

COLCHESTER SCHOOL DISTRICT

Board of Education Meeting
Colchester High School Media Center

Tuesday, October 16, 2018
7:00 p.m. (General Session)

MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, October 16, 2018, at the Colchester High School Media Center. Those in attendance were Directors: Lincoln White, Craig Kieny, Curt Taylor and Lindsey Cox; Student Representative Sophia Brigante; Superintendent Amy Minor; Business and Operations Manager George Trieb; Director of Curriculum and Instruction Gwen Carmolli; and Principals Jordan Burke, and Michele Cote.

There were approximately 30 senior seminar students in attendance.

I. Call to Order and Pledge of Allegiance

Board Vice Chair Lincoln White called the meeting to order at 7:02 p.m. and led in the Pledge of Allegiance.

II. Citizen Participation

None.

III. Report from Building Principals

Information

CMS Principal Michele Cote spoke about the recent early release day. During the student portion of the day, they focused on building both smaller team communities and a larger school-wide community. They held a whole school meeting, did several group activities, and went outside and used a drone to take a picture with students spelling out the letters CMS.

IV. Presentation on Food Allergies in Schools

Information

MBS Nurse Josie Lang provided the board with an overview of how schools handle students with food allergies. She went over the different type of allergens and the two types of classrooms used in the district: allergy aware and peanut/tree nut free. Several years ago they met with a local allergy specialist who helped the district develop plans for both types of classrooms. The nurses work closely with families of affected students and they also trained staff members on preventative methods and treatment in case of an allergic reaction.

V. Grades PreK & 3-5 School Report: MBS

Information

MBS Principal Jordan Burke presented the school report for Malletts Bay School. This presentation only included information and data for grades 3-5. There will be a separate presentation for PreK. Principal Burke shared highlights including PTO events, whole school activities, and band and chorus concerts. She provided the board with comprehensive data on enrollment, class size, demographics, and behavior. She also went over several items in their continuous improvement plan.

Director Kieny asked what the school's biggest challenge is. Principal Burke stated MBS is one of the largest elementary schools in the state and it is important to have an awareness of the size when implementing change. With so many moving pieces, all decisions must be thoroughly planned and purposeful.

Director White asked what she would like to see in the budget for MBS. She replied that from the facilities standpoint, parking at drop off and dismissal has come up often amongst parents and staff. Another item would be to update the Pre-K playground structure. From a staffing perspective, she would request more support for students who have experienced trauma.

VI. Quarterly Financial and Special Education Reports **Information**

Business and Operations Manager George Trieb outlined the first quarterly report of the fiscal year. He reported that revenue and expenditures are tracking mostly as expected and should the current spending trend continue, the district would expect a slight surplus of \$58,187. The district has spent 16.28% of the budget versus spending 17.20% last year at this time. The district's total commitments to date are 57.44% versus 57.40% last year. Director of Special Education Carrie Lutz could not attend the meeting and her report will be rescheduled.

VII. Budget Timeline Discussion **Information**

The board reviewed the proposed budget timeline and communications plan. The timeline shows the first informational discussion occurring at the next school board meeting. Director Kieny asked for more meeting opportunities for community members who do not have children in the district. He debated on when to have a community meeting and how to get people to attend. Director Cox pointed out that if the community wants to have input on the budget they should attend between now and January. If they are seeking to be informed on the budget to make a voting decision, they should wait until after January when there are more firm numbers in place.

VIII. Approval of Personnel Consent Agenda **Action**

The following Personnel Consent Agenda was presented for October 16, 2018.

PERSONNEL CONSENT AGENDA

Board Date: October 16, 2018

Licensed Employees (Teacher/Administrator)

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support

Non-Licensed Employees (Support Staff), Informational

Contract Type	First Name	Last Name	Category	Position	FTE/Hours	Building	Agenda Information	Person Replacing	Budgeted	Admin Support
Co-Curricular	Lindsey	Baldwin	New Hire	Drama Coach		CMS	Notice of Hire	Emily Desautels	Yes	Yes
Co-Curricular	Grant	Bolsta	New Hire	Boys Varsity Lacrosse Coach		CHS	Notice of Hire	Daniel Shepherd	Yes	Yes
Support Staff	Roberla	Goddard	End of Employment	Food Service Worker	31.25 hr	CHS	Notice of End of Employment			Yes
Support Staff	Skylar	Rogers	End of Employment	Paraeducator - Special Education	32.5 hr	PPS	Notice of End of Employment			Yes
Support Staff	Miriam	Mahar	New Hire	Behavior Interventionist	35.0 hr	CAP	Notice of Hire	Goma Mabika	Yes	Yes
Support Staff	Cheryl	Moore	New Hire	Paraeducator - Special Education	32.5 hr	CMS	Notice of Hire	Teresa Laska	Yes	Yes
Support Staff	Kenneth	Paquette Jr	New Hire	Behavior Interventionist	35.0 hr	MBS	Notice of Hire	Kenneth Paquette Jr	Yes	Yes
Support Staff	Jason	Washington	New Hire	Autism Interventionist	35.0 hr	PPS	Notice of Hire	Kathleen McIntyre	Yes	Yes

With no licensed employees listed on the personnel consent agenda, a motion was not required.

IX. Approval of Minutes: October 2, 2018 Action

Director Taylor moved to approve the minutes of October 2, 2018, seconded by Director Cox. The motion passed unanimously, 4-0.

X. Board/Administration Communication, Correspondence, Committee Reports Information

- The Board briefly discussed agenda items for the retreat will take place on October 30th.

XI. Possible Future Agenda Items Information

Future Meetings:

- Budget Discussions
- Discipline Policies
- School Reports
- District Nursing Report
- SBAC Results


XII. Adjournment

Director Cox made a motion to adjourn at 8:14 p.m., seconded by Director Kieny. The motion passed unanimously, 4-0.

Recorder:


Meghan Baue
Recording Secretary

Board Clerk:


Craig Kieny
Board Clerk