreK has a 4 day program) Play-based learning	Remote & Virtual Synchronous and asynchronous instruction Daily Morning Meeting or Morning Message Minimum instructional time for learning (includes Morning Meeting/Message, instruction, & independent work): Grade K: 2 hours Grades 1-2: 4 hours Grades 3-5: 5.5 hours Differentiated learning opportunities	Remote & Virtual Synchronous and asynchronous instruction Daily Teacher Advisory (TA) Minimum instructional time for learning (includes TA, instruction and independent work): Grades 6-8: 5.5 hours Differentiated learning opportunities Feedback and assessment of learning	Remote Synchronous and asynchronous instruction Homebase 2 times pe rweek Minimum instructional time for learning (includes Homebase, instruction and independent work): Grades 9-12: 5.5 hours Differentiated learning opportunities Feedback and assessment of learning Teachers available for support or questions during AT/Office Hours or by email

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		<ul> <li>Feedback and assessment of learning</li> <li>Teachers available for support or questions during weekly Office Hours or by email</li> </ul>	<ul> <li>Teachers available for support or questions during Office Hours or by email</li> </ul>	Virtual  VTVLC Instruction
Weekly Learning Plan	Remote  Weekly Learning Plan with daily lessons sent/posted	Remote & Virtual  Weekly Learning Plan with daily lessons, sent/posted on learning platform (SeeSaw/Google Classroom)  Lessons and assignments posted in sequence on SeeSaw/Google Classroom  Weekly Learning Plans developed collaboratively by grade level teams	Remote & Virtual  Daily Assigment Sheet with daily lessons posted on Google Classroom  Lessons and assignments posted in sequence on Google Classroom  Lessons developed collaboratively by content teams	Remote  Weekly Learning Plan for each class will communicate in-person and remote learning expectations,  Weekly Learning Plan posted on Google Classroom and class Google site  Virtual  VTVLC weekly assignments
Learning Platform & Technology	Remote  Google Meet for synchronous meetings and remote instruction	Remote & Virtual  Seesaw for grades K-2,Google Classroom for 3-5 for learning platform and asynchronous learning Google Meet or Zoom for online synchronous meetings or instruction Device provided by CSD Technology support available at CDS IT Help Desk Resources available for parents/ caregivers for learning platforms and digital learning tools	Remote & Virtual  Google Classroom for grades 6-8 for learning platform and asynchronous learning Google Meet or Zoom for online synchronous meetings or instruction Device provided by CSD Technology support available at CDS IT Help Desk Resources available for parents/caregivers for learning platforms and digital learning tools	Remote  Google Classroom for learning platform and asynchronous learning Google Meet or Zoom for online synchronous meetings or instruction Device provided by CSD Technology support available at CDS IT Help Desk Virtual Canvas for VTVLC learning platform VTVLC for Canvas technology support
Communication	Communication for parents/caregivers and students (newsletter, updates)	Remote & Virtual  Communication for parents/caregivers and students (newsletter)  Weekly Learning Plan posted  Schedules for synchronous learning and Office Hours posted  Office Hours for support and questions  Training and resources available for parents/ caregivers	Remote & Virtual  Communication for parents/caregivers and students (newsletter)  Weekly Learning Plan and Daily Assignment Sheet posted  Schedules for synchronous learning and Office Hours  Office Hours for support and questions  Training and resources available for parents/ caregivers	Remote  Communication that involves all stakeholders (Laker View)  Weekly Learning Plan posted  Academic Time (AT)/Office Hours for support and questions  Virtual  Communication that involves all stakeholders (Laker View  VTVLC teachers available for academic support and questions

## Remote & Virtual Weekly Schedule

Monday	Tuesday	Wednesday	Thursday	Friday
Remote	Remote	Remote	Remote	Remote
Synchronous &				
Asynchronous	Asynchronous	Asynchronous	Asynchronous	Asynchronous
Learning	Learning	Learning	Learning	Learning

# Hybrid Learning Model (2 days in-person/3 days remote) Step 2

## CSD will...

- Provide learning and assessment based on AOE guidance, state standards and CSD curriculum
- Promote a balance of academic and social-emotional learning
- Provide systems of support for students based on state guidelines

- Use CSD guidance for Remote, Hybrid and Virtual Learning
- $\bullet \qquad \hbox{Provide predictable, consistent communication to parents/caregivers and students}$
- Provide opportunities for synchronous and asynchronous learning
- Align learning platforms within grade levels and across the district
- Provide feedback and progress of learning to students and families

Students will	Parents/Caregivers will	Teachers will	
<ul> <li>Establish a daily learning routine</li> <li>Identify a comfortable, quiet space to work</li> <li>Check online communication on the learning platform daily (SeeSaw, Google Classroom) and e-mail</li> <li>Attend school/learning daily</li> <li>Complete and submit assignments in expected timeframe</li> <li>Conduct learning and assignments with integrity and academic honesty (i.e. Students should complete their own work)</li> <li>Take breaks, go outside and be active while at home!</li> <li>Look for opportunities to learn without technology</li> <li>Follow school guidelines for technology and learning</li> </ul>	<ul> <li>Support your child in establishing a daily routine and finding a comfortable work space</li> <li>Monitor learning platform, Weekly Learning Plan and Weekly Assignment Sheet</li> <li>Connect with teachers for questions and support. Notify the teacher if your child struggles to complete work independently</li> <li>Check online communication regularly (learning platform, e-mail)</li> <li>Email your child's teacher with questions or concerns. Teachers will be available by email, phone or Weekly office hours.</li> <li>Contact CSD IT Help Desk with issues with school owned devices or technology concerns</li> <li>Help your child follow school guidelines for technology and learning</li> </ul>	<ul> <li>Provide opportunities for academic and social-emotional learning</li> <li>Take daily attendance</li> <li>Conduct community building activities - daily K-8, weekly 9-12 (Morning Meetings/Morning Message, Teacher Advisory, Homebase)</li> <li>Develop rigorous lessons for in-person and remote learning, based on CSD curriculum and proficiencies</li> <li>Provide Weekly Learning Plans and or Assignment Sheets (grades 6-12) to outline learning and assignments</li> <li>Conduct synchronous lessons on in-person days, and asynchronous or synchronous lessons with follow-up independent assignments on remote learning days.</li> <li>Provide lessons, assignments and feedback on learning platform or classroom site</li> <li>Assess student learning and maintain student grades in PowerSchool gradebooks</li> <li>Be available during specific times for synchronous learning, Academic Time (AT)/Homebase, and Office Hours</li> <li>Check online communication daily; Respond to email within 24 hrs (M-F)</li> <li>Use district online platforms and technology guidelines for learning and communication</li> </ul>	

	PreK	Elementary	Middle	High School
Curriculum	Academic and social-emotional learning     Play-based curriculum	Academic and social-emotional learning     Lessons based on state standards, CSD curriculum maps, and grade level standards     Consistent learning across grade levels, planned collaboratively by grade level or content teams     Prioritized curriculum to reflect grade level standards	Academic and social-emotional learning     Lessons based on state standards, CSD curriculum maps, and course proficiencies     Consistent learning across grade levels or content teams, planned collaboratively by grade level or content teams     Prioritized curriculum to reflect course proficiencies	Academic and social-emotional learning     Lessons based on state standards, course curriculum, and discipline and course proficiencies     Prioritized curriculum to reflect highest priority content to meet course proficiencies
Instruction  2 days in-person instruction, 3 days independent learning	In-person and remote learning Circle Time	In-person and remote learning days Asynchronous lessons with follow-up independent activities/assignments to build new learning on remote learning days Some synchronous learning on remote days for community building, support services or academic support  Minimum instructional time for learning (includes Morning Meeting/Message, instruction, & independent work): Grade K: 2 hours Grades 1-2: 4 hours Grades 1-2: 4 hours Grades 3-5: 5.5 hours Learning Platform used during in-person and remote learning Opportunities for peer collaboration	<ul> <li>In-person and remote learning days</li> <li>Asynchronous lessons with follow-up independent activities/assignments to build new learning on remote learning days</li> <li>Some synchronous learning on remote days for community building, support services, or academic support</li> <li>Daily Teacher Advisory (TA) for community building/social-emotional learning</li> <li>Minimum instructional time for learning (includes TA, instruction and independent work):         <ul> <li>Grades 6-8: 5.5 hours</li> </ul> </li> <li>Instructions provided for use of the learning platform</li> <li>Daily Assignment Sheet with outline of assignments</li> <li>Differentiated learning opportunities</li> </ul>	<ul> <li>In-person and remote learning days</li> <li>Asynchronous instruction and independent learning on remote learning days</li> <li>Synchronous instruction (in-person learning and videoconferencing) for academic rigor and class community</li> <li>Homebase for community building and conversations</li> <li>Minimum instructional time for learning (includes Homeroom, instruction and independent work):         <ul> <li>Grades 9-12: 5.5 hours</li> <li>Differentiated learning opportunities</li> <li>Feedback and assessment of learning</li> </ul> </li> </ul>

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		<ul> <li>Differentiated learning opportunities</li> <li>Feedback and assessment of learning</li> <li>Teachers available for support or questions during weekly Office Hours or by email</li> </ul>	<ul> <li>Feedback and assessment of learning</li> <li>Teachers available for support or questions during posted Office Hours or by email</li> </ul>	<ul> <li>Teachers available for support or questions during Academic Time (AT)/ Office Hour, or by email</li> </ul>
Weekly Learning Plan	<ul> <li>Weekly Learning Plan with daily lessons, sent/posted each Monday</li> </ul>	Weekly Learning Plan with daily lessons, sent/posted on learning platform (SeeSaw/Google Classroom)     Lessons and assignments posted in sequence on SeeSaw/Google Classroom     Weekly Learning Plans developed collaboratively by grade level teams	<ul> <li>Daily Assignment Sheet with daily lessons posted on Google Classroom</li> <li>Lessons and assignments posted in sequence on Google Classroom</li> <li>Lessons developed collaboratively by content teams</li> </ul>	<ul> <li>Weekly Learning Plan for each class will communicate inperson and remote learning expectations,</li> <li>Weekly lessons and assignments posted on Google Classroom, class Google site, and Weekly Learning Plan grid</li> </ul>
Learning Platform	<ul> <li>Google Meet for synchronous meetings and remote instruction</li> </ul>	Seesaw for grades K-2,Google     Classroom for 3-5 for learning     platform and asynchronous     learning     Google Meet for synchronous     meetings and instruction     Google Meet or Zoom for     synchronous collaborative     meetings     Device provided by CSD     Technology support available at     CDS IT Help Desk	<ul> <li>Google Classroom for grades 6-8 for learning platform and asynchronous learning</li> <li>Google Meet for synchronous meetings and instruction</li> <li>Google Meet or Zoom for synchronous collaborative meetings</li> <li>Device provided by CSD</li> <li>Technology support available at CDS IT Help Desk</li> </ul>	<ul> <li>Google Classroom for learning platform and asynchronous learning</li> <li>Google Meet or Zoom for synchronous meetings and instruction</li> <li>Google Meet or Zoom for synchronous collaborative meetings</li> <li>Device provided by CSD</li> <li>Technology support available at CDS IT Help Desk</li> </ul>
Communication	Communication for parents/caregivers and students (newsletter)	Communication for parents/caregivers and students (newsletter) Weekly Learning Plan posted Schedules for synchronous learning and Office Hours Office Hours for support and questions Training and resources available for parents/caregivers	Communication for parents/caregivers and students (newsletter) Daily Assignment Sheet posted Schedules for synchronous learning and Office Hours Office Hours for support and questions Training and resources available for parents/ caregivers	Communication that involves all stakeholders (Laker View) Weekly lessons and assignments posted on Google Classroom, class Google site, and Weekly Learning Plan grid

### **Hybrid Weekly Schedule**

Monday In-Person Synchronous Learning	<b>Tuesday</b> <b>In-person</b> Synchronous Learning	Wednesday Remote Synchronous & Asynchronous Learning	Thursday Remote Asynchronous Learning	Friday Remote Asynchronous Learning
Monday	Tuesday	Wednesday Remote Synchronous & Asynchronous Learning	Thursday	Friday
Remote	Remote		In-Person	In-Person
Asynchronous Learning	Asynchronous Learning		Synchronous Learning	Synchronous Learning

## **Daily Learning**

#### **Daily Instructional Time**

Based on Vermont State Board of Education Rule 2312.1

Minimum daily instruction & independent learning time

Grades K: 2 hours Grades 1-2: 4 hours Grades 3-8: 5.5 hours Grades 6-8: 5.5 hours

Grades 6-8: 5.5 hours Grades 9-12: 5.5 hours

Elementary	Middle School	High School	
Maning Marting (Manager (as vis)	Marshau Adriana (araid anational)	III	
Morning Meeting/Message (social- emotional)	Teacher Advisory (social-emotional)  Core Content	Homebase (social-emotional) Core Content/Elective	
Literacy	Core Content	Core Content/Elective	
Math	Unified Art	Core Content/Elective	
Science or Social Studies	Unified Art	Core Content/Elective	
Unified Arts	Support Services, as needed	Support Services, as needed	
Support Services, as needed			

# Weekly Schedules

## Remote & Virtual Learning\*

Monday Remote	Tuesday Remote	Wednesday Remote	Thursday Remote	Friday Remote
Synchronous & asynchronous	Synchronous & asynchronous	Synchronous & asynchronous	Synchronous & asynchronous	Synchronous & asynchronous
instruction, independent learning & assessment	instruction, independent learning & assessment	instruction, independent learning & assessment	instruction, independent learning & assessment	instruction, independent learning & assessment

# Hybrid Learning\*

Monday	Tuesday	Wednesday	Thursday	Friday
In-Person	In-person	Remote	Remote	Remote
Synchronous instruction & assessment	Synchronous in-person instruction & assessment	Synchronous & asynchronous instruction & independent learning	Asynchronous & some synchronous instruction & independent learning	Asynchronous & some synchronous instruction & independent learning

Monday	Tuesday	Wednesday	Thursday	Friday
Remote	Remote	Remote	In-Person	In-Person
Asynchronous & some synchronous instruction & independent learning	Asynchronous & some synchronous instruction & independent learning	Synchronous & asynchronous instruction & independent learning	Synchronous instruction & assessment	Synchronous instruction & assessment

<sup>\*</sup> Blue: In-Person Green: Remote

## Instruction

K-5	In Person 2 days/week In-person synchronous instruction	Remote Time 3 days/week  Synchronous & asynchronous instruction	Remote 5 days/week  Synchronous & asynchronous instruction	Virtual 5 days/week Synchronous & asynchronous instruction
Community Building	Morning Meeting	Morning Message	Morning Meeting/Morning Message	Morning Meeting
Content	Reading Writing	Reading Writing	Reading Writing	Reading Writing

	Word Study Math Science/Social Studies	Word Study Math Science/Social Studies		Word Study Math Science/Social Studies	Word Study Math Science/Social Studies
Unified Arts	Art Music Physical Education Library Guidance	Art Music Physical Education Library Guidance		Art Music Physical Education Library Guidance	Art Music Physical Education Library Guidance
Support	Office Hours Support Services			Office Hours Support Services	Office Hours Support Services

6-8	In Person 2 days/week	Remote Time 📆 3 days/week	Remote 5 days/week	Virtual 5 days/week
	In-person synchronous instruction	Synchronous & asynchronous instruction	Synchronous & asynchronous instruction	Synchronous & asynchronous instruction
Community Building	Teacher Advisory (TA)		Teacher Advisory (TA)	Teacher Advisory (TA)
Content	4 week rotation: Language Arts Social Studies Math Science Unified Arts	4 week rotation: Language Arts Social Studies Math Science Unified Arts	4 week rotation: Language Arts Social Studies Math Science Unified Arts	4 week rotation: Language Arts Social Studies Math Science Unified Arts
Support	Office Hours Support Services		Office Hours Support Services	Office Hours Support Services

9-12	In Person 2 days/week In-person synchronous instruction	Remote Time 3 days/week  Synchronous & asynchronous instruction	Remote 5 days/week  Synchronous & asynchronous instruction	Virtual 5 days/week  Synchronous & asynchronous instruction
Community Building	Homebase		Homebase	VTVLC community building
Course	4x4 Schedule 4 courses daily	4x4 Schedule 4 courses daily	4x4 Schedule 4 courses daily	VTVLC courses
Support	Support Services	Academic Time (AT) Support Services	Academic Time (AT) Support Services	VTVLC online support Support Services

## Intermittent Remote Learning Model Step 1-3

The Intermittent Learning Model is a temporary learning model that would be in place in the event of short-term, unexpected closure (ex. Closure due to illness, district closure). Learning would occur remotely, following schedule and curriculum to the best extent possible.

#### CSD will, to the best extent possible in intermittent closure

- Provide learning based on AOE guidance, state standard and CSD curriculum documents
- Promote a balance of academic and social-emotional learning
- Provide systems of support for students based on state guidelines
- Use CSD guidance for Intermittent Closure and learning models (Remote, Hybrid, Virtual)
- Provide communication to parents/caregivers and students
- Provide opportunities asynchronous learning

Students will... Parents/Caregivers will... Teachers will...

- Identify a comfortable, quiet space to work
- Check online communication on the learning platform daily (i.e.SeeSaw, Google Classroom) and e-mail
- Attend Morning Meeting or participate in Morning Message
- Attend, watch or list to literacy and math lessons
- Complete and submit assignments in expected timeframe
- Conduct learning and assignments with integrity and academic honesty
- Take breaks, go outside and be active!
- Look for opportunities to learn without technology
- Follow school guidelines for technology and learning

- Check or monitor learning platform, Weekly Learning Plan
- Check online communication (learning platform, e-mail)
- Support student learning, to the extent possible
- Take daily attendance
- Provide learning synchronous or asynchronous learning

Middle and High School learning will follow Weekly Learning Plan and schedule

- Provide lessons and assignments on learning platform or classroom site
- Hold Office Hours, following normal schedule
- Check online communication, respond to email within 24 hrs (M-F)
- Use district online platforms and technology guidelines for learning and communication