



# Setting Up & Starting The Common App

# Learning Targets

- I can set up a Common Application account.
- I can enter key details into “Education Section” of the Common Application.
- I can successfully add colleges I want to apply to in my Common App account.
- I now have the pink form and the application checklist



# Set up a Common App account

<http://www.commonapp.org/>

## **Create Account**

**Once you get to the page that says “Hello!” you can stop.**

\*If you have already started the Common App, use this time to continue working and or review/ proofread

\***PLEASE** set aside some time at home to work on your Common App. This will **not** be something you complete during AT

- ❑ You will have to Fill out **all the sections** of the Common Application.
- ❑ We'll get started in AT with a couple sections and safety tips
- ❑ If you are having trouble with your essay, make sure to meet with an English teacher for help and editing (you can do this through the Literacy Lab as well)....
  - B1- Ms. Hughes, A1, AT, and B3 - Mr. Thime

# Profile Section changes

- Students will answer the question of “Sex” and have to answer Male or Female BUT there is a section that says “If you would like the opportunity, we invite you to share more about your gender identity below.”

**The Gender Unicorn**

Graphic by: **TSER**  
Trans Student Educational Resources

**Gender Identity**

- Female / Woman / Girl
- Male / Man / Boy
- Other Gender(s)

**Gender Expression**

- Feminine
- Masculine
- Other

**Sex Assigned at Birth**

- Female
- Male
- Other / Intersex

**Physically Attracted to**

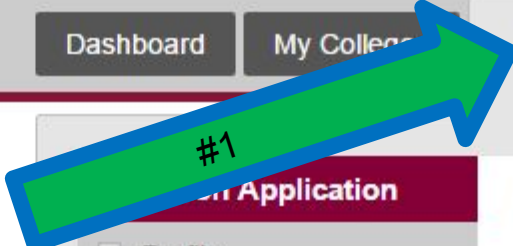
- Women
- Men
- Other Gender(s)

**Emotionally Attracted to**

- Women
- Men
- Other Gender(s)

To learn more, go to:  
[www.transstudent.org/gender](http://www.transstudent.org/gender)

Design by Landyn Pan and Anna Moore



#1



#2

Common Application

- Profile
- Family
- Education
- Testing
- Activities
- Writing

Education

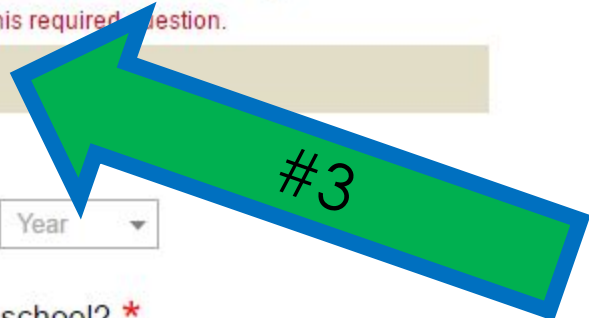
Preview

Current or Most Recent School

Current or Most Recent School lookup \*

Please complete this required question.

Find School



#3

Date of entry \*

Month  Year

Is this a boarding school? \*

Yes

No

Clear

Graduation date

Month  Day  Year

Counselor's prefix \*

Select

Counselor's first name \*

Instructions and Help

No longer in high school?

Please contact your high school or the local ... [ + ] [more]

School not on list

Please scroll to the bottom of the school list, choose "I don't see my high school on this list," a ... [ + ] [more]

No counselor

If there is no counselor at your school, you may list your principal or other school official, i ... [ + ] [more]

1. Adding CHS  
Common App  
tab → Education →  
Current or Most  
Recent School →  
Find School link

Dashboard

My Colleges

Common App

College Search

Common Application

- Profile
- Family
- Education
- Testing
- Activities
- Writing

- ▶ Current or Most Recent School
- ▶ Other School
- ▶ Community-Based Organizations
- ▶ Education Interruption
- ▶ College & Universities

Grades

Class rank reporting  
None

Graduating class size \*  
169

Cumulative GPA

GPA scale

GPA weighting

[Edit](#) [Back](#) [Continue](#)

- ▶ Current Year Courses
- ▶ Honors
- ▶ Future Plans

Instructions & Help Center

Reporting Class Rank and GPA

You should report your current class rank and GPA even if the rank is not reported later in the year. [\[more\]](#)

2. CHS specifics  
Common App Tab  
→ Education →  
Grades:

- CHS does not rank
- Your class size is 173
- Leave GPA scale blank. We are on a 4.33 scale.
- Grades are un-weighted

## Testing

Preview

## ▼ Tests Taken

In addition to sending official score reports as required by colleges, do you wish to self-report scores or future test dates for any of the following standardized tests: ACT, SAT/SAT Subject, AP, IB, TOEFL, PTE Academic, and IELTS? \*

Yes

Indicate all tests you wish to report. Be sure to include tests you expect to take in addition to tests you have already taken.

**Please note:** If you wish to report scores from the new SAT (taken March 2016 or after) please do so in the Additional Information section on the Writing Screen \*  
SAT Tests

**International applicants:** Is promotion within your educational system based upon standard leaving examinations given at the end of lower and/or senior secondary school by a state or national leaving examinations board? (Students studying in the US typically answer no to this question.)

[Edit](#) [Back](#)[Continue](#)Instructions and Help **Leaving exams**

Leaving examinations are common in non-US educational systems. The term "state" refers to internati ... [+]

[\[more\]](#) **You may already see a green check mark.**

If you see a green check mark for any section that you have not filled in already, this is because ... [+]

[\[more\]](#) **Entering all tests taken**

To enter a test in the box, click in the box and then select your option from the drop-down menu. Y ... [+]

[\[more\]](#) 

3. Test scores  
Common App tab →  
Testing

Self Reporting your scores here **does not** replace sending your OFFICIAL scores to schools. You will need to send them through:  
[Collegeboard.org](http://Collegeboard.org)  
Or  
[Actstudent.org](http://Actstudent.org)



[Criteria](#)[Result List](#)

## Result List

[i](#) request information [↗](#) college's website

<input type="checkbox"/>	Member Name	Location	Country	Type
<input type="checkbox"/>	<a href="#">Massachusetts College of Liberal Arts</a> <a href="#">i</a> <a href="#">↗</a>	North Adams - MA	USA	Coed
<input type="checkbox"/>	<a href="#">Massachusetts College of Pharmacy Sciences</a>			Coed
<input type="checkbox"/>	<a href="#">University of Massachusetts Lowell</a> <a href="#">i</a> <a href="#">↗</a>			Coed
<input checked="" type="checkbox"/>	<a href="#">University of Massachusetts Boston</a> <a href="#">i</a> <a href="#">↗</a>	Boston - MA	USA	Coed
<input type="checkbox"/>	<a href="#">University of Massachusetts Dartmouth</a> <a href="#">i</a> <a href="#">↗</a>	North Dartmouth - MA	USA	Coed
<input type="checkbox"/>	<a href="#">University of Massachusetts Lowell</a> <a href="#">i</a> <a href="#">↗</a>	Lowell - MA	USA	Coed

College Successfully added

[Result List](#) [Dashboard](#)[Add](#)

See this screen to confirm that you added the college

## Instructions and Help [↗](#)

### Add college to list

To add a college to your list, do so from your results list under the College Search tab. Check the ... [+]

[\[more\]](#) [↗](#)

### College Information

You can see specific college information such as phone numbers, deadlines, fees, and recommendation ... [+]

[\[more\]](#) [↗](#)

### Searching for a college name

There are several ways to search for colleges, which are listed here. When entering a college name, ... [+]

[\[more\]](#) [↗](#)

# College Application Checklist

(The checklist formally known as the senior checklist)



## The Pink Form

- You MUST give your pink form (transcript release form) to Mrs. Ward in Guidance ASAP to permit school records to be sent to colleges. This needs to be done **AT LEAST 3 WEEKS** before application deadline
- You'll need a parent's signature, even if you are 18.
- Nothing will be sent to schools until this form is signed and given to Mrs. Ward**

# Bonus Activity

- Sign on to Naviance
- Look at the “What’s new” section “click view more” and click on a college you would like to visit with.
- Sign up for at least one college admissions rep visit in Guidance

The screenshot shows the Naviance Student interface. At the top, there is a navigation bar with 'Home', 'Colleges', 'Careers', 'About Me', and 'My Planner'. Below this, there is a 'Back' button and a 'Register' button with a checkmark. The main content area displays 'SEPTEMBER Mon 10 08:00AM' and 'COLLEGE VISIT INFORMATION Hofstra University'. Below this, it says 'Registration for this event is open.' and 'Visit Description'. The 'Time' is 'Monday, Sep 10 2018, 08:00AM' and the 'Visit Representative' is 'Meagan Schuste'. A green arrow points to the 'Register' button with the text 'Click register to sign up for a visit'.



# Next AT

- More Common App fun with key details and essential reminders
- Linking Common App and Naviance
  - Why is Naviance so important, anyway?

